

RESOLUTION NO. 2025-17

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE CHINO VALLEY INDEPENDENT FIRE DISTRICT ADOPTING A TICKET AND/OR PASS DISTRIBUTION POLICY PURSUANT TO CALIFORNIA CODE OF REGULATIONS SECTION 18944.1

WHEREAS, the California Fair Political Practices Commission (“FPPC”) has adopted Regulation 18944.1, codified in Title 2 of the California Code of Regulations, to establish certain rules and conditions under which the distribution of tickets or passes by a public agency to its officials does not constitute a gift to the individual official; and

WHEREAS, the Board of Directors desires to ensure transparency, compliance with applicable laws, and the furtherance of public purposes in the distribution of any such tickets or passes; and

WHEREAS, the Fire District’s Ticket and/or Pass Distribution Policy sets forth the conditions, procedures, and public purposes under which such tickets may be distributed to public officials, in accordance with Regulation 18944.1.

NOW, THEREFORE, THE BOARD OF DIRECTORS OF THE CHINO VALLEY INDEPENDENT FIRE DISTRICT does hereby resolve, declare, determine, and order as follows:

SECTION 1. The Board of Directors hereby adopts the Fire District’s Ticket and/or Pass Distribution Policy, attached hereto as Exhibit A and incorporated herein by reference, to govern the distribution, use, and reporting of tickets and/or passes to certain facilities, events, shows, or performances for entertainment, amusement, or recreational purposes.

SECTION 2. The Board of Directors designates the Fire Chief, or the Fire Chief’s designee, as the “agency head” for purposes of administering the policy and fulfilling reporting obligations under Regulation 18944.1, including the completion and posting of FPPC Form 802.

SECTION 3. The Fire District shall comply with the public posting and disclosure requirements set forth in both Regulation 18944.1 and the Policy, including but not limited to the posting of completed Form 802s on the Fire District’s website within 45 days of distribution.

SECTION 4. If any section, subsection, sentence, clause, or phrase of either this Resolution or the Policy is for any reason held to be invalid or unconstitutional, such a decision shall not affect the validity of the remaining portions.

SECTION 5. This Resolution shall take effect immediately upon its adoption and the Clerk of the Board shall certify to the passage and adoption of this resolution.

PASSED, APPROVED AND ADOPTED this 13th day of August, 2025.

AYES: **BOARD MEMBERS:** Ramos-Evinger, Kreeger, Haughey, Luth and Romaine.
NOES: **BOARD MEMBERS:** None.
ABSTAIN: **BOARD MEMBERS:** None.
ABSENT: **BOARD MEMBERS:** None.



SARAH RAMOS-EVINGER, PRESIDENT

ATTEST:



ANGELA ROBLES, CLERK OF THE BOARD

Exhibit A

Chino Valley Fire District Ticket and/or Pass Distribution Policy

Purpose

The purpose of this ticket and/or pass distribution policy ("Policy") is to ensure that all tickets and/or passes provided to the District are distributed in furtherance of public purposes in accordance with Section 18944.1, Title 2, California Code of Regulations ("Regulation 18944.1"). In addition, the purpose of this Policy is to ensure that the tickets distributed by the District under this Policy are disclosed on Form 802 and posted to the District's website within forty-five (45) days of distribution, as required by Regulation 18944.1.

Application

This Policy applies to tickets that provide admission to a facility, event, show or performance for entertainment, amusement, recreational, or similar purposes when such tickets are provided by the District to a Public Official or at the behest of a Public Official, and are either:

1. Gratuitously provided to the District by an outside source;
2. Acquired by the District through purchase;
3. Acquired by the District as consideration pursuant to the terms of a contract for the use of a District venue; or
4. Otherwise acquired and distributed by the District in any other manner.

Scope

This Policy applies to all Public Officials, as defined, below.

Definitions

Unless otherwise expressly provided herein, words and terms used in this Policy shall have the same meaning as that ascribed to such words and terms in the Political Reform Act of 1974 (Government Code section 81000 *et seq.*, as the same may from time to time be amended) and the Fair Political Practices Commission ("FPPC") Regulations (Title 2, California Code of Regulations, section 18110 *et seq.*, as the same may from time to time be amended).

1. "District" means the Chino Valley Fire District.
2. "Immediate family" means the Public Official's spouse, registered domestic partner, or dependent children.
3. "Policy" means this Policy for the Distribution of Tickets and/or Passes.
4. "Public Official" means every member, officer, employee, or consultant of the District, as defined by Government Code section 82048 and Regulation 18700.3. Such term shall include, without limitation, any elected Board member, or other appointed official, or employee or consultant required to file an annual Statement of Economic Interests (Form 700).
5. "Regulation" means any provision of Title 2 of the California Code of Regulations, including applicable amendments or successor provisions, as referenced in this Policy.

6. "Ticket" shall mean and refer to a "ticket" or "pass" as those terms are defined in Regulation 18946 and referenced in Regulation 18944.1, both Regulations as amended from time to time, but which currently define "ticket" or "pass" as anything that provides access, entry, or admission to a specific future event or function and for which similar tickets are sold to the public to view, listen to, or otherwise take advantage of the attraction or activity for which the ticket is sold and includes any benefits that the ticket provides or a ticket that provides repeated access, entry, or admission to a facility or series of events and for which similar passes are sold to the public.

General Provisions

1. The use of complimentary tickets is a privilege extended by the District and not the right of any person to which the privilege may from time to time be extended.
2. Tickets distributed to a Public Official pursuant to this Policy shall not be transferred to any other person, except to members of such Public Official's immediate family or to no more than one (1) guest solely for their attendance at the event.
3. No person who receives a ticket pursuant to this Policy shall resell or receive compensation for the value of such ticket.
4. The District's Fire Chief shall have the authority, in his or her sole discretion, to establish procedures for the distribution of tickets in accordance with this Policy. All requests for tickets which fall within the scope of this Policy shall be made in accordance with the procedures established by the Fire Chief and all applicable laws and regulations.
5. The Fire Chief or his/her designee shall be the "agency head" for purposes of implementing the provisions of this Policy and completing and posting the Form 802. In such case, where the Fire Chief desires to obtain a ticket, the Governing Board authorizes the Fire Chief to exercise the District's sole discretion in determining whether the Fire Chief's use or behest of tickets is in accordance with the terms of this Policy.
6. No ticket gratuitously provided to the District by an outside source and distributed to, or at the behest of, a Public Official pursuant to this Policy shall be earmarked by the original source for provision to a particular Public Official.
7. A ticket provided to a Public Official and one (1) guest of that Official at which the Official performs a ceremonial role, as defined in Regulation 18942.3, on behalf of the District is excluded from the requirements of this Policy, in accordance with Regulation 18944.1.
8. The disproportionate use of tickets and passes, distributed pursuant to this Policy by a member of the governing body, political appointee, department head, and Fire Chief is prohibited.
9. The value of any ticket shall be the fair value of the ticket. The term "fair value" is defined under Regulation 18946(d)(1) as may be amended from time to time, and generally means the face value of the ticket or, for a ticket that does not have a face value indicated or available to the general public, the price at which the ticket would otherwise be offered for sale to the general public by the operator or host. Where the ticket does not reflect the actual cost for a ticket in a luxury box or suite, the face value is determined by dividing the total cost of the box or suite by the number of tickets available for that box or suite.

Public Purpose For Which Tickets May Be Distributed

Subject to the provisions of this Policy, the District shall only provide a ticket to a Public Official, or at the behest of a Public Official, under one of the following public purposes or legal exceptions recognized under applicable laws.

1. If the distribution is to a Public Official and that Official reimburses the District for the fair value of the ticket(s) within thirty (30) days of receipt.
2. If the distribution is to a Public Official, the Official treats the ticket(s) as taxable income consistent with applicable federal and state income tax laws and the District complies with the reporting requirements of the Website Posting and Disclosure Requirements, listed below.
3. If the distribution is to a Public Official or is at the behest of a Public Official and such distribution accomplishes a public purpose in accordance with Regulation 18944.1. The following is a list of public purposes the District may accomplish through the distribution of tickets. The list is illustrative rather than exhaustive:
 - a. Facilitating the performance of a ceremonial role or function by a Public Official on behalf of the District at an event.
 - b. Facilitating the attendance of a Public Official at an event where the job duties of that Official require his or her attendance.
 - c. Promotion of District issues and interests at events sponsored by or in cooperation and coordination of resources with other governmental agencies, including, but not limited to, attendance at an event with or by elected or appointed public officials from other jurisdictions, government related industry groups, and nonprofit organizations and their staff members and their guests.
 - d. Promotion of local and regional businesses, economic development and tourism activities within the District that serve or may potentially serve the District's residents, including conventions and conferences.
 - e. Promotion of District-run sponsored or supported events, activities, or programs.
 - f. Promotion of community programs and resources available to District residents, including nonprofit organizations and youth programs.
 - g. Marketing promotions highlighting the achievements of public local residents, nonprofits, community groups, and businesses.
 - h. Promotion and marketing of District facilities and resources available for public use.
 - i. Promotion and marketing of private facilities available for District resident use, including charitable and nonprofit facilities.
 - j. Promotion of District growth and development, including outreach efforts, economic development, and job creation opportunities.
 - k. Promotion of specific District community events provided by or sponsored by the District.

- l. Promotion of fire suppression, emergency medical services, rescue operations, fire prevention, and vegetation management within the District, regionally and statewide.
- m. Exchange programs with foreign officials and dignitaries.
- n. Promotion of District recognition, visibility, and/or profile on a local, state, national or international scale.
- o. Promotion of District services on a local, state, national or worldwide scale.
- p. Promotion of open government and/or community relations by Public Official appearances, participation and/or availability at business or community events.
- q. Sponsorship agreements involving private events where the District specifically seeks to enhance the District's reputation both locally and regionally by serving as hosts, providing the necessary opportunities to meet and greet visitors, dignitaries, and residents.
- r. All written contracts where District as a form of consideration has required that a certain number of tickets or suites be made available for its use.
- s. Employment retention programs.
- t. Special outreach programs for veterans, teachers, emergency services, medical personnel, and other civil service occupations.
- u. Encouraging or rewarding significant academic, athletic, or public service achievements by residents or businesses of the District service area.
- v. Charitable 501 (c)(3) fundraisers for the purpose of networking with other community and civic leaders.
- w. Promotion of and participation in, intergovernmental relations and activities.
- x. Promoting, supporting, and/or showing appreciation for programs or services rendered by charitable and non-profit organizations benefiting District residents.
- y. Increasing public exposure to, and awareness of, the various recreational, cultural, and educational venues and facilities available to the public within the District's service area.
- z. Attracting or rewarding volunteer public service.
- aa. Attracting and retaining highly qualified employees in the District's service.
- bb. Recognizing or rewarding meritorious service by an District employee.
- cc. Promoting enhanced District employee performance or morale.
- dd. Recognizing contributions made to the District by former elected Board members or District employees.
- ee. Spouses of District officials in order to accompany him or her to any of the events listed above.
- ff. Any purpose similar to above included in any District contract.

4. When a public purpose involves the oversight or inspection of facilities by a Public Official, the Public Official is required to provide a written inspection report and/or recommendation.
5. If the distribution is to an organization outside of the District, such distribution shall be done pursuant to a public purpose outlined in Item 3, above.
6. Subject to the provisions of this Policy, tickets obtained by the District pursuant to terms of a contract for use of public property because the District controls the event, or, by purchase at fair market value, may be distributed to Public Officials. Any distribution must accomplish a public purpose in accordance with Item 3, above.
7. Any ticket obtained and subsequently distributed to a Public Official, other than an elected official or member of the governing body of the District, political appointee, or the Fire Chief for the Official's personal use to support general employee morale, retention, or to reward public service is also deemed to serve a public purpose. Such ticket distribution shall be disclosed pursuant to Website Posting and Disclosure Requirements, listed below. For purposes of this subsection, "personal use" is defined as use limited to the Public Official, his or her family, or no more than one guest.

Website Posting and Disclosure Requirements

1. This Policy shall be posted on the District website in a prominent manner. The District shall, within thirty (30) days of adoption or amendment, send to the FPPC by email a website link that displays the Policy.
2. Tickets distributed by the District to any Public Official which pursuant to this Policy the Public Official treats as income pursuant to Item 2, under the heading titled "Public Purpose For Which Tickets May Be Distributed" above, or, which are distributed for one (1) or more public purposes described in Item 3, under the heading titled "Public Purpose For Which Tickets May Be Distributed" above, must be recorded on Form 802 or, on such alternative form(s) as may from time to time be designated by the FPPC. This form must be maintained as a public record and be subject to inspection and copying as required under Government Code section 81008. Within 45 days the District must post these forms on its website and email a website link to the FPPC that displays the form.
3. Tickets distributed by the District for which the District receives reimbursement from the Public Official within thirty (30) days of receipt as provided under this Policy, shall not be subject to the disclosure provisions of this section.
4. For tickets distributed to a department or other unit of the District, and not used by a member of the Governing Board, political appointee, or the Fire Chief, the District may report the name of the other unit of the District and the number of tickets provided to the unit in lieu of posting the name of the individual employee(s) as otherwise required.
5. Tickets distributed pursuant to this Policy to an organization outside of the District, shall be disclosed in accordance with this section, but, may be done by reporting the name, address, description of the organization, and the number of tickets or passes provided to the organization in lieu of posting the names of each individual from the organization as otherwise required.