

CHINO VALLEY INDEPENDENT FIRE DISTRICT

Regular Meeting of the Board of Directors

Wednesday, June 12, 2024

3:30 p.m. Closed Session

6:00 p.m. Open Session

Fire District Administrative Headquarters

14011 City Center Drive

Chino Hills, CA 91709

MINUTES

CALL TO ORDER

The regular meeting of the Board of Directors was called to order at 3:30 p.m. by Board President Luth.

ROLL CALL

Present: President Harvey Luth, Vice President Sarah Ramos-Evinger, Director John DeMonaco, Director Tom Haughey, and Director Mike Kreeger.

Absent: None.

Also present: Fire Chief Dave Williams, Deputy Chief Jeremy Ault, Deputy Chief Carlos Skibar, Legal Counsel Isaac Rosen, Clerk of the Board Angela Robles, and Finance Director Mark Shaker.

CLOSED SESSION

President Luth announced and read the Closed Session items.

1. **PUBLIC EMPLOYEE PERFORMANCE EVALUATION**

Pursuant to Government Code Section 54957. Title: Legal Counsel

2. **CONFERENCE WITH LABOR NEGOTIATORS**

Pursuant to Government Code Section 54957.6

Agency Negotiators: Special Legal Counsel John Bakhit, Atkinson Andelson Loya Ruud & Romo; Fire Chief Dave Williams; Human Resources Director Anthony Arroyo; and Finance Director Mark Shaker.

Employee Organizations: Chino Valley Professional Firefighters Local 3522 Safety Unit; Teamsters Local 1932 Non-Safety Unit; and Unrepresented Management, Confidential, and Part-Time employees.

There were no requests from the public to speak on the Closed Session items.

ADJOURN TO CLOSED SESSION

President Luth adjourned the Open Session to Closed Session at 3:31 p.m. *

President Luth recessed to a drone presentation by Deputy Chief Skibar, Firefighter/Paramedic Hanlon, and Firefighter Paramedic Drozd at 4:15 p.m.

President Luth reconvened Closed Session at 4:35 p.m.

REOPEN TO OPEN SESSION

President Luth reopened to Open Session at 6:00 p.m.

ROLL CALL

Present: President Harvey Luth, Vice President Sarah Ramos-Evinger, Director John DeMonaco, Director Tom Haughey, and Director Mike Kreeger.

Absent: None.

Also present: Fire Chief Dave Williams, Deputy Chief Jeremy Ault, Deputy Chief Carlos Skibar, Legal Counsel Isaac Rosen, Clerk of the Board Angela Robles, and Finance Director Mark Shaker.

REPORT OUT OF CLOSED SESSION

District Legal Counsel Isaac Rosen stated there was no reportable action taken on the Closed Session items.

FLAG SALUTE

President Luth led the assembly in reciting the Pledge of Allegiance.

INVOCATION

Marco Miranda, Fire District Chaplain led the invocation.

CHANGES TO THE AGENDA

Clerk of the Board Robles reported no changes to the agenda.

PRESENTATIONS / ANNOUNCEMENTS

Reserve Fire Inspector Recognition

President Luth accompanied by Fire Chief Williams recognized Reserve Fire Inspector Juan Vega on his years at the Chino Valley Fire District and congratulated him on his new position at Alhambra Fire Department.

Employee Service Awards:

5 Years of Service:

President Luth accompanied by Fire Chief Williams recognized and congratulated Firefighter Paramedic Tyler Hackbarth for 5 years of service with the Fire District.

President Luth accompanied by Fire Chief Williams recognized and congratulated Firefighter Paramedic Gina Parlette for 5 years of service with the Fire District.

President Luth accompanied by Fire Chief Williams recognized and congratulated Firefighter Paramedic Greg Sprang for 5 years of service with the Fire District.

20 Years of Service:

President Luth accompanied by Fire Chief Williams recognized and congratulated Engineer Mark Bozek for 20 years of service with the Fire District.

30 Years of Service:

President Luth accompanied by Fire Chief Williams recognized and congratulated Engineer Jeff Tytula for 30 years of service with the Fire District.

President Luth accompanied by Fire Chief Williams recognized and congratulated Captain Richard Cramton for 30 years of service with the Fire District.

President Luth accompanied by Fire Chief Williams recognized and congratulated Captain Steve Tevis for 30 years of service with the Fire District.

Retirement Recognition:

President Luth accompanied by Fire Chief Williams recognized Administrative Assistant Alma Nielsen on her 21 years of service and congratulated her on her retirement.

President Luth accompanied by Fire Chief Williams recognized Engineer Scott Grier on his 30 years of service and congratulated him on his retirement.

President Luth accompanied by Fire Chief Williams recognized Engineer Les Kast on his 25 Years of Service and congratulated him on his retirement.

President Luth accompanied by Fire Chief Williams recognized Captain Mark Vaerini on his 30 years of service and congratulated him on his retirement.

The Board of Directors took a recess at 6:33 p.m. and reconvened the meeting at 6:47 p.m.

PUBLIC HEARING

President Luth opened the Public Hearing for the Fiscal Year 2024-25 Original Budget.

1. **RESOLUTION NO. 2024-10 APPROVING THE FISCAL YEAR 2024-25 ORIGINAL BUDGET**

Purpose is for the Board to review, approve and adopt Resolution No. 2024-10 adopting the 2024-25 Original Budget.

Report by: Finance Director Mark Shaker

RECOMMENDATION: It is recommended that the Board review, approve and adopt Resolution No. 2024-10 adopting the 2024-25 Original Budget.

Finance Director Shaker provided an overview of the proposed 2024-25 Original Budget.

Finance Director Shaker thanked the Finance Department for the continued effort and support that made the Awards and the documentation of the Budget possible.

There were no requests from the public to speak on this item.

President Luth closed the Public Hearing.

The Board of Directors thanked the Finance Department for their hard work in preparing the Fiscal Year 2024-25 Original Budget.

Moved by Director Kreeger, seconded by Director DeMonaco, carried by a 5-0 voice vote for the Board of Directors to adopt Resolution No. 2024-10 adopting the Fiscal Year 2024-25 Original Budget.

AYES: BOARD MEMBERS: Luth, Ramos-Evinger, DeMonaco, Haughey, and Kreeger.
NOES: BOARD MEMBERS: None.
ABSTAIN: BOARD MEMBERS: None.
ABSENT: BOARD MEMBERS: None.

President Luth opened the Public Hearing for Weed Abatement.

2. **PROPERTIES DECLARED FOR WEED ABATEMENT**

Purpose is for the Public to comment on the declaring and noticing of property owner(s) for weed abatement.

Report by: Deputy Chief Jeremy Ault

RECOMMENDATION: It is recommended that the Board of Directors review public comment on the declaring and noticing of property owner(s) for weed abatement and subsequent actions and charges, as well as make any rulings on any and all objections raised regarding the proposed removal of weeds and said charges.

Deputy Chief Ault reported that at the April 10, 2024 Board of Directors meeting, Resolution No. 2024-06 was approved and adopted, identifying properties throughout the District to be noticed in accordance with Ordinance 2022-01 for weed abatement.

Deputy Chief Ault explained that after the initial Spring inspections, all property owners in violation of the Ordinance received a Notice to Destroy, and if they do not abate the noted hazard by June 12, 2024 then the property is subject to an Administrative Citation and action by the District to abate the property utilizing the District's private contractor.

There were no requests from the public to speak on this item.

President Luth closed the Public Hearing.

Moved by Vice President Ramos-Evinger, seconded by Director Haughey, carried 5-0 voice vote for the Board of Directors to review public comment on the declaring and noticing of property owner(s) for weed abatement and subsequent actions and charges, as well as make any rulings on any and all objections raised regarding the proposed removal of weeds and said charges.

**AYES: BOARD MEMBERS: Luth, Ramos-Evinger, DeMonaco, Haughey, and Kreeger.
NOES: BOARD MEMBERS: None.
ABSTAIN: BOARD MEMBERS: None.
ABSENT: BOARD MEMBERS: None.**

PUBLIC COMMUNICATIONS

Jimmy Gutierrez addressed the Board and asked if the District would be able to provide a speaker on topics including Weed Abatement and Emergency Services at an August 7th, 2024, Home Owners Association meeting. Mr. Gutierrez thanked the District for their service.

LIAISON REPORTS TO FIRE DISTRICT (County 4th District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District, Inland Empire Utilities Agency)

Mayor Pro Tem Karen Comstock from the City of Chino reported on the following community events:

- Chino Summer Nights starting on June 14th at 6:30 p.m. on Chino City Hall Lawn;
- Kiwanis Summer Concerts on the Chino City Hall lawn starting every Thursday from June 13th to July 26th from 7:00 p.m. to 9:00 p.m.;
- Go Skate Day on June 21st from 3:00 p.m. to 6:00 p.m. at Ayala Skate Park; and
- Firework Spectacular on June 28th and June 29th at Ayala Park.

Mayor Pro Tem Comstock provided an update on CIM as well as on the City Council Workshop regarding an air support program to aid the Chino Police Department.

Captain Pete Roebuck recognized Alma Nielsen on behalf of the Chino Valley Fire Foundation (CVFF) for the dedication and hard work she contributed to make the Foundation successful.

CONSENT CALENDAR

1. **MINUTES**

- a. May 8, 2024 - Regular Meeting
- b. May 28, 2024 – Special Meeting
- c. May 29, 2024 – Special Meeting

2. **MONTHLY DISTRICT REPORT**

Month of April 2024

3. **MONTHLY FINANCIAL REPORT**

Monthly Financial Report – April 2024

4. **MONTHLY TREASURER’S REPORT**

Monthly Treasurer’s Report – April 2024

5. **WARRANTS**

Warrants for May 2024 #59255 through #59463

6. **BOARD MEETINGS/TRAVEL – AUTHORIZATION TO ATTEND CONFERENCE, MEETING OR TRAINING**

None.

RECOMMENDATION: Approve Consent Calendar Item Numbers 1 through 6 as presented.

Moved by Director Haughey, seconded by Vice President Ramos-Evinger, carried by a 5-0 voice vote for the Board of Directors to approve the Consent Calendar items 1 through 6 as presented.

AYES: BOARD MEMBERS: Luth, Ramos-Evinger, DeMonaco, Haughey, and Kreeger.
NOES: BOARD MEMBERS: None.
ABSTAIN: BOARD MEMBERS: None.
ABSENT: BOARD MEMBERS: None.

OLD BUSINESS

None.

NEW BUSINESS

7. **RESOLUTION NO. 2024-11 APPROVING THE FISCAL YEAR 2024-25 AGREEMENT WITH CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE)**

Purpose is for the Board of Directors to review, approve and adopt Resolution No. 2024-11, approving Agreement No. 3CA06935 with the California Department of Forestry and Fire Protection (Cal Fire) from July 1, 2024, through June 30, 2025.

Report by: Deputy Chief Jeremy Ault

RECOMMENDATION:

Deputy Chief Ault stated the purpose behind the contract with CalFire and the work staff has done to procure a new contract to extend through the 2024-25 Fiscal Year.

Deputy Chief Ault summarized the proposed terms in Agreement No. 3CA06935 and explained the changes in the terms from the previous year's Agreement.

In response to questions from the Board, Deputy Chief Ault explained the challenges with proposing a change to the mutual threat zone and stated the areas that fall within the Districts Jurisdiction are deemed local responsibilities, using the Blue Ridge Fire as an example on how the CalFire contract assisted the District.

Moved by Director Kreeger, seconded by Vice President Ramos-Evinger, carried 5-0 voice vote for the Board of Directors to adopt Resolution No. 2024-11, approving Agreement No. 3CA06935 with the California Department of Forestry and Fire Protection (Cal Fire) from July 1, 2024 through June 30, 2025, and authorize the Board President to sign and execute the agreement on behalf of the District.

AYES: BOARD MEMBERS: Luth, Ramos-Evinger, DeMonaco, Haughey, and Kreeger.
NOES: BOARD MEMBERS: None.
ABSTAIN: BOARD MEMBERS: None.
ABSENT: BOARD MEMBERS: None.

FIRE CHIEF'S COMMENTS

Personnel Development Activities:

- Attended CFED West from May 20th to May 24th

Board Activities/Public Relations

- On May 5th, CRR provided Fire Extinguisher Training at Threshold Technologies in Chino
- On May 14th, staff and Fire Suppression Personnel attended the City of Chino's State of the City Address
- On May 27th, CVFD personnel attended the Memorial Day Tribute in the City of Chino.
- On May 29th, CRR provided a Fire & Life Safety presentation at the Fern Academy in Chino
- On May 30th, CVFD held the Station 68 Groundbreaking ceremony.
- On May 18th, Chino Valley Fire Foundation hosted the Annual Bike & Hot Rod Show
- On June 5th, staff attended Supervisor Hagman's Summer Open House and recognized the CVPF for cooking food for the event

Organizational Items of Interest:

- On May 15th, participated in Section 115 Trust Committee
- On May 28th, CVFD had a Special Closed Session Board Meeting
- On May 28th, members of command staff conducted a tour of Ontario Fire Department development projects
- On May 30th, command staff had lunch with the new hire Firefighter/Paramedics
- On May 30th, staff conducted the Special Board Meeting/Budget Workshop
- On June 6, command staff attended West End JPA Meeting

Human Resources Update:

- On June 3rd and June 4th, interviews were held for the position of Administrative Assistant. 17 candidates were interviewed, and a conditional offer of employment was made to the top candidate.

EMS:

- Wildland Fire Training for all Suppression personnel
- Department Ladder testing
- Crews participated in the Annual County Preparedness Drill in Colton
- New Recruits started the New Recruit Academy on May 29th

CONFIRE Items of Interest:

- CONFIRE hiring committee is in the process to secure a new Director
- EMS Nurse Parham continues to finalize the steps in hiring an ECNS Nurse manager and looking forward to returning to the Fire District on June 24th.

Upcoming Meetings/Events:

- On June 13th CVFD has a Quarterly Meeting with City of Chino Hills
- On June 16th CVFD wishes everyone a Happy Father's Day
- On June 19th CVFD has a Quarterly Meeting with City of Chino

- June 21st Check presentation from Assemblymember Philip Chen for Station 68
- June 25th CONFIRE Special Administrative Committee Meeting
- On June 27th Command staff will be attending the San Bernardino County Fire Association Meeting in Big Bear
- June 29th Assemblymember Freddie Rodriguez Open House event
- July 4th Administration will be closed for the 4th of July holiday
- July 9th CONFIRE EMS Division Subsidiary Committee Meeting

BOARD COMMITTEE REPORTS/BOARD COMMENTS

Director DeMonaco

President DeMonaco reported on meetings and events attended since the last meeting that included the Special Board Meeting/Budget Workshop; Station 68 Groundbreaking event; CVFF Bike & Hot Rod Show; Chino State of the City; monthly meeting with Chief Williams; IEUA meeting; Board of Supervisors meeting; and CSDA Legislative Days.

Director Haughey

Director Haughey reported on meetings and events attended since the last meeting that included the Special Board Meeting/Budget Workshop; monthly meeting with the Fire Chief; as well as many of the meetings and events previously mentioned.

Director Kreeger

Director Kreeger reported on meetings and events attended since the last meeting that included the Coffee with a Firefighter; County Family Fish Derby; Chino Hills Council meetings; Chino Valley Unified School District School Board meeting; coffee with Assemblymember Philip Chen; CVFF Bike & Hot Rod Show; Station 68 Groundbreaking event; Supervisor Hagman's Open House; and monthly meeting with the Fire Chief; as well as many of the meetings and events previously mentioned.

Vice President Ramos-Evinger

Vice President Ramos-Evinger reported on meetings and events attended since the last meeting that included the Chino Hills State of the City; Finance Committee meeting; Chino Hills Council meeting; CVFF Bike & Hot Rod Show; City of Chino Memorial Day event; Special Board Meeting; Station 68 Groundbreaking event; CSDA Professional Development; CSDA Member Services Committee; CSDA Legislative Days; Fire Safe Council meetings; monthly meeting with Fire Chief; and Agenda Review meeting.

President Luth

President Luth reported on meetings and events attended since the last meeting that included the Chino Council meetings; Supervisor Hagman's Open House; monthly meeting with Fire Chief; City of Chino Memorial Day event; Special Board Meeting/Budget Workshop; Station 68 Groundbreaking event; CIW meeting; Agenda Review meeting; as well as many of the meetings and events previously mentioned.

The Board of Directors congratulated all service award recipients and thanked all the retirees for their service to the Chino Valley Fire District. The Board also congratulated the Finance department on receiving the GFOA award and wished everyone a Happy Father's Day and a Happy Fourth of July.

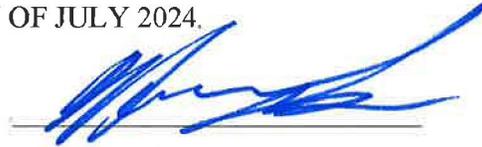
ADJOURNMENT

The meeting was adjourned at 7:31 p.m. The next Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District will be held on Wednesday, July 10, 2024, at 6:00 p.m. at the Fire District Administrative Headquarters Office located at 14011 City Center Drive, Chino Hills, CA, 91709.

APPROVED AND ADOPTED THIS 120TH DAY OF JULY 2024.



Angela Robles, Clerk of the Board



Harvey Luth, President