

**CHINO VALLEY INDEPENDENT FIRE DISTRICT**  
*Board of Directors Special Board Meeting/Workshop*

**MINUTES**  
*May 26, 2021*

**TELECONFERENCE MEETING ANNOUNCEMENT**

Vice President Kreeger opened the meeting at 2:00 p.m. and stated that all future CVFD Board meetings will be held remotely until further notice in accordance with the California Governor's executive Order N-29-20; guidance from the California Department of Public health; and in an effort to combat the spread of COVID-19. Vice President Kreeger also announced that the meeting would be recorded.

**ROLL CALL**

All Board Members were present via GoToWebinar.

**OPEN SESSION**

Vice President Kreeger called the Open Session to order.

**FLAG SALUTE**

Vice President Kreeger

**INVOCATION**

Henry Aguilar, Fire District Chaplain

**CHANGES TO THE AGENDA**

Vice President Kreeger asked Clerk of the Board Heney if there were any changes to the agenda.

Clerk of the Board Heney stated that there were no changes.

**PUBLIC COMMUNICATIONS**

Vice President Kreeger asked if there were any requests to speak from the Public.

Clerk of the Board Heney stated there were no requests to speak.

**ADJOURN TO CLOSED SESSION**

Vice President Kreeger read the closed session items and adjourned to Closed Session.

**CONFERENCE WITH LABOR NEGOTIATOR**

Meet with Board previously appointed negotiators (Fire Chief Tim Shackelford, Finance Director Steve Heide and Human Resources Director Kristi Kuchwara and Oliver Yee, LCW) regarding negotiations between the Chino Valley Professional Firefighters, Local 3522 (CVPF) Safety Unit and the Chino Valley Fire District per Government Code Section 54957.6.

**CONFERENCE WITH LABOR NEGOTIATOR**

Meet with Board previously appointed negotiators (Fire Chief Tim Shackelford, Finance Director Steve Heide, Human Resources Director Kristi Kuchwara and Oliver Yee, LCW) regarding negotiations between the Teamsters Local 1932, Non-Safety Unit employees and the Chino Valley Fire District per Government Code Section 54957.6.

**CONFERENCE WITH LABOR NEGOTIATOR**

Meet with Board previously appointed negotiators (Oliver Yee, LCW) regarding negotiations between the unrepresented management employees and the Chino Valley Fire District per Government Code Section 54957.6.

**CONFERENCE WITH LABOR NEGOTIATOR**

Meet with Board previously appointed negotiators (Fire Chief Tim Shackelford, Finance Director Steve Heide and Human Resources Director Kristi Kuchwara, Oliver Yee, LCW) regarding negotiations between the unrepresented confidential and part-time employees and the Chino Valley Fire District per Government Code Section 54957.6.

Vice President Kreeger asked if there were any requests to speak from the Public.

Clerk of the Board Heney stated that there were no requests to speak.

**RE-OPEN TO OPEN SESSION**

Vice President Kreeger re-opened to Open Session at 4:14 p.m. and stated that all future CVFD Board meetings will be held remotely until further notice in accordance with the California Governor's executive Order N-29-20; guidance from the California Department of Public Health; and in an effort to combat the spread of COVID-19. Vice President Kreeger also announced that the meeting would be recorded.

**ROLL CALL**

All Board Members were present via GoToWebinar.

**REPORT OUT OF CLOSED SESSION**

Vice President Kreeger stated there was nothing to report out of closed session.

**OLD BUSINESS**

None.

**NEW BUSINESS**

1. **2021-22 ORIGINAL BUDGET WORKSHOP**

Purpose is to conduct a 2021-22 Original Budget Workshop to provide budget input and direction to staff.

Finance Manager Heide provided a PowerPoint presentation of the 2020-21 Original Budget. He reported that the workshop objectives were to provide for interactive review and discussion; solicit public comment; and obtain direction from the Board.

Finance Director Heide provided an overview of the original budget development process and the timeline.

Finance Director Heide thanked the Finance team for their work in creating the budget and presentation.

Accountant Dawn Burns also participated and provided clarification on budget item detail and answered questions.

The Board of Directors participated in the workshop interactively with questions, and Finance Director Steve Heide provided clarifications.

Vice President Kreeger asked if there were any requests to speak from the Public.

Clerk of the Board Heney stated that there were no requests to speak.

No action was taken on this item.

**BOARD COMMITTEE REPORTS/BOARD COMMENTS**

Director Williams had no questions but thanked staff for their work on the budget.

Director Luth thanked staff for their work on the budget. He also stated he appreciated that goals were well presented and clearly stated.

The Board discussed increasing the Fire Chief's spending authority.

Finance Director Heide stated there is a purchasing policy that would have to be amended by the Board to modify the Chief's spending limit.

There was a consensus by the Board to refer this topic to the Finance Committee for review followed by a recommendation to the full Board.

Vice President Kreeger thanked staff for their work on the budget on behalf of President Ramos-Evinger and himself.

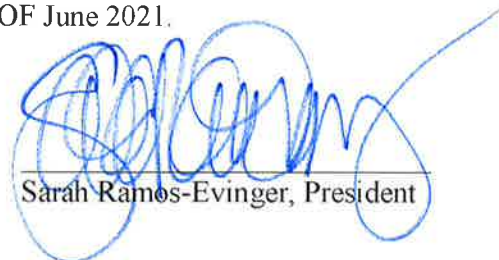
**ADJOURNMENT**

The meeting was adjourned at 5:29 p.m. to a Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District to be held on Wednesday, June 9, 2021 at 6:00 p.m. at District Headquarters Office located at 14011 City Center Drive, Chino Hills, CA 91709.

Meeting location subject to teleconference based on current Governor's executive order N-29-20.

APPROVED AND ADOPTED THIS 9<sup>th</sup> DAY OF June 2021.

  
Sandra Heney, Clerk of the Board

  
Sarah Ramos-Evinger, President