

CHINO VALLEY INDEPENDENT FIRE DISTRICT
Regular Meeting of the Board of Directors

MINUTES
January 13, 2021

TELECONFERENCE MEETING ANNOUNCEMENT

President Ramos-Evinger opened the meeting at 6:00 p.m. and stated that all future CVFD Board meetings will be held remotely until further notice in accordance with the California Governor's executive Order N-29-20; guidance from the California Department of Public Health; and in an effort to combat the spread of COVID-19. She explained the process for members of the public to participate in the meeting and provide public comment. President Ramos-Evinger also announced that the meeting would be recorded.

ROLL CALL – OPEN SESSION

All Board Members were present via GoToWebinar.

OPEN SESSION

President Ramos-Evinger called the Open Session to order.

FLAG SALUTE

Vice President Mike Kreeger

INVOCATION

Ruben Estrada, Fire District Chaplain

CHANGES TO THE AGENDA

President Ramos-Evinger asked Clerk of the Board Heney if there were any changes to the agenda.

Clerk of the Board Heney stated that there were no changes.

President Ramos-Evinger began by making a statement regarding Board Member Williams' inquiry at the December Regular Board Meeting as to why he was not appointed to any liaison assignments. President Ramos-Evinger stated that she reminded the Board Members at the December meeting that as President she does not have authority to unilaterally make decisions that counteract sanctions that have been placed on a board member by the full board. She also stated that she informed Director Williams at the meeting that she or staff would be in contact with him regarding placing items on the agenda. President Ramos-Evinger stated that an email was sent out promptly after the December Board Meeting by the Clerk of the Board referencing the process to place items on the agenda. She further stated for the record that the District did not receive any requests to add any items to the agenda from Board Member Williams.

PRESENTATIONS / ANNOUNCEMENTS

San Bernardino County Update – County 4th District Chairman Curt Hagman

Supervisor Curt Hagman expressed his condolences to President Ramos-Evinger for her loss.

Supervisor Hagman gave update on COVID-19 and vaccinations information for San Bernardino County. Information can be found on the San Bernardino County website.

Director Williams asked Supervisor Hagman when he would be able to receive a vaccination, and if he could receive one in a different county.

Supervisor Hagman stated it's the State's plan for the counties to take care of their own residents. Supervisor Hagman further stated there will be multiple smaller sites as well as private providers to distribute the vaccinations.

Director Luth thanked Supervisor Hagman for his report and for keeping the District informed.

Explorer Post 911 Recognition

President Ramos-Evinger provided an overview of the Explorer Post 911 Program.

President Ramos-Evinger recognized the following Explorers for their accomplishments:

- Ryan Grant – Community Service Award
- Fayth Alvarez – Post 911 Award
- Madeline Verdugo – Leadership Award

President Ramos-Evinger recognized the following Explorers that have aged out of the Explorer Program for their accomplishments:

- Marvin Chavez
- Federico David Cuevas
- Randy Conrany
- Adrian Renteria
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President Ramos-Evinger recognized the following Explorer who is leaving the program.

- Matthew Elash

President Ramos-Evinger asked Firefighter/Paramedic Charles Addie, Fire Explorer Advisor, to say a few words about the program, awards and recipients.

Firefighter/Paramedic Charles Addie thanked the Board of Directors, Fire Chiefs and recipient's families for their support of the program. Firefighter/Paramedic Addie also thanked the Explorers for their hard work and dedication.

President Ramos-Evinger thanked Firefighter/Paramedics Charles Addie and Phil Vasquez for all their hard work and dedication to the program.

Employee Recognition

President Ramos-Evinger recognized Training Captain Wayne Fontes for his service as Suppression Training Captain for the 2019-2021 rotation and thanked him.

Employee Service Awards

Firefighter/Paramedic Charles Addie – 5 Years

President Ramos-Evinger recognized Firefighter/Paramedic Charles Addie for his 5 years of service to the Fire District.

Firefighter/Paramedic Nathan Brooks – 5 Years

President Ramos-Evinger recognized Firefighter/Paramedic Nathan Brooks for his 5 years of service to the Fire District.

Firefighter/Paramedic Blake Lemke – 5 Years

President Ramos-Evinger recognized Firefighter/Paramedic Blake Lemke for his 5 years of service to the Fire District.

Firefighter/Paramedic Miguel Lopez – 5 Years

President Ramos-Evinger recognized Firefighter/Paramedic Miguel Lopez for his 5 years of service to the Fire District.

Firefighter/Paramedic Matthew Robertson – 5 Years

President Ramos-Evinger recognized Firefighter Matthew Robertson for his 5 years of service to the Fire District.

Retirement Recognition

Captain Harry Friedman – 29 Years

Ramos-Evinger read Captain Harry Friedman's biography and recognized him on his retirement.

Captain Bill Heitmann – 39 Years

President Ramos-Evinger read Captain Bill Heitmann's biography and recognized him on his retirement.

Captain Keith Stroup – 29 Years

President Ramos-Evinger read Captain Keith Stroup's biography and recognized him on his retirement.

President Ramos-Evinger invited the dignitaries in attendance to say a few words.

Chairman of the Board of Supervisors Curt Hagman congratulated and thanked the retirees for their service to a great organization.

Mayor Pro Tem Marc Lucio stated thanked Captain Friedman, Captain Heitmann and Captain Stroup for their years of service, hard work and dedication on behalf of the residents of Chino, Mayor Ulloa and City Council.

Mayor Brian Johsz congratulated and thanked the retirees for their service on behalf of the City of Chino Hills.

President Ramos-Evinger asked Fire Chief Tim Shackelford to say a few words.

Fire Chief Tim Shackelford stated that on behalf of the men and women of the Chino Valley Fire District, he would like to thank Captain Friedman, Captain Heitmann and Captain Stroup for their years of service and congratulated them on their retirement.

President Ramos-Evinger invited Captain Bill Heitmann to say a few words.

Captain Bill Heitmann thanked the Fire District, Board of Directors, Supervisor Hagman and the City of Chino and Chino Hills Council Members for their service and for his career.

President Ramos-Evinger thanked Captain Heitmann for his service.

PUBLIC HEARING

ENERGY EFFICIENT LIGHTING RETROFIT PROJECT – RESOLUTION NO. 2021-01

Purpose is for the Board of Directors to review and approve an energy efficiency retrofit lighting project for the District.

President Ramos-Evinger opened the Public Hearing.

Deputy Chief Atkinson provided an overview of the energy efficient lighting retrofit project.

RECOMMENDATION:

It is recommended that the Board of Directors award the project to Alliance Electrical Systems, Inc. for the energy efficiency retrofit lighting project in the amount of \$167,695.00. It is further recommended that the Fire Chief be allowed to execute the project-related contract and for the Board of Directors to approve Resolution No. 2021-01.

President Ramos-Evinger asked Clerk of the Board Heney if there were any public comments.

Clerk of the Board Heney stated that there were no public comments.

President Ramos-Evinger closed the Public Hearing.

President Ramos-Evinger asked for Board comment.

Director Williams asked if this project would pay for itself in seven years.

Deputy Chief Atkinson confirmed that the project would pay for itself in seven years.

Director Luth stated that this project was well thought out with a qualified vendor and thanked Deputy Chief Atkinson for his report.

Director Demonaco stated that this was a step in the right direction to become more energy efficient and also thanked Deputy Chief Atkinson and staff for bringing this forward.

Vice President Kreeger thanked staff for a good job and leading the District in this direction.

President Ramos-Evinger also thanked staff for their participation as well.

Moved by Director DeMonaco, seconded by Board Member Williams, carried by a 5-0 voice vote for the Board of Directors to approve as presented.

AYES: BOARD MEMBERS: Ramos-Evinger, Kreeger, DeMonaco, Luth, and Williams.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

PUBLIC COMMUNICATIONS

President Ramos-Evinger asked if there were any requests to speak from the Public.

Clerk of the Board Heney stated that there were no requests to speak from the Public.

LIAISON REPORTS TO FIRE DISTRICT (County 4th District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District

Clerk of the Board Heney announced there were no liaison report.

There were no liaison reports.

CONSENT CALENDAR

I. MINUTES

Minutes – December 9, 2020 – Regular Board Meeting

2. MONTHLY DISTRICT REPORT

Month of November 2020

3. MONTHLY FINANCIAL REPORT

Monthly Financial Report – December 2020

4. MONTHLY TREASURER’S REPORT

Monthly Treasurer’s Report - November 2020

5. WARRANTS

Warrants for December 2020 #52542 through #52686

6. BOARD MEETINGS/TRAVEL – AUTHORIZATION TO ATTEND CONFERENCE, MEETING OR TRAINING

None.

7. RESOLUTIONS NO. 2021-02 AND 2021-03, APPROVING THE THIRD AMENDED AND RESTATED JOINT POWERS AGREEMENT FOR CONFIRE AND AUTHORIZING THE ADMITTANCE OF VICTORVILLE FIRE DEPARTMENT AS A CONFIRE MEMBER AGENCY

Purpose is for the Board to for the Board of Directors to consider adopting Resolutions No. 2021-02 and No. 2021-03, approving the Third Amended and Restated Joint Powers Agreement for Consolidated Fire Agencies (“CONFIRE”), for which Chino Valley Independent Fire District (“District”) is a member, and authorizing the admittance of the Victorville Fire Department as a CONFIRE member agency.

RECOMMENDATION: Approve Consent Calendar Item Numbers 1 through 7 as presented.

President Ramos-Evinger asked if any Board Members wanted to pull an item from the Consent Calendar for discussion.

There were no items pulled.

President Ramos-Evinger asked Clerk of the Board Heney if there were any public comments on the Consent Calendar.

Clerk of the Board Heney stated that there were no public comments.

President Ramos-Evinger asked for Board comment.

There was no Board comment.

Moved by Director Luth, seconded by Board Member DeMonaco, carried by a 5-0 voice vote for the Board of Directors to approve the Consent Calendar #1-7 as presented.

AYES: BOARD MEMBERS: Ramos-Evinger, Kreeger, DeMonaco, Luth, and Williams.
NOES: BOARD MEMBERS: None.
ABSTAIN: BOARD MEMBERS: None.
ABSENT: BOARD MEMBERS: None.

OLD BUSINESS

None.

NEW BUSINESS

8. **BID NO. 20-04 ROOFING REPLACEMENT FOR STATIONS 64 AND 66 – RESOLUTION NO 2021-04 AND 2021-05**

Purpose is for the Board of Directors to review the bids received for Bid No. 20-04, award the bids to the lowest responsible bidders, and approve budget Resolutions No. 2021-04 and 2021-05 for contingent and project costs.

Deputy Chief Atkinson stated that the roofs at Fire Stations 64 and 66 are at the end of their useful life and need replacement. Both roofs are original to the construction of the fire stations. During the last rainy season, both roofs demonstrated significant water leak activity in multiple areas of the facilities.

Deputy Chief Atkinson stated the District's Fleet and Facilities Coordinator and two local roofing contractors conducted a comprehensive assessment of both roofs. The evaluations concluded that both facilities require a roof replacement.

Deputy Chief Atkinson stated the roof at Station 64 is a 5,850 square foot gable style concrete tile roof. The suggested work includes removing and reinstalling the tile, replace any damaged sheathing, install new felt paper, repair and/or install new flashing, clean and power wash the mold/mildew growth from the tiles, haul away the debris, and perform any other related work.

Deputy Chief Atkinson stated the roof at Station 66 is an 8,300 square foot flat asphalt rock roof. The suggested work includes the demo and removal of the old roof, replace any damaged sheathing, install a new solid membrane covering, repair and/or install new flashing, install seven new skylights, haul away the debris, and perform any other related work.

Rejection of Prior Bid

Chief Atkinson stated that on November 18, 2020, the Board of Directors rejected all bids for Bid No. 20-03 Roofing Replacement for Stations 64 and 66. The Board of Directors further authorized a re-bid of the roof replacement project with changes to the bid project manual.

Project Re-Bid

Chief Atkinson stated that on November 19, 2020, the re-bid (20-04) opened for the Roofing Replacement for and/or Stations 64 and 66. The deadline for submission of the sealed bids for Bid No. 20-04 was on December 14, 2020, at 2:00 pm. The District received a total of six sealed bids.

Station 64

	Contractor	Vendor Location	Station 64 Roofing Replacement Bid
1	Bishop, Inc.	Orange, CA	\$44,888.00
2	ERC Roofing	Santa Ana, CA	\$49,650.00
3	R&R Roofing	Lake Elsinore, CA	\$50,780.00
4	Letner Roofing	Orange, CA	\$53,100.00
5	Best Contracting Services	Gardena, CA	\$53,375.00
6	Rite-Way Roof Corp	Fontana, CA	\$62,288.00

Station 66

	Contractor	Vendor Location	Station 66 Roofing Replacement Bid
1	R&R Roofing	Lake Elsinore, CA	\$97,640.00
2	Best Contracting Services	Gardena, CA	\$111,875.00
3	Rite-Way Roof Corp	Fontana, CA	\$114,206.00
4	ERC Roofing	Santa Ana, CA	\$115,225.00
5	Letner Roofing	Orange, CA	\$118,800.00
6	Bishop, Inc.	Orange, CA	\$126,150.00

Deputy Chief Atkinson stated that Support Services developed the project manual and the scope of work required for the project. The Fire District issued a notice inviting bids for all services and materials required to complete the roofing replacement work. A notice of the bid was published in a newspaper of general circulation in the Chino Valley area and was hosted on the Fire District website bid section.

Deputy Chief Atkinson stated the current 2020/21 budget has allocated \$35,000 for Station 64 and \$85,000 for Station 66 for a total of \$120,000. The original project costs were first estimated in 2019. Based on the bids received, the increased roofing materials, and construction costs, the final costs are currently higher than initially budgeted in 2020/21. Accordingly, staff recommends a 10% contingency project fund to address unforeseeable costs and potential change orders.

Staff is recommending that the Board of Director award Bid No. 20-04 as follows:

- The Station 64 roofing replacement project to Bishop, Inc of Orange, CA, in the amount of \$44,888.00
- The Station 66 roofing replacement project to R&R Roofing of Lake Elsinore, CA, in the amount of \$97,640.00

Deputy Chief Atkinson stated that staff also recommends that the Board of Directors approve two budget Resolutions No. 2021-04 and 2021-05 for approval of the additional funds necessary to complete the proposed projects and the establishment of a contingency fund. The additional funds would be provided from the unassigned fund balance.

RECOMMENDATION:

It is recommended that the Board of Directors award Bid No. 20-04 Station 64 to Bishop, Inc for the amount of \$44,888.00 and Bid No. 20-04 Station 66 to R&R Roofing for the amount of \$97,640.00.

It is further recommended that the Fire Chief be allowed to execute the project-related contracts and for the Board of Directors to approve Budget Amendment No. 3 – Resolutions No. 2021-04 and Budget Amendment No. 4 – Resolution No. 2021-05.

President Ramos-Evinger asked if there was any Public comment.

There was no public comment.

President Ramos-Evinger asked if there was any Board comment.

Director Williams asked if roof tiles were worn out and if they are being replaced.

Deputy Chief Atkinson stated the tiles are still in good shape and that the tiles will be pulled off, cleaned and put back on the roof.

Director Luth stated he appreciates staff's effort putting this out to re-bid.

Director DeMonaco had no further questions.

Vice President Kreeger asked what is the life expectancy on the roofs.

Deputy Chief Atkinson stated that the current roofs have lasted over thirty years, the expectation would be the same and they both come with a warranty. He further stated that the type of technology being used will improve longevity of the roof.

President Ramos-Evinger thanked Deputy Chief Atkinson for his work on the report.

Moved by Director Luth, seconded by Board Member DeMonaco, carried by a 5-0 voice vote for the Board of Directors to approve Bid No. 20-04 Roofing Replacement for Stations 64 and 66 – Resolutions No. 2021-04 and 2021-05 as presented.

AYES: BOARD MEMBERS: Ramos-Evinger, Kreeger, DeMonaco, Luth, and Williams.
NOES: BOARD MEMBERS: None.
ABSTAIN: BOARD MEMBERS: None.
ABSENT: BOARD MEMBERS: None.

9. RESOLUTION NO. 2021-06, ADOPTING RESOLUTION OF INTENT TO TRANSITION TO BY-DIVISION ELECTIONS AND AUTHORIZATION TO ENGAGE NATIONAL DEMOGRAPHIC CORPORATION TO PROVIDE DEMOGRAPHIC SERVICES

Purpose of this report is for the Board of Directors to consider adopting Resolution No. 2021-06, declaring its intention to transition from at-large to by-division elections pursuant to the California Voting Rights Act (CVRA) and associated statutes, and authorize the Fire Chief to engage National Demographic (NDC0 to provide demographic services, with a not-to-exceed amount of \$57,500.

Legal Counsel Jeff Ballinger stated that the Chino Valley Independent Fire District presently has an “at-large” electoral system, where voters from the entire District vote for all members of the District Board of Directors. This is in contrast to a “by-division” election system, where the jurisdiction is divided into smaller divisions and a Board candidate must reside within that division in order to be elected by voters residing within that division.

Legal Counsel Jeff Ballinger stated that the California Voting Rights Act (“CVRA”) was adopted in 2002 and applies to at-large election voting systems. The CVRA seeks to eliminate elections that prevent members of a protected class from electing their chosen candidates to a local public agency’s governing board, or otherwise impairs the ability of voters from a protected class to influence elections. A “protected class” is a class of voters who are members of a race, color, or language minority group, as defined by the federal Voting Rights Act. In recent years, a number of cities and other local public agencies in California have been sued under the CVRA. Typically, plaintiffs allege that the defendant agency’s at-large electoral system has resulted in “racially polarized” voting, which is defined as “voting in which there is a difference ... in the choice of candidates of other electoral choices that are preferred by voters in a protected class, and in the choice of candidates and electoral choices that are preferred by voters in the rest of the electorate.” (Cal. Elec. Code, § 14026 (e).) These lawsuits usually demand that the defendant public agency transition to a by-division system.

Legal Counsel Jeff Ballinger stated that since the CVRA was signed into law, many local agencies, including thirty-five (35) special districts and one hundred forty-two (142) cities, have converted (or are in the process of converting) to by-division elections. This move is not surprising in light of the cost of litigating under the CVRA. For example, the City of Palmdale settled a CVRA lawsuit in 2015 for \$4.5 million in plaintiff's fees and costs. The City of Modesto paid \$3 million to settle a similar case in 2008, and Anaheim settled in 2014 for an amount reported to be possibly as high as \$2 million. More recently, the City of Santa Monica lost a CVRA case at the trial court level and the plaintiffs were awarded \$22 million in attorneys' fees/costs. These numbers do not include each of these cities' own attorney's fees and costs to defend the lawsuits. Palmdale and Modesto each spent approximately \$1.8 million and Santa Monica spent \$8 million on their own attorneys' fees and costs.

Legal Counsel Jeff Ballinger stated that in 2016, the California legislature adopted Assembly Bill 350, amending Elections Code section 10010, to limit the attorneys' fees that a prospective plaintiff may recover if a local public agency adopts a resolution of intention to change to a by-division system of elections after receiving a demand letter from a potential plaintiff. And, that liability can be further reduced, if not eliminated altogether, if a local agency elects to move to by-division elections prior to receiving such a demand letter.

Legal Counsel Jeff Ballinger stated that in recent years, both the Cities of Chino and Chino Hills have moved to by-division elections. The County of San Bernardino has, like most counties in California, been divided into supervisorial districts for many years. While the District has not yet received a demand from any prospective plaintiff under the CVRA, the Board of Directors anticipates that such a demand could be made in the near future. In addition to the potential threat of litigation, the recent completion of the 2020 federal census provides an appropriate opportunity to initiate a transition to by-division elections within the District.

Legal Counsel Jeff Ballinger stated that in terms of the process, in 2016, the California legislature adopted a statute (Elec. Code 10650), which allows the District's Board of Directors to change the election system.

Legal Counsel Jeff Ballinger stated as a result, California Elections Code Section 10650 authorizes the Board of Directors, without an election, to adopt a resolution or ordinance that causes the Board to be elected by-division. This process is initiated by the Board's adoption of a "resolution of intention" to move to by-division elections.

Legal Counsel Jeff Ballinger stated in establishing the boundaries of the divisions, the Board may give consideration to the following factors: (1) topography, (2) geography, (3) cohesiveness, contiguity, integrity, and compactness of territory, and (4) community of interests of the divisions. (Health & Saf. Code, § 13846(e).)

Resolution of Intention

Legal Counsel Jeff Ballinger stated the resolution of intention must outline: (1) the Board's intention to transition from at-large to division-based elections, (2) specific steps the District will undertake to facilitate this transition, and (3) an estimated timeframe for doing so. The accompanying resolution does so. It states the Board's intention to move from at-large elections to by-division elections.

Legal Counsel Jeff Ballinger stated with regard to the specific steps that the District will need to undertake in order to facilitate this transition, the following is a summary of those items that District staff and Legal Counsel believe are the minimum requirements to achieve a successful transition:

- Engage a demographer, in order to assist the District in establishing divisions, in compliance with the CVRA;
- Conduct public outreach to explain the process of forming divisions and to encourage public participation;
- Before drawing any draft map of the proposed division boundaries, hold at least two public hearings over a period of no more than thirty (30) days, at which the public is invited to provide input regarding the composition of the divisions and to consider division boundaries, as provided in Elections Code Section 10010;
- After drawing a draft map, publish the draft map and the potential sequence of the division elections, and hold at least two noticed public hearings over a period of no more than forty-five (45) days, at which the public will be invited to provide input regarding the content of the draft map and the proposed sequence of elections; and
- Hold a public meeting at which the Board of Directors will consider a resolution establishing by-division elections, including the adoption of a division boundary map and the sequence of the division elections.

The Fire District Protection Law provides that if a district board is elected by divisions, the Board must adjust the boundaries of the election divisions before November 1 of the year following the year in which the federal census is taken. Since the last federal census was taken in 2020, that would mean that the boundaries should be established by November 1, 2021.

Demographer

Legal Counsel Jeff Ballinger stated with regard to the first action to be taken above (engaging a demographer), District staff and Legal Counsel have reached out to National Demographics Corporation (NDC). NDC assisted both the cities of Chino and Chino Hills when they moved to division elections, and will likely be assisting those cities as they re-draw their divisions as a result of the 2020 census. In addition, NDC is expected to assist the County of San Bernardino as it re-draws its supervisorial districts following the 2020 census. As such, NDC will have ready access to the demographic data of the Fire District. In addition, NDC has assisted numerous other local public agencies transition to by-division elections. As such, District staff and Legal Counsel would recommend that the District Board authorize the Fire Chief to engage NDC, as the District's demographer for this process.

Legal Counsel Jeff Ballinger stated NDC has quoted a base rate of \$21,500 for all elements of the process, except for meetings requiring the participation of NDC (\$2,750 per in-person meeting, \$1,250 per virtual meeting) and optional project elements, such as a more complex project website (\$4,000).

Legal Counsel Jeff Ballinger stated that including a 15% project contingency for unforeseen costs, a total budget allocation of up to \$57,500 would need to be provided to fund the proposed demographic services. Based on expenditures for the first six months of the fiscal year, it appears there would be sufficient funds available from the legal services budget to fund this project through a budget transfer.

RECOMMENDATION: It is recommended that the Board of Directors review, approve and adopt Resolution No. 2021-06, declaring its intention to transition from at-large to by-division elections by November, 2021, and authorize the Fire Chief to engage National Demographic Corporation (NDC) to provide demographic services in an amount not-to-exceed \$57,500, authorizing a budget transfer from the services – legal budget to services – other for this amount.

President Ramos-Evinger requested Public comment.

There was no public comment.

President Ramos-Evinger asked for Board comments.

Director Williams asked if there are many companies that do the dividing up of the demographics.

Legal Counsel Jeff Ballinger stated there were not, stating that National Demographic Corporation (NDC) is the leading demographer in California at this time and they have worked with many local agencies.

Director Williams commented if that this was the subject of closed session at the last meeting.

Legal Counsel Jeff Ballinger stated he has not been authorized to disclose what was discussed in closed session.

Director Williams stated he did not realize that it could still be an object of closed session now that it's in open session. He also stated he wasn't aware of that fact and thought once it went to open session, the closed session could be disclosed.

Director Williams asked how the minor area of the county is decided between the cities.

Legal Counsel Jeff Ballinger stated there is no rule on how the district is to be crafted. He further stated that in his report the Board may want to take into consideration the topography, the geography, how the various territories might be cohesive or not cohesive as well as existing communities of interest.

Director Williams commented on the divisions of Chino and Chino Hills.

Legal Counsel Jeff Ballinger stated that this is what this process is about, giving everyone the opportunity to share their ideas of how the lines will be drawn.

President Ramos-Evinger stated to Director Williams that this was why a professional demographer was hired.

Director Luth stated that this is an item that has been a concern and that it could be an issue for the District if the Board does not do something. He also stated he believes we need to act or we will be forced to act and that he supports this item because it will be necessary.

Director DeMonaco agreed with Director Luth and stated his support for this item.

Vice President Kreeger agreed with everyone's comments and also stated it was necessary.

President Ramos-Evinger also stated she agreed with Vice President Kreeger.

Moved by Director DeMonaco, seconded by Vice President Kreeger, carried by a 4-1 voice vote for the Board of Directors to approve and adopt Resolution No. 2021-06, adopting Resolution of intent to transition to by-division elections and authorization to engage National Demographic Corporation to provide demographic services.

AYES: BOARD MEMBERS: Ramos-Evinger, Kreeger, DeMonaco, and Luth.

NOES: BOARD MEMBERS: Williams.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

10. BOARD OF DIRECTORS ANNUAL INDIVIDUAL MEMBERSHIP REVIEW

Purpose is for the Board of Directors to review and approve individual annual memberships for Board Members in compliance with Board Policy 1090.

Clerk of the Board Sandra Heney stated the Fire District Board Policy 1090 encourages participating in associations, service clubs and fraternal organizations for Board Members in good standing and provides for reimbursement of the direct and reasonable cost of said membership upon annual Board of Directors review and approval. One submission was presented for approval consideration.

Director John DeMonaco

Chino Rotary
American Legion

Board Members are limited to reimbursement for two such memberships.

RECOMMENDATION: It is recommended that the Board of Directors review and approve annual memberships for Board Members per Board Policy 1090.

President Ramos-Evinger asked for Public comment.

There was no public comment.

President Ramos-Evinger asked for Board comment.

Director Williams had no comment.

Director Luth had no comment.

Director DeMonaco stated that he would like to encourage the Board to get involved in the service clubs and to get out in the community.

Vice President Kreeger asked if he chose to join a service club later on in the year would it need to be brought back to the Board at that time.

Clerk of the Board Heney stated that the policy does not state a specific time except annually. She further stated he may join the association or membership and it would go before the Board at the beginning of the year for reimbursement consideration.

Director DeMonaco stated that the way Board Policy is written, you are able to join a service club any time during the year and be reimbursed for it.

President Ramos-Evinger agreed with Director DeMonaco to get more involved with the community.

Moved by Director Luth, seconded by Vice President Kreeger, carried by a 5-0 voice vote for the Board of Directors to approve individual annual memberships in compliance with Board Policy 1090.

AYES: BOARD MEMBERS: Ramos-Evinger, Kreeger, DeMonaco, Luth, and Williams.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

President Ramos-Evinger turned over the Board Meeting to Vice President Kreeger.

FIRE CHIEF'S COMMENTS

Fire Chief Shackelford stated that Finance Director Heide will conclude his term as President of the California Society of Municipal Finance Officers at the end of January. Steve will remain on the CSMFO Executive Board of Directors for one additional year as the Past President.

Fire Chief Shackelford stated he will be serving as President of the San Bernardino County Fire Chiefs' Association this year.

Human Resources Director Kristi Kuchwara provided a recruitment update.

Deputy Chief Williams provided an overview and presentation on the Emergency Communication Nurse System.

Deputy Chief Williams provided an overview on the Ambulance.

Fire Chief Shackelford stated that the District's Administration Office will be closed on Monday, January 18th in observance of Dr. Martin Luther King, Jr. Holiday.

Fire Chief Shackelford stated that a Finance Committee Meeting is scheduled for January 25th at 8:00 a.m.

Fire Chief Shackelford stated that the ASBCSD Virtual Meeting will take place on January 25th at 6:00 p.m.

Fire Chief Shackelford concluded his comments with condolences to President Ramos-Evinger on behalf of the management team.

BOARD COMMITTEE REPORTS/BOARD COMMENTS

Director Williams expressed his condolences to President Ramos-Evinger.

Director Williams congratulated the retirees and 5-year service award recipients.

Director Luth stated he is in full support of service club participation.

Director Luth stated he attended Chino and Chino Hills Council meetings, Finance meeting, San Bernardino County Board of Supervisors meeting and the Chino Wonderland Event.

Director Luth congratulated the Explorers, Training Captain Fontes, service award recipients and retirees.

Director Luth expressed his condolences to President Ramos-Evinger and her family.

Director DeMonaco stated that he attended the Chino Council meetings, the San Bernardino County Board of Supervisors meeting, and an IEUA Board meeting.

Director DeMonaco congratulated all the service award recipients, Training Captain Fontes, retirees and the explorers for their service.

Director DeMonaco expressed his condolences to President Ramos-Evinger and her family.

Vice President Kreeger stated that he attended his monthly meeting with Fire Chief Shackelford and the City of Chino Hills Council meeting.

Vice President Kreeger expressed his gratitude to the volunteers and staff for their great work and wished the retirees the best in their retirement.

Vice President Kreeger commented on Supervisor Hagman's leadership and COVID response.

Vice President Kreeger commented on Director Heide's and Chief Shackelford's leadership and associations with CSMFO and San Bernardino County Chief's.

Vice President Kreeger expressed his condolences to President Ramos-Evinger and her family.

President Ramos-Evinger reminded the Board that all closed session items whether they make it to the agenda or not are confidential.

President Ramos-Evinger stated that she attended the City of Chino Wonderland Event, the City of Chino Hills Council meeting, a Finance Committee meeting, Agenda Review, a Chino Council and a Fire Safe Council meeting.

President Ramos-Evinger congratulated the retirees, fire explorers and Training Captain Fontes.

President Ramos-Evinger also thanked Supervisor Hagman for all he has done for the County during this time.

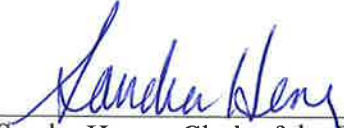
President Ramos-Evinger thanked everyone for their support of her and her family during the difficult time upon the passing of her husband.

ADJOURNMENT

The meeting was adjourned at 7:47 p.m. in memory of Mike Evinger to a Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District to be held on Wednesday, February 10, 2021 at 6:00 p.m.

Meeting location subject to changed and or be held as a hybrid meeting and or teleconference based on current Governor's executive order N-29-20.

APPROVED AND ADOPTED THIS 10th DAY OF FEBRUARY 2021.


Sandra Heney, Clerk of the Board


Sarah Ramos-Evinger, President