



Chino Valley Independent Fire District

Application for Refund of Permit Fees

Business Information

Business Name _____

Permit No. _____ Permit Issue Date: _____

Business Mailing Address: _____ Original Payer of Permit Fees (if different): _____

Contact Information (person completing this application)

Name _____ Title _____

Phone Number _____ Email _____

Total Permit Amount Paid _____ Date Paid _____

Request for Refund

Check # _____

Refund Type: Permit Code 4000, Inspection Base Charge

(Check applicable box(es))

Multiple Permit Codes at Non-Discounted Rates (Codes 5050-5560)

Comments _____

I certify that I am dually authorized by my company or organization to submit this Application for Refund of Permit Fees. I understand that all properly completed Applications must be received by the District no later than September 13, 2010, in order to be considered for refund. I further understand that the information submitted on my Application is subject to review and verification by the District, and that the District will make the final determination as to the refund amount due, if any. I understand that when the individual or entity from whom payment was originally received is identifiable by the District, any refund issued by the District will be to that individual or entity.

Signature _____ Title _____

Date _____

Submit completed, signed applications to:

Chino Valley Fire District, Attn.: Permit Refund Processing, 14011 City Center Drive, Chino Hills, CA 91709

For questions contact the Fire Prevention Department at 909-902-5280.

For District Use Only

Processed by: _____ Refund amount due: _____

Comments: _____ Approved by: _____

PROPERLY COMPLETED APPLICATIONS FOR REFUND OF PERMIT FEES MUST BE RECEIVED BY THE DISTRICT NO LATER THAN SEPTEMBER 13, 2010, IN ORDER TO BE CONSIDERED FOR REFUND. PLEASE ALLOW 60 DAYS FOR PROCESSING OF THIS APPLICATION.

14011 City Center Drive, Chino Hills, CA 91709 909-902-5260



Chino Valley Independent Fire District

Frequently Asked Questions regarding Application for Refund of Permit Fees

- Question:** Who is entitled to a refund of permit fees?

Answer: Anyone who paid permit fees to the Fire District for inspection services rendered on or after July 1, 2009, associated with the following permit codes:

 - Permit Code 4000, Inspection Base Charge, and/or
 - Permit Codes 5050 to 5560, for businesses with multiple permits for permitted occupancies
- Question:** The permit fees for my business were paid by me using a personal check, who will the refund be issued to?

Answer: The refund will be issued to the original payer of the fees.
- Question:** How will the refunds be calculated?

Answer: The full \$220 fee associated with Permit Code 4000 will be refunded, if applicable. For multiple permits paid for Permit Codes 5050 to 5560, the highest permitted fee will be charged at 100%, and each additional permitted fee will be reduced by 50%.
- Question:** What is the deadline for applying for a refund?

Answer: Properly completed applications must be received by the Fire District no later than September 13, 2010.
- Question:** Why is the Fire District offering refunds?

Answer: Given the current state of the economy, the Fire District Board of Directors approved the issuance of refunds to provide economic relief to taxpaying business and property owners.
- Question:** Will this refund offering impact permit fees in the future?

Answer: Although the District's fee schedule is subject to periodic review and update, based on District costs, in addition to refunding permit fees as indicated above, the District is modifying its fee schedule to incorporate these changes on a go forward basis as well.
- Question:** Who can I contact for additional information?

Answer: For additional information, you should contact the Fire District Prevention Department at 909-902-5280.