



Chino Valley Fire District

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Board of Directors

John DeMonaco
President
James S. Espinosa
Vice President
Sarah Evinger
Ed Gray
Ray Marquez

Fire Chief
Kirk Summers

November 12, 2009

Re: Plan Submittal Process

Dear Applicant:

In an effort to streamline our plan review process beginning January 2, 2002, applicants shall submit all plans, with the exception of single-family dwelling construction plans, directly to one of the Consultants, on the attached approved list, prior to their submittal to the Fire District. The applicant will pay directly to the consultant the agreed upon fee for that review.

When the Consultant has completed his/her review, the applicant will then bring three sets of the stamped plans and any supporting documentation along with the review letter from the Consultant to the Fire District for approval. Construction is not to begin until the Fire District has approved the plans.

Fire District fees will be paid at time of plan submittal to the Fire District (see attached revised fee schedule) with a turnaround time of approximately ten (10) working days. We will continue to interact with the Consultants to assure current code and standard compliance.

Questions regarding the process can be directed to Alma Nielsen at (909) 902-5280 ext 404.

Sincerely,

Kirk Summers
Fire Chief

By: Danielle Barnes
Deputy Fire Marshal

DB: an

Attachments - Fee Schedule
Approved Consultant List