

Those persons wishing to speak on any item, whether or not it is included on the agenda, are requested to fill out and submit to the Clerk of the Board a "Request to Speak" form. Thank you.

It is the intention of the Chino Valley Independent Fire District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Chino Valley Independent Fire District will attempt to accommodate you in every reasonable manner. Please contact the Administration Office (909) 902-5260 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the District's Administrative Headquarters, 14011 City Center Drive, Chino Hills, CA 91709.

**CHINO VALLEY INDEPENDENT FIRE DISTRICT**  
***Board of Directors Regular Meeting***

Administrative Headquarters  
14011 City Center Drive  
Chino Hills, CA 91709

WEDNESDAY, January 14, 2009  
4:30 p.m. – Closed Session  
6:00 p.m. – Open Session

**AGENDA**

ROLL CALL

OPEN SESSION

ADJOURN TO CLOSED SESSION

**CONFERENCE WITH LABOR NEGOTIATORS.** Government Code Section 54957.6, the Board of Directors will meet with the designated Fire District negotiators, President Ray Marquez and Director Ed Gray regarding compensation provisions for Management positions (Deputy Chief, Battalion Chief, Clerk of the Board/Administrative Manager, Finance Manager, and Human Resources Manager).

**CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION.** Government Code Section 54956.9(a): Existing Workers' Compensation claims. Kyle Symmes v. Chino Valley Independent Fire District. EAMS Case Nos: ADJ 3815714; ADJ 4547378.

**CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION.** Government Code Section 54956.9(a): One Existing Workers' Compensation claim. Phil Armentrout v. Chino Valley Independent Fire District. EAMS Case No: ADJ 2931617.

**CONFERENCE WITH LEGAL COUNSEL - EXISTING LITIGATION.** Government Code Section 54956.9(a): Five existing matters.

- Loring Winn Williams v. Chino Valley Independent Fire District (four Workers' Compensation claims). EAMS Case Nos: ADJ 2840850; AD J786866; ADJ 578906; ADJ 1049807.
- Loring Winn Williams v. Chino Valley Independent Fire District (one 132(a) claim).

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION.** Government Code Section 54956.9(a): One existing case. Winn Williams v. Chino Valley Independent Fire District. San Bernardino Superior Court Case No. CIVRS 801732.

**CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION.** Government Code Section 54956.9(a). Carl Ludwig v. Chino Valley Independent Fire District.

**RE-OPEN TO OPEN SESSION**

**INVOCATION**

Rob DePartee, Fire District Chaplain

**FLAG SALUTE**

**PRESENTATIONS/ANNOUNCEMENTS**

None.

**PUBLIC COMMUNICATIONS**

This is the time and place for the general Public to address the Board of Directors about subjects that do not appear elsewhere on the agenda. The Public may address items on the agenda at the time addressed by the Board.

Due to Board policy and Brown Act requirements, action may not be taken on any issue not on the agenda. When you address the Board, please state your name and address (optional) prior to making your remarks.

**LIAISON REPORTS TO FIRE DISTRICT (County 4<sup>th</sup> District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District)**

Roman Nava, San Bernardino County 4<sup>th</sup> District  
Council Member Tom Haughey, City of Chino  
Mayor ProTem Bill Kruger, City of Chino Hills  
President Jeff Heringer, Chino Valley Fire Foundation  
Co-Chairman Bob Bacin, Fire Safe Council  
Board Member Bill Klein, Chino Valley School District

CONSENT CALENDAR

1. Minutes

December 10, 2008 – Regular Board Meeting.

2. Monthly District Report

Month of November 2009

3. Monthly Financial Report

Month of December 2008.

4. Monthly Treasurer's Report

Month of November 2008.

5. Warrants

Expenses as audited are within budget for warrants #15103 through #15304.

6. Board Meetings/Travel

FDAC Annual Conference, San Diego  
April 16-18, 2009

Fire Rescue Med, Las Vegas  
May 4-6, 2009

RECOMMENDATION: Approve Consent Calendar items #1 through #6 as presented.

M\_\_\_\_\_ S\_\_\_\_\_ RC\_\_\_\_\_

BOARD COMMITTEE REPORTS

OLD BUSINESS

7. REVIEW OF 2008 FIRE DISTRICT GOALS, ACTIVITIES AND ACCOMPLISHMENTS.  
Purpose is to update the Board of Directors on the status of the 2008 Fire District Goals, activities and accomplishments.

*Presentation by Fire Chief Benson.*

RECOMMENDATION: It is recommended that the Board of Directors review the 2008 Fire District Goals, activities and accomplishments and receive and file.

NEW BUSINESS

8. 2009 COMMUNITY LIAISONS AND STANDING COMMITTEE MEMBER ASSIGNMENTS. Purpose is to appoint community liaisons for the San Bernardino County, City of Chino, City of Chino Hills, CVPAC, Fire Safe Council, and Chino Valley School District; and to appoint the Standing Committee Members for the 2009 Fire District's Finance, Planning, Human Resources, and EMS Committees.

*President Marquez.*

RECOMMENDATION: It is recommended that the President appoint community liaisons for the San Bernardino County, City of Chino, City of Chino Hills, CVPAC, Fire Safe Council, and Chino Valley School District; and to appoint the Standing Committee Members for the 2009 Fire District's Finance, Planning, Human Resources, and EMS Committees.

9. 2008-2009 MID-YEAR BUDGET AMENDMENTS. Purpose is to review and recommend approval by the Board of Directors of the proposed mid-year amendments to the 2008-2009 Budget.

*Staff report by Finance Manager Heide.*

RECOMMENDATION: It is recommended that the Board of Directors review and approve the proposed mid-year amendments to the 2008-2009 Budget.

M\_\_\_\_\_ S\_\_\_\_\_ RC\_\_\_\_\_

10. RENEWAL OF COMPUTER PURCHASE PROGRAM. Purpose is to review and approve the proposed renewal and modification of the District's Computer Purchase Program for staff and Board Members.

*Staff report by Finance Manager Heide.*

RECOMMENDATION: It is recommended that the Board of Directors review and approve the Computer Purchase Program.

M\_\_\_\_\_ S\_\_\_\_\_ RC\_\_\_\_\_

11. DISPOSITION OF SURPLUS PROPERTY. Purpose is to review the proposed disposition of the Fire District's surplus property.

*Staff report by Finance Manager Heide.*

RECOMMENDATION: It is recommended that the Board of Directors review and approve the disposition of the Fire District's surplus property as identified on the attached listing. It is further recommended that the District donate the surplus fire engine to Aguascalientes or to another fire agency in need.

M\_\_\_\_\_ S\_\_\_\_\_ RC\_\_\_\_\_

12. CONTRACT FOR SERVICE WITH CALIFORNIA DEPARTMENT OF FORESTRY AND FIRE PROTECTION (CAL FIRE). Purpose is to review the contract for service with the California Department of Forestry and Fire Protection (Cal Fire) from July 1, 2008 through June 30, 2009.

*Staff report by Finance Manager Heide.*

RECOMMENDATION: It is recommended that the Board of Director review and approve the 2008-2009 contract with Cal Fire

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13. DESIGNATION OF APPLICANT'S AGENT RESOLUTION FOR NON-STATE AGENCIES. Purpose is to review the proposed resolution for Designation of Applicant's Agent Resolution for Non-State Agencies.

*Staff report by Finance Manager Heide.*

RECOMMENDATION: It is recommended that the Board of Directors review, approve and adopt Resolution No. 2009-01 for the Designation of Applicant's Agent Resolution for Non-State Agencies.

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14. CLASSIFICATION STUDY - HUMAN RESOURCES SPECIALIST. Purpose is to review

the findings of a classification and compensation study completed on the Administrative Secretary position assigned to Human Resources and recommend reclassification of this position.

*Staff report by Human Resources Manager Nelson.*

RECOMMENDATION: It is recommended that the Board of Directors approve the reclassification of the Administrative Secretary position assigned to Human Resources to Human Resources Specialist; review and approve the classification specification for the position; and approve the salary range of \$3,896.52 to \$4,735.47.

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15. RESOLUTIONS NO. 2009-02, 2009-03, AND 2009-04 PERTAINING TO UNREPRESENTED EMPLOYEE COMPENSATION. Purpose is to present for consideration changes to the terms and conditions of employment for unrepresented employees including management, confidential and part-time.

*Staff report by Human Resources Manager Nelson.*

RECOMMENDATION: It is recommended that the Board of Directors review, approve and adopt Resolution Nos. 2009-02, 2009-03, and 2009-04, approving and ratifying the compensation changes for unrepresented employees including management, confidential and part-time; and appropriate \$45,250 from the Unreserved Fund Balance.

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16. RESOLUTION NO. 2009-05 RESCINDING AND REPLACING RESOLUTION NOS. 2008-17 AND 2008-18 PERTAINING TO PAYING AND REPORTING THE VALUE OF EMPLOYER PAID MEMBER CONTRIBUTIONS TO CALPERS. Purpose is to present for approval a Resolution that updates the District's agreed upon payment of employer paid member contributions to CalPERS for specific employee groups.

*Staff report by Human Resources Manager Nelson.*

RECOMMENDATION: It is recommended that the Board of Directors review, approve and adopt Resolution No. 2009-05, rescinding and replacing Resolution Nos. 2008-17 and 2008-18, approving and ratifying the percentage of employer paid member contributions paid to CalPERS by the District on behalf of specific employee groups.

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17. RESOLUTION NO. 2009-06, DETERMINATION ON INDUSTRIAL DISABILITY

RETIREMENT APPLICATION OF KYLE SYMMES. Purpose is for the Board of Directors to make a determination pertaining to a disability retirement application.

*Staff report by Human Resources Manager Nelson.*

RECOMMENDATION: It is recommended that the Board of Directors review, approve and adopt Resolution No. 2009-06 authorizing an industrial disability retirement for retiree Kyle Symmes.

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18. FIRE DISTRICTS ASSOCIATION OF CALIFORNIA (FDAC) VACANT BOARD OF DIRECTOR SEATS. Purpose is for the Board of Directors to discuss seeking appointment to the FDAC Board of Directors for an unexpired term in Zone 6.

*Staff report by Fire Chief Benson.*

RECOMMENDATION: It is recommended that the Board of Directors review this information and designate a Board Member to submit a letter of interest for appointment to the current Zone 6 vacancy and/or to any upcoming At-Large seat vacancies on the FDAC Board of Directors.

M\_\_\_\_\_ S\_\_\_\_\_ RC\_\_\_\_\_

19. BOARD OF DIRECTOR'S OFFICE FURNITURE AND ACCESSORIES. Purpose is for the Board of Directors to review and approve an expenditure of up to \$15,000 from the undesignated fund balance to purchase furniture and accessories for the Board office in Fire Administration.

*Staff report by Finance Manager Heide.*

RECOMMENDATION: It is recommended that the Board of Directors review and approve the request for authorization for an expenditure of up to \$15,000 from undesignated fund balance to purchase furniture and accessories for the Board office in Fire Administration.

M\_\_\_\_\_ S\_\_\_\_\_ RC\_\_\_\_\_

20. STATUS OF THE CARBON CANYON HAZARD MITIGATION GRANT. Purpose of this report is to update the Board of Directors on the status of the OES/FEMA Hazard Mitigation Grant for vegetation reduction in Carbon Canyon.

*Staff report by Fire Chief Benson.*

RECOMMENDATION: It is recommended that the Board of Directors receive and file.

CHIEF'S COMMENTS

BOARD COMMENTS

ADJOURNMENT

The next Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District is scheduled for Wednesday, February 11, 2009, at 6:00 p.m., at the District Headquarters Office located at 14011 City Center Drive, Chino Hills, CA, 91709.

I, Sandra Heney, Clerk of the Board, on behalf of the Board of Directors, do hereby certify that a copy of this agenda has been posted by 4:30 p.m., on Friday, January 9, 2009.

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Sandra Heney, Clerk of the Board