

**CHINO VALLEY INDEPENDENT FIRE DISTRICT**  
*Special Meeting of the Board of Directors and Joint Workshop*

**MINUTES**  
*August 3, 2011*

**ROLL CALL/OPEN SESSION**

Board Members Present: Espinosa, Gray, DeMonaco, Evinger, and Marquez.  
Board Members Absent: None.

Chino Mayor Dennis Yates conducted roll call.

Council Members Present: Yates, Duncan, Elrod, Haughey, and Ulloa.  
Council Members Absent: None.

Chino Hills Mayor Ed Graham conducted roll call.

Council Members Present: Graham, Bennett, Rogers.  
Council Members Absent: Norton-Perry, Kruger

**INVOCATION**

Fire District Chaplain Rob DePartee.

**FLAG SALUTE**

Fire Board President Jim Espinosa.

**PUBLIC COMMUNICATIONS**

None.

**PRESENTATION/DISCUSSION/ROUNDTABLE**

President Espinosa welcomed the City of Chino City Council and the City of Chino Hills City Council, and thanked them for their willingness to participate in a Joint Meeting and Workshop for the purpose of allowing the Fire District to provide an overview of the Fire District's Fiscal Year 2011/2012 accomplishments and activities.

President Espinosa introduced Fire Chief Summers.

Fire Chief Summers also welcomed the City of Chino City Council and the City of Chino Hills City Council and thanked them for being present at the annual Joint Meeting and Workshop. Fire Chief Summers explained that a PowerPoint presentation would be provided by Fire District staff as an overview of the Fire District operations, budget and activities over the last year. He encouraged the meeting participants to ask questions during the presentation.

Deputy Chief Parpan welcomed the City of Chino City Council and the City of Chino Hills City Council. He reported that there was new leadership in the Fire District; new Fire Chief, new Deputy Chief, and a new Battalion Chief. He also announced that Deputy Chief Turner was gravely ill, and that staff is struggling to fill the void of Deputy Chief Turner. He then provided an overview of the Fire District's emergency operations and activities including the State of the Fleet. He provided an overview of the new stations and the training center. He thanked the City of Chino for building the two new fire stations, and a training center. He also thanked Project Manager, Mike Kolling, for his hard work on the project of the new fire stations and training center.

Jose Alirie, Chino Public Works Director, provided updates on construction activities for the new fire stations and training center. He reported that both projects will be completed on time for the Grand Openings. He also reported that both stations are within budget and within the project contingencies.

Acting Fire Marshal Barnes provided an overview of the Fire Prevention Bureau. She stated that the goal of Fire Prevention is to maintain a level of fire and life safety within the community. She provided an overview of the duties of the Fire Inspectors. She also provided an overview of the accomplishments and review of the division's participation in community events during the past year.

Finance Manager Heide provided an overview of the District's Nex Level IT project. He thanked Pat Griffin, City of Chino, for recommending the implementation consultant, the firm NexLevel. He also provided an overview of the 2011/2012 Preliminary Budget.

City of Chino Mayor Yates reported that the City of Chino adopted in their budget a two-tiered system for new hires and a reduction of retirement percentage for all employees. He wondered if the District has negotiated retirement with their employees.

President Espinosa stated that the District is currently in negotiations.

Finance Manager Heide reported that the Board of Directors approved paying off the District's PERS Side Fund liability. He explained the advantages of the District paying off the PERS Side Fund in advance.

Fire Chief Summers reported on the Succession Planning Program implemented at the Fire District. He stated that the program strengthens the organization and the personal service provided to the community.

Fire Chief Summers asked both City Councils for input on how the Fire District is doing overall.

City of Chino Hills Mayor Ed Graham stated that the Chino Hills City Council has no complaints and that the District is doing great.

City of Chino Council Member Ulloa stated that she receives feedback from the public once in awhile. She stated that one compliment was from a gentleman who had to have the Fire District respond on his wife, and the gentleman reported that the Firefighters were very courteous and kind. She stated that she liked seeing the firefighters in the community, and that the District is performing a great job.

City of Chino Mayor Yates stated that the Fire District responded on his wife and they did an outstanding job. He added that he was very proud of the Fire District.

City of Chino Mayor Pro-Tem Haughey reported that he has received great compliments on the Fire District's professionalism and promptness.

City of Chino Councilmember Elrod reported that he notices the Firefighters in the community and they are always happy and great guys. He expressed that he was very appreciative of the annual meetings, and appreciates knowing what the Fire District is doing.

City of Chino Council Member Duncan reported that his wife also had to have assistance from the Fire District, and the firefighters did a great job.

Fire Chief Summers stated that Fire District personnel are very proud to serve the community.

City of Chino Council Member Ulloa stated that in regards to the commemorative badge that Fire Chief Summers distributed to the Council Members, no one will ever forget that tragic day on September 11, 2001, and she felt that this badge was a great tribute. She also stated that she was very proud of the new fire stations. She also stated that she missed the yellow engines. She asked about the possibility of renting the training center to supplement income.

Fire Chief Summers reported that the Fire District has been approached by some colleges to host academies at the new training center. He also reported that the District will be sponsoring other specialized training events at the facility. He stated that if the District can provide a training location for specialty training, the Fire District can receive compensated fees for training. However, Chief Summers stated that the use priority would be for the Fire District and the Chino Police Department.

City of Chino Council Member Ulloa thanked the Fire Board of Directors, Fire Chief and Management staff for opening communications between the two Cities and the Fire District.

City of Chino Mayor Yates stated that as long as he has been on the City Council, it has been a privilege working with the Fire District. He added that the District's ethical and moral standards reflect in the District's staff and firefighters. He added that it was a real pleasure to work with the entire Fire District.

City of Chino Hills Vice Mayor Bennett suggested that a representative from the Fire District attend a Chino Hills City Council meeting and provide information on the carbon monoxide and smoke alarm requirements, including information on installation and inspecting the alarms. He also suggested review of home emergency plans.

City of Chino Council Member Elrod suggested making this information available on a video and placing it on the City Cable Station.

**OLD BUSINESS**

None.

**NEW BUSINESS**

None.

**BOARD COMMENTS/COUNCIL MEMBERS COMMENTS**

City of Chino Mayor Yates expressed his appreciation for the District's hard work in developing this presentation. On behalf of the Chino City Council he thanked the District and staff for organizing this meeting.

Director DeMonaco stated that he is very proud of the Board of Directors and Fire District staff. He stated that the Fire District provides excellent service to the community and maintains financial responsibility. He thanked both the City of Chino and the City of Chino Hills for their partnership with the Fire District. He thanked everyone for attending the meeting.

President Espinosa presented a District tile to Chino Mayor Yates and to Chino Hills Mayor Graham.

President Espinosa thanked Chino Hills Police Department for allowing the meeting to be held in their conference room

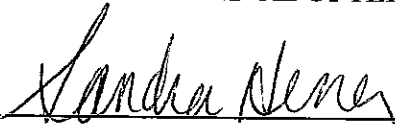
**ADJOURNMENT**

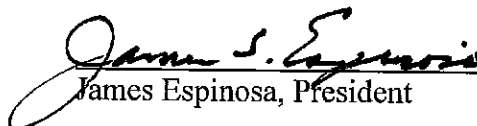
Fire Board President Espinosa adjourned the meeting at 7:13 p.m. to a Regular Board Meeting scheduled for Wednesday, August 10, 2011, at 6:00 p.m. The meeting will be held at the District Headquarters Office located at 14011 City Center Drive, Chino Hills, CA.

Chino Mayor Yates adjourned the City of Chino meeting at 7:13 p.m.

Chino Hills Mayor Graham adjourned the City of Chino Hills meeting at 7:13 p.m.

APPROVED AND ADOPTED THIS 14th DAY OF SEPTEMBER 2011.

  
Sandra Heney, Clerk of the Board

  
James Espinosa, President