

CHINO VALLEY INDEPENDENT FIRE DISTRICT
Regular Meeting of the Board of Directors

MINUTES
August 10, 2011

ROLL CALL

Board Members Present: Espinosa, Gray, DeMonaco, Evinger, and Marquez.
Board Members Absent: None.

OPEN SESSION

President Espinosa called the Open Session to order.

INVOCATION

Rob DePartee, Fire District Chaplain.

FLAG SALUTE

Deputy Chief Parpan.

CHANGES TO THE AGENDA

None.

PRESENTATIONS/ANNOUNCEMENTS

Chino Valley Medical Center Recognition

Fire Chief Summers introduced the following recipients and presented plaques for recognition for donating Life Pak 4 to the Fire District:

Dr. James Lally, D.O., President and Chief Medical Officer
Dr. Homan Mahallati, D.O.
Dr. Daljinder Takhar, D.O.
Freddie Mendez, Office Manager

Retirement Recognition, Firefighter Luke Nurre

President Espinosa read Firefighter Luke Nurre's biography.

Fire Chief Summers presented Firefighter Luke Nurre with a plaque and a retirement badge.

Proclamation – Firefighter Day of Remembrance

President Espinosa read the Proclamation

Fire District Flag Presentation

Fire Chief Summers presented the first Fire District Flag, which will be displayed in the Board room when not in use by the Honor Guard.

PUBLIC COMMUNICATIONS

None.

ASSESSMENT HEARING

- a. RESOLUTION NO. 2011-07 CONFIRMATION AND RECOVERY OF COSTS FOR WEED ABATEMENT SERVICES. Purpose is for the Board of Directors to review, approve and adopt Resolution No. 2011-07 allowing the Fire District to recover costs for weed abatement services for the year 2011.

President Espinosa opened the Assessment Hearing.

Deputy Fire Marshal Barnes provided an overview of the process of recovering costs for weed abatement services for the year 2011.

President Espinosa requested any Public comment.

There was no Public comment.

President Espinosa closed the Assessment Hearing.

RECOMMENDATION: It is recommended that the Board of Directors review, approve and adopt Resolution No. 2011-07.

Moved by Director Marquez, seconded by Vice President Gray, carried by a 5-0 voice vote, that the Board of Directors approve and adopt Resolution No. 2011-07.

AYES: BOARD MEMBERS: Espinosa, Gray, DeMonaco, Evinger, and Marquez.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

LIASON REPORTS TO FIRE DISTRICT

Earl Elrod, Chino City Council Member, provided an update on current and upcoming issues and activities at the City of Chino.

Art Bennett, Chino Hills Vice Mayor, thanked the Board of Directors for coordinating the annual Joint Board/Workshop meeting that was held on August 3, 2011. He reported that at a recent City Council Meeting, the Development Code Amendment height extension for BAPS was passed, 5-0. The building can now be completed. He also reported on the SCE transponders that are being placed in Chino Hills. He reported that the City of Chino Hills will schedule a public workshop to help organize groups that are trying to file civil action. He asked for everyone's support in protesting these towers.

Charlie Blank, Chairman for the Fire Safe Council, requested that the Fire Safe Council have an information booth at the Fire District's Open House scheduled in October. He also reported that the Arunda Removal Project is ongoing. The Fuel Reduction Project will begin in September 2011, and an Ad Hoc Meeting is scheduled for the week of August 15, 2011. He thanked the Board of Directors for approving the donation to the Fire Safe Council of the computer from the Fire District's surplus equipment.

Director Marquez asked Charlie Blank to explain the Fuel Reduction Program.

Charlie Blank reported that the Fire Safe Council no longer receives Grant money to hire an independent contractor to assist with the brush pick-up program. He reported that the City of Chino Hills has offered to pay for two dumpsters, which will be located in Carbon Canyon. Volunteers from the Fire Safe Council will man the dumpsters one Saturday in September and one Saturday in October, and again in the Spring. This will take place after the Fire District sends notices to residents to clear their brush.

Director Marquez thanked the City of Chino Hills for their participation with this project.

CONSENT CALENDAR

President Espinosa asked if anyone would like to pull an item from the Consent Calendar for discussion.

President Espinosa requested Consent Calendar Item #6, Board Meetings/Travel – authorization to attend conference, meeting, or training, be pulled.

1. Minutes

July 13, 2011 – Regular Board Meeting.

July 14, 2011 – Special Board Meeting.

2. Monthly District Report

Month of June 2011.

3. Monthly Financial Report

Month of July 2011.

4. Monthly Treasurer's Report

Month of June 2011.

5. Warrants

Expenses as audited, are within budget for warrants #30000 through #30160.

6. BOARD MEETINGS/TRAVEL – AUTHORIZATION TO ATTEND CONFERENCE, MEETING OR TRAINING. Purpose is to authorize attendance in accordance with Board Policy 1100.

CSDA Annual Conference
October 10-13, 2011
Monterey, CA

RECOMMENDATION: Approve Consent Calendar items #1 through #5 as presented.

Moved by Director Evinger, seconded by Vice President Gray, carried by a 5-0 voice vote, that the Board of Directors approve Consent Calendar items #1 through #5 as presented.

AYES: BOARD MEMBERS: Espinosa, Gray, DeMonaco, Evinger, Marquez
NOES: BOARD MEMBERS: None
ABSTAIN: BOARD MEMBERS: None
ABSENT: BOARD MEMBERS: None

President Espinosa stated that he requested to pull Consent Calendar item #6 for discussion. He stated that the CSDA Conference conflicts with the Regular Board Meeting in October, and the Board Meeting will need to be rescheduled due to a lack of quorum.

Moved by Director Evinger, seconded by Vice President Gray, carried by a 5-0 voice vote, that the Board of Directors approve Consent Calendar items #6 as presented.

AYES: BOARD MEMBERS: Espinosa, Gray, DeMonaco, Evinger, and Marquez
NOES: BOARD MEMBERS: None
ABSTAIN: BOARD MEMBERS: None
ABSENT: BOARD MEMBERS: None

BOARD COMMITTEE REPORTS

Director Marquez reported that he attended a Fire Safe Council meeting, and a CIW CAC meeting. He reported that the Chino Women's prison will be responsible for a public safety realignment, which will begin October 1, 2011, and will result in a reduction of inmates. The case-hardened criminals will remain at the prison, and the other inmates will be transferred to a County facility or they will be tracked at home. He also reported that he attended an Airport Commission Meeting. He also attended a CSDA Legislative Committee meeting and was invited by the President of the Rancho Cucamonga Water Board, Kathy Tiggs, to attend a meeting at the Legislative Analyst Office to discuss Special Districts and consolidation of Special Districts. The meeting is scheduled for August 18, 2011.

Vice President Gray reported that he attended a Planning Committee meeting, the Joint Board/Workshop meeting, and a CIM CAC meeting. He reported that the Chino Men's Prison will be reducing the number of

staff and inmates. He reported that the prison has a new parole system, which is called non-revocable parole. This is unsupervised parole.

Director DeMonaco asked where will the prisoners be released.

Vice President Gray reported that the prisoners will be released to the community in which they offended.

Director Evinger reported that she attended a Special Board Meeting, the Joint Board/Workshop meeting, and two Chino Hills Council meetings. She stated that in lieu of attending the Fire Safe Council meeting, she worked the booth for the National Night Out.

Director DeMonaco reported that he attended two Chino Hills Council meetings, and the Joint Board/Workshop meeting.

President Espinosa reported that he attended two Chino Council meetings, and the Joint Board/Workshop meeting.

OLD BUSINESS

None.

NEW BUSINESS

7. **FOURTH OF JULY FIREWORKS.** Purpose is to provide the Board of Directors with information pertaining to recent fireworks related activity.

Deputy Fire Marshal Danielle Barnes provided a PowerPoint Presentation, which included the fireworks statistics for 2011. She provided an overview of the confiscations, citations, and injuries. She added that the use of all fireworks in the City of Chino Hills is illegal.

Deputy Fire Marshal Danielle Barnes reported that the City of Chino and the City of Chino Hills takes a firm stand against illegal fireworks. She added that those who use illegal fireworks or misuse legal fireworks can receive fines up to \$1,000.

Deputy Fire Marshal Danielle Barnes stated that public information was distributed in various ways in the City of Chino, regarding the use of fireworks. She added that fireworks booths were inspected three times a day, and the booth operators were required to attend a meeting at the Fire District, which provided an overview of safety regulations.

Deputy Fire Marshal Danielle Barnes reported that the illegal fireworks are photographed, properly documented and stored for court purposes.

Deputy Fire Marshal Danielle Barnes reported that this year a total of 5,904 illegal fireworks were collected in the City of Chino and Chino Hills. In addition, there were two injuries in the City of Chino, two arrests in Chino Hills, 46 arrests in Chino, and 49 citations for illegal fireworks in the City of Chino.

President Espinosa requested any public comments on this agenda item.

There was no public comment.

RECOMMENDATION: It is recommended that the Board of Directors receive and file the information and provide any staff direction.

8. SAN BERNARDINO PUBLIC EMPLOYEES ASSOCIATION COLLECTIVE BARGAINING. Purpose is to appoint negotiator(s) to represent the District in determining a successor Memorandum of Understanding (MOU) for the San Bernardino Public Employees Association.

Human Resources Manager Nelson reported that the District's Memorandum of Understanding (MOU) with the San Bernardino Public Employees Association (SBPEA) is effective through December 31, 2011. She also reported that the window period to initiate discussion for a successor MOU begins in August, and either the District or SBPEA can request to open these discussions.

Human Resources Manager Nelson reported that in anticipation of opening this discussion, it is appropriate for the Board of Directors to appoint negotiators to represent the District in this process. She also reported that it is staff's recommendation that the Board consider appointing the Fire Chief and the Human Resources Manager as the negotiating team consistent with the appointment made for the Chino Valley Professional Firefighters, Local 3522. As needed, other management team members may assist in the process, and legal counsel may be utilized as needed.

President Espinosa requested any public comments on this agenda item.

There was no public comment.

RECOMMENDATION: It is recommended that the Board of Directors appoint the Fire Chief and Human Resources Manager as negotiators to represent the Board in the meet and confer process with the San Bernardino Public Employees Association to negotiate a successor Memorandum of Understanding.

Moved by Director Evinger, seconded by Director DeMonaco, carried by a 5-0 voice vote, that the Board of Directors appoint the Fire Chief and Human Resources Manager as negotiators to represent the Board in the meet and confer process with the San Bernardino Public Employees Association to negotiate a successor Memorandum of Understanding.

AYES: BOARD MEMBERS: Espinosa, Gray, DeMonaco, Evinger, and Marquez

NOES: BOARD MEMBERS: None

ABSTAIN: BOARD MEMBERS: None

ABSENT: BOARD MEMBERS: None

9. RESOLUTION NO. 2011-08, MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN THE FIRE DISTRICT AND THE CHINO VALLEY PROFESSIONAL FIREFIGHTERS (CVPF), LOCAL 3522. Purpose is to present for approval a Memorandum of Understanding between the Fire District and the Chino Valley Professional Firefighters (CVPF), Local 3522.

Human Resources Manager Nelson reported that the District's Memorandum of Understanding (MOU) with the Chino Valley Professional Firefighters (CVPF) is for a term ending on December 31, 2011, and that this agreement provides for discussion regarding a successor MOU to open in May.

Human Resources Manager Nelson reported that negotiators have been appointed by both CVPF and the District, and a tentative agreement has been reached for a two-year extension with no changes in the terms of the MOU.

Human Resources Manager Nelson reported that this tentative agreement was ratified by the CVPF membership, with a vote of the membership on August 9, 2011. The agreement is finalized upon the Board of Directors adoption of Resolution No. 2011-08.

President Espinosa requested any public comments on this agenda item.

There was no public comment.

RECOMMENDTION: It is recommended that the Board of Directors review, approve and adopt Resolution No. 2011-08 approving and ratifying the MOU between the Fire District and the CVPF for January 1, 2012 through December 31, 2013.

Moved by Director Marquez, seconded by Vice President Gray, carried by a 5-0 voice vote, that the Board of Directors approve and adopt Resolution 2011-08 approving and ratifying the MOU between the Fire District and the CVPF for January 1, 2012 through December 31, 2013.

AYES: BOARD MEMBERS: Espinosa, Gray, DeMonaco, Evinger, Marquez

NOES: BOARD MEMBERS: None

ABSTAIN: BOARD MEMBERS: None

ABSENT: BOARD MEMBERS: None

10. FIRE DISTRICT BOARD GOALS PROCESS. Purpose is to discuss the annual Fire District Board Goals process.

Fire Chief Summers provided a PowerPoint presentation reviewing the developing of the goals process and timeline. He also provided an overview of the current goals and the long term goals.

Discussion was held regarding the goals development options.

Director DeMonaco stated that he was in favor of a Board Workshop to discuss the development of the goals.

Vice President Gray stated the he would like to see staff create a list of goals that are important to the Fire District, then schedule an Ad Hoc Committee to discuss, and then schedule a Board meeting for the goals to be presented to the Board of Directors. He also stated he would like to rely on staff to develop the goals.

Director DeMonaco stated that he felt it was important for the Board Members to be involved in the development of the goals.

There was a consensus among the Board Members to have a Workshop Board Meeting to discuss and develop the goals.

RECOMMENDATION: It is recommended that the Board of Directors discuss the annual Fire District Goals process in concept and provide direction to staff.

CHIEF'S COMMENTS

Thirteen new Firefighter/Paramedics will complete their four-week orientation training and begin their shift assignments on August 19, 2011.

Shift change to take place on August 19, 2011. ME67 will go into service from Station 1, until Station 67 is completed.

Captains Roebuck, Morales, and Cramton; Engineers Wafford, May, Klement, DeSoto, and Heckman will be promoted as of August 19, 2011.

National Preparedness Month begins September 1, 2011.

The Fire District fire crews participated in the National Night Out with the Chino Police Department and Chino Hills Police Department on August 2, 2011.

Fire District Firefighter/Paramedics Matt Gonsalves and Brett Mattson will be participating in a fundraiser organized by Ontario Airport Fire Department. The fundraiser will be a firefighter calendar, which includes two suppression personnel from various fire departments. The fundraiser will benefit the Arrowhead Regional Medical Center Burn Unit in Colton.

Fire Prevention completed round #2 of their Customer Care Training on July 21, 2011. The focus of the training is to establish a vision statement within Prevention that will serve as a reminder of their commitment to the organization and to each other.

Several staff members within Fire Prevention and Operations attended the high expansion foam test for the Southern California Hanger at the Chino Airport on July 27, 2011. This type of fire suppression system is rare within our jurisdiction and was an excellent learning opportunity for staff. The inspection was videotaped and will be used to provide training and orientation to all of the District's fire crews in the near future.

The Fire District will be hosting a 10-year memorial tribute to remember and honor those that lost their lives on September 11, 2001. The event will be held on Sunday, September 11, 2011 at Fire Administration. Invitations will be mailed the week of August 15, 2011.

A Grand Opening event for Fire Station 67 hosted by the City of Chino and Fire District is scheduled for September 13, 2011, at 4:00 p.m. The completion date for Station 67 will be at the end of August.

A Grand Opening celebration for Fire Station 61 and the Training Center is scheduled for November 5, 2011 from 10:00 a.m. to 2:00 p.m. The completion date for Station 61 and the Training Center will be the end of September.

The Fire District will participate in Chino Day at the Fair in Pomona on September 7, 2011. The Fire District will also participate in the Chino Hills Day at the Fair on September 23, 2011. The Fire District will be providing various safety messages and will participate in both annual parades.

Administration personnel will be re-certifying in CPR, First Aid and AED operation beginning in August and training should be completed by the end of September.

Fall Weed Abatement inspections will commence this month beginning August 29, 2011. Courtesy cards have been mailed this week.

Public Education Specialist, Nancy Kidd, attended the NFPA Annual Conference and Expo in Boston, Massachusetts in June 2011. She attended on a public education scholarship from NFPA. The NFPA hosted a professional, well-rounded conference to address the many aspects of the fire service and public education. Some of the highlights from the 3-day conference were discussions on:

BOARD COMMENTS

Director Evinger thanked everyone for their support during her mother's open heart surgery. She also commented that the new Fire District flag is beautiful.

Director DeMonaco also stated that he thought the new Fire District flag was beautiful, and he would like to see the new logo be placed on the badges and patches.

Director Marquez reported that he attended the Joint Board/Workshop meeting, and commended staff on a job well done. He also attended the National Night Out and thanked Chief Summers for his participation. He attended Assemblywoman Torres' Open House for Woman of the Year and Veteran of the Year. He reported that the Firefighters cooked hot dogs at this event, and it was appreciated.

President Espinosa thanked the Chino Valley Professional Firefighters Association for cooking breakfast at the Relay for Life.

ADJOURN TO CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS. – Meet with Board appointed negotiators regarding negotiations between the San Bernardino Public Employees Association Non-Safety Unit and the Chino Valley Independent Fire District.


RE-OPEN TO OPEN SESSION

President Espinosa reconvened to Open Session and reported that there was no reportable action from Closed Session.

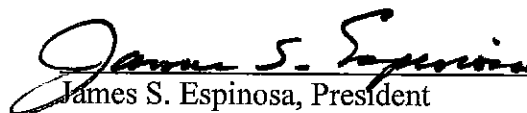
ADJOURNMENT

President Espinosa adjourned the meeting at 8:15 p.m. to a Regular Board Meeting scheduled for Wednesday, September 14, 2011, at 6:00 p.m. The meeting will be held at the District Headquarters Office located at 14011 City Center Drive, Chino Hills, CA.

APPROVED AND ADOPTED THIS 14TH DAY OF SEPTEMBER 2011.



Sandra Heney, Clerk of the Board



James S. Espinosa, President