

CHINO VALLEY INDEPENDENT FIRE DISTRICT
Special Meeting of the Board of Directors

MINUTES
August 4, 2010

ROLL CALL

Board Members Present: DeMonaco, Espinosa, Evinger, Gray, and Marquez.

Board Members Absent: None.

OPEN SESSION

President DeMonaco called the Open Session to order.

FLAG SALUTE

President DeMonaco

PUBLIC COMMUNICATIONS

None.

CONSENT CALENDAR

1. **REQUEST FOR BUDGETARY AUTHORITY.** Request for expenditure of up to \$2,000 from undesignated fund balance in support of the upcoming fire chief retirement recognition. Public purpose of expenditure of District funds is for employee service recognition, as well as to promote interaction between District officials/staff, members of the public, and other civic leaders and local officials.

RECOMMENDATION: Approve Consent Calendar item #1 as presented.

Moved by Director Marquez seconded by Vice President Espinosa, carried by a 5-0 voice vote, that the Board of Directors approve Consent Calendar Items #1 as presented.

AYES: BOARD MEMBERS: DeMonaco, Espinosa, Evinger, Gray, and Marquez.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

OLD BUSINESS

None.

NEW BUSINESS

2. GENERAL LEGAL SERVICES – INTERVIEWS. Purpose is for the Board of Directors to interview legal firms pursuant to responses to Bid No. 10-04.

Human Resources Manager Nelson provided the Board of Directors with a list of potential questions to use during the interviews.

President DeMonaco requested that the questions be rotated among the Board Members.

The following legal firms were interviewed:

- Woodruff, Spradin & Smart
- Best, Best & Krieger
- Burke, Williams, & Sorensen
- Meyers Nave

President DeMonaco asked for staff and Board Members input on the legal firms interviewed.

After some discussion, there was a consensus that the firm of choice was Woodruff, Spradlin, & Smart.

RECOMMENDATION: It is recommended that the Board of Directors conduct the interviews; determine the firm of choice, and designate individual(s) authorized to negotiate the terms of an Agreement.

Moved by Director Marquez, seconded by Director Evinger, carried by a 5-0 voice vote, that the Board of Directors select Woodruff, Spradlin, & Smart as the Fire District's legal firm of choice for general legal services.

AYES: BOARD MEMBERS: DeMonaco, Espinosa, Evinger, Gray, and Marquez.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

President DeMonaco requested that an Ad Hoc Committee be established to negotiate the legal firm's contract.

Moved by President DeMonaco, seconded by Director Marquez, carried by a 5-0 voice vote, that the Board of Directors appoint President DeMonaco and Vice President Espinosa to serve as an Ad Hoc Committee to work with staff to negotiate a contract with Woodruff, Spradlin, and Smart for Fire District general legal services.

AYES: BOARD MEMBERS: DeMonaco, Espinosa, Evinger, Gray, and Marquez.

NOES: BOARD MEMBERS: None.

ABSTAIN: BOARD MEMBERS: None.

ABSENT: BOARD MEMBERS: None.

BOARD COMMENTS

Director Gray thanked Human Resources Manager Nelson for her work on the legal firm selection project.

Director Evinger also thanked Human Resources Manager Nelson.

President DeMonaco commended Human Resources Manager Nelson.

President DeMonaco stated that the Regular Board Meeting scheduled for August 11, 2010, will be Fire Chief Benson's last Board meeting. He asked the Board Members about adding the recognition of Fire Chief Benson's retirement to the agenda.

All Board Members were in agreement to agendize Fire Chief Benson's retirement recognition at the August 11, 2010, Regular Board Meeting.

ADJOURNMENT

President DeMonaco adjourned the meeting at 6:20 p.m. to a Regular Board Meeting scheduled for Wednesday, August 11, 2010, at 6:00 p.m. The meeting will be held at the District Headquarters Office located at 14011 City Center Drive, Chino Hills, CA.

APPROVED AND ADOPTED THIS 8TH DAY OF SEPTEMBER 2010.

Sandra Heney, Clerk of the Board

John DeMonaco, President