

Those persons wishing to speak on any item, whether or not it is included on the agenda, are requested to fill out and submit to the Clerk of the Board a "Request to Speak" form. Thank you.

It is the intention of the Chino Valley Independent Fire District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Chino Valley Independent Fire District will attempt to accommodate you in every reasonable manner. Please contact the Administration Office (909) 902-5260 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the District's Administrative Headquarters, 14011 City Center Drive, Chino Hills, CA 91709.

CHINO VALLEY INDEPENDENT FIRE DISTRICT
Regular Meeting of the Board of Directors

Administrative Headquarters
14011 City Center Drive
Chino Hills, CA 91709

Wednesday, July 13, 2011
6:00 p.m. – Open Session
Closed Session to follow

AGENDA

ROLL CALL

OPEN SESSION

INVOCATION

FLAG SALUTE

PRESENTATIONS/ANNOUNCEMENTS

Firefighter/Paramedics Recognition

Daniel Fry, Firefighter/Paramedic
Robert Pope, Firefighter/Paramedic
Andrew Simpson, Firefighter/Paramedic
Bryan Turner, Firefighter/Paramedic

Promotion Recognition

Dale Williams, Engineer
Mike Moore, Captain
Scott Atkinson, Battalion Chief

Employee Recognition

Tim Shackelford, Battalion Chief

PUBLIC COMMUNICATIONS

This is the time and place for the general Public to address the Board of Directors about subjects that do not appear elsewhere on the agenda. The Public may address items on the agenda at the time addressed by the Board.

Due to Board policy and Brown Act requirements, action may not be taken on any issue not on the agenda. When you address the Board, please state your name and address (optional) prior to making your remarks. Please limit your comments to five minutes.

LIAISON REPORTS TO FIRE DISTRICT (County 4th District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District)

Jeanna Williams, San Bernardino County 4th District
Council Member Earl Elrod, City of Chino
Vice Mayor Art Bennett, City of Chino Hills
President Jeff Heringer, Chino Valley Fire Foundation
Chairman Charlie Blank, Fire Safe Council
Vice President Charles Dickie, Chino Valley Unified School District

CONSENT CALENDAR

1. Minutes

June 1, 2011 – Special Board Meeting.
June 8, 2011 – Regular Board Meeting.

2. Monthly District Report

Month of May 2011.

3. Monthly Financial Report

Month of June 2011.

4. Monthly Treasurer's Report

Month of May 2011.

5. Warrants

Expenses as audited are within budget for warrants #21440 through #21720.

6. PERSONNEL RULE 5.1 ELIGIBILITY LISTS – MODIFICATION. Purpose is to modify Personnel Rule 5.1 addressing timelines for Eligibility Lists.
7. PURCHASE OF BREATHING APPARATUS FROM MALLORY FIRE. Purpose is to review and approve the purchase of breathing apparatus from Mallory Fire for Engine 67 and the HazMat unit.
8. SURPLUS AND SALE OF OUTDATED LIFE PAK 12 EQUIPMENT. Purpose is to approve the declaration of surplus property and sale of outdated Life Pak 12 equipment.
9. SURPLUS AND DONATION OF OBSOLETE COMPUTER EQUIPMENT. Purpose is to approve the declaration of surplus property and donation of an obsolete computer and printer to the Carbon Canyon Fire Safe Council, a 501(c)(3) non-profit organization.
10. Board Meetings/Travel – Authorization to attend conference, meeting or training. Purpose is to authorize attendance in accordance with Board Policy 1100.

None.

RECOMMENDATION: Approve Consent Calendar items #1 through #10 as presented.

M _____ S _____ RC _____

BOARD COMMITTEE REPORTS

OLD BUSINESS

None.

NEW BUSINESS

11. PART-TIME EMPLOYEE POLICIES. Purpose is to review the District's policies and procedures relating to part-time employees.

Staff report by Human Resources Manager Nelson.

RECOMMENDATION: It is recommended that the Board of Directors receive and file the information provided.

12. HIRING AND/OR PROMOTIONAL FREEZE. Purpose is to review hiring and promotional policies and practices in light of fiscal constraints.

Staff report by Human Resources Manager Nelson.

RECOMMENDATION: It is recommended that the Board of Directors receive and file the information provided.

13. CHINO VALLEY PROFESSIONAL FIREFIGHTERS, LOCAL 3522 COLLECTIVE BARGAINING. Purpose is to validate the appointment of negotiator(s) to represent the District in determining a successor Memorandum of Understanding (MOU) for Chino Valley Professional Firefighters, Local 3522.

Staff report by Human Resources Manager Nelson.

RECOMMENDATION: It is recommended that the Board of Directors appoint the Fire Chief and Human Resources Manager as negotiators to represent the Board in the meet and confer process with the Chino Valley Professional Firefighters, Local 3522 to negotiate a successor Memorandum of Understanding.

PC _____ M _____ S _____ RC _____

14. PERS SIDE FUND. Purpose is to review options to restructure or pay off the District's PERS Side Fund obligations.

Staff report by Finance Manager Heide.

RECOMMENDATION: It is recommended that the Board of Directors approve the payoff of the District's CalPERS Side Fund obligation, in an amount up to \$5.2 million, using unallocated fund balance.

PC _____ M _____ S _____ RC _____

15. BOARD TRAVEL. Purpose is to discuss Board travel for Fiscal Year 2011-12.

Report by President Espinosa.

RECOMMENDATION: It is recommended that the Board of Directors discuss Board travel for Fiscal Year 2011-12.

16. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) BOARD ELECTION. Purpose is for the Board of Directors to confirm the Fire District's desire to participate in the current CSDA Board Election for 2011 and cast a vote for a candidate for Seat "C" in Region 5.

Staff report by Clerk of the Board Heney.

RECOMMENDATION: It is recommended that the Board of Directors confirm the Fire District's desire to participate in the current CSDA Board Election for 2011 and cast a vote for a candidate for Seat "C" in Region 5.

PC _____ M _____ S _____ RC _____

17. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) PROPOSED BYLAWS AMENDMENTS. Purpose is for the Board of Directors to discuss casting a vote to adopt the proposed CSDA Bylaws amendments as presented.

Staff report by Clerk of the Board Heney.

RECOMMENDATION: It is recommended that the Board of Directors review the proposed amendments to the CSDA Bylaws and cast a vote to either adopt the proposed bylaws as presented or oppose the proposed amendments.

PC _____ M _____ S _____ RC _____

CHIEF'S COMMENTS

BOARD COMMENTS

CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS. Meet with Board appointed negotiators Fire Chief Kirk Summers and Human Resources Manager Teri Nelson regarding negotiations between the Chino Valley Professional Firefighters, Local 3522 (CVPF) Safety Unit and the Chino Valley Independent Fire District.

ADJOURN TO OPEN SESSION

ADJOURNMENT

The next Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District is scheduled for Wednesday, August 10, 2011, at 6:00 p.m., at the District Headquarters Office located at 14011 City Center Drive, Chino Hills, CA, 91709.

I, Sandra Heney, Clerk of the Board, on behalf of the Board of Directors, do hereby certify that a copy of this agenda has been posted by 6:00 p.m., on Friday, July 8, 2011.



Sandra Heney, Clerk of the Board