

Those persons wishing to speak on any item, whether or not it is included on the agenda, are requested to fill out and submit to the Clerk of the Board a "Request to Speak" form. Thank you.

It is the intention of the Chino Valley Independent Fire District to comply with the Americans with Disabilities Act (ADA) in all respects. If, as an attendee or a participant at this meeting, you will need special assistance beyond what is normally provided, the Chino Valley Independent Fire District will attempt to accommodate you in every reasonable manner. Please contact the Administration Office (909) 902-5260 at least forty-eight (48) hours prior to the meeting to inform us of your particular needs and to determine if accommodation is feasible. Please advise us at that time if you will need accommodations to attend or participate in meetings on a regular basis.

Any public record, relating to an open session agenda item, that is distributed within 72 hours prior to the meeting is available for public inspection at the District's Administrative Headquarters, 14011 City Center Drive, Chino Hills, CA 91709.

**CHINO VALLEY INDEPENDENT FIRE DISTRICT**  
*Regular Meeting of the Board of Directors*

Administrative Headquarters  
14011 City Center Drive  
Chino Hills, CA 91709

Wednesday, May 11, 2011  
6:00 p.m. – Open Session

**AGENDA**

ROLL CALL

OPEN SESSION

INVOCATION

Rob DePartee, Fire District Chaplain

FLAG SALUTE

PRESENTATIONS/ANNOUNCEMENTS

Emergency Medical Services (EMS) Week Proclamation

Wildfire Awareness Day Proclamation

Safety Trailer Display

## PUBLIC COMMUNICATIONS

This is the time and place for the general Public to address the Board of Directors about subjects that do not appear elsewhere on the agenda. The Public may address items on the agenda at the time addressed by the Board.

Due to Board policy and Brown Act requirements, action may not be taken on any issue not on the agenda. When you address the Board, please state your name and address (optional) prior to making your remarks. Please limit your comments to five minutes.

## LIAISON REPORTS TO FIRE DISTRICT (County 4<sup>th</sup> District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District)

Jeanna Williams, San Bernardino County 4<sup>th</sup> District  
Council Member Earl Elrod, City of Chino  
Vice Mayor Art Bennett, City of Chino Hills  
President Jeff Heringer, Chino Valley Fire Foundation  
Chairman Charlie Blank, Fire Safe Council  
Vice President Charles Dickie, Chino Valley Unified School District

## CONSENT CALENDAR

1. Minutes

April 19, 2011 – Special Board Meeting.

2. Monthly District Report

Month of March 2011.

3. Monthly Financial Report

Month of April 2011.

4. Monthly Treasurer's Report

Month of March 2011.

5. Warrants

Expenses as audited are within budget for warrants #21033 through #21223.

6. STATION 64 ROOF REPAIR PROJECT BID AWARD. Purpose is to review the bids received for the Station 64 Roof Repair Project and award the bid to the lowest responsible bidder.
7. BIRD NESTING SURVEY BID AWARD. Purpose is to review the bids received for the Bird Nesting Survey project and award the bid to the lowest responsible bidder.
8. PDSI SOFTWARE LICENSE PURCHASE. Purpose is to review and approve the purchase of 50 licenses for PDSI TeleStaff time reporting software.
9. BOARD MEETINGS/TRAVEL – AUTHORIZATION TO ATTEND CONFERENCE, MEETING OR TRAINING. Purpose is to authorize attendance in accordance with Board Policy 1100.

None.

RECOMMENDATION: Approve Consent Calendar items #1 through #9 as presented.

M\_\_\_\_\_ S\_\_\_\_\_ RC\_\_\_\_\_

#### BOARD COMMITTEE REPORTS

#### OLD BUSINESS

None.

#### NEW BUSINESS

10. PURCHASING POLICY. Purpose is to review and approve proposed amendments to the District's Purchasing Policy.

*Staff report by Finance Manager Heide.*

RECOMMENDATION: It is recommended that the Board of Directors review and approve amendments to the District's Purchasing Policy.

PC \_\_\_\_\_ M\_\_\_\_\_ S\_\_\_\_\_ RC\_\_\_\_\_

11. FUND BALANCE REPORTING POLICY. Purpose is to review and approve a Fund Balance Reporting policy in conjunction with the requirements of GASB 54.

*Staff report by Finance Manager Heide.*

RECOMMENDATION: It is recommended that the Board of Directors review and approve a Fund Balance Reporting Policy.

PC \_\_\_\_\_ M \_\_\_\_\_ S \_\_\_\_\_ RC \_\_\_\_\_

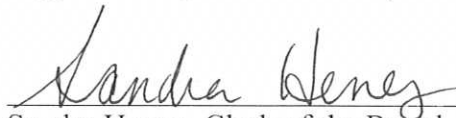
CHIEF'S COMMENTS

BOARD COMMENTS

ADJOURNMENT

The next Regular Meeting of the Board of Directors of the Chino Valley Independent Fire District is scheduled for Wednesday, June 8, 2011, at 6:00 p.m., at the District Headquarters Office located at 14011 City Center Drive, Chino Hills, CA, 91709.

I, Sandra Heney, Clerk of the Board, on behalf of the Board of Directors, do hereby certify that a copy of this agenda has been posted by 6:00 p.m., on Friday, May 6, 2011.



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Sandra Heney, Clerk of the Board