

CHINO VALLEY INDEPENDENT FIRE DISTRICT
Regular Meeting of the Board of Directors

MINUTES
April 8, 2009

ROLL CALL

Board Members Present: Marquez, DeMonaco, Espinosa, Gray and Revane.
Board Members Absent: None.

OPEN SESSION

President Marquez called the Open Session to order.

ADJOURN TO CLOSED SESSION

President Marquez read the Closed Session items and adjourned to Closed Session.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Title: Fire Chief, Paul Benson.

CONFERENCE WITH LABOR NEGOTIATORS. Meet with Board appointed negotiators (Fire Chief Paul Benson and Human Resources Manager Nelson) regarding negotiations between the Chino Valley Professional Firefighters, Local 3522 (CVPF) Safety Unit and the Chino Valley Independent Fire District.

RE-OPEN TO OPEN SESSION

President Marquez reconvened the meeting to Open Session. Closed Session was continued to the end of the meeting.

There was nothing to report from Closed Session and no action was taken.

CHANGES TO THE AGENDA

None.

INVOCATION

Chaplain Rob DePartee.

FLAG SALUTE

Chino Council Member Tom Haughey.

PRESENTATIONS/ANNOUNCEMENTS

Make A Child Smile Sponsorship Recognition – Captain Scott Atkinson

Captain Atkinson recognized the sponsors for the 2008 Make A Child Smile event.

Among those recognized were Chino Mayor Pro Tem Earl Elrod, Chino Council Member Tom Haughey, Fire Board President Ray Marquez, Fire Board Vice President John DeMonaco, Board Member Ed Gray, Fire Board Member Jim Espinosa, Nick Montano of Roscoe's Famous Deli, and Grace Acosta from Wal Mart.

Captain Atkinson stated that Wal Mart has been very supportive from the beginning of the Make A Child Program. This year, Wal Mart donated approximately \$10,000.

Larry Meza, Assistant Manager of Wal Mart, presented Captain Atkinson with a check in the amount of \$5,000 for this year's event.

Captain Atkinson thanked all who participated in the Make A Child Smile Program.

National Fire Academy – Captain Scott Atkinson

Captain Atkinson provided an overview of his attendance at the National Fire Academy in Maryland.

PUBLIC HEARING

SERVICE FEE ORDINANCE NO. 2009-01. Purpose is for the Board of Directors to conduct a public hearing, provide for public comment and conduct a Second Reading (Adoption) of Service Fee Ordinance No. 2009-01, effective July 1, 2009.

Finance Manager Heide stated that at the March 11, 2009, Regular meeting of the Board of Directors, the First Reading (Introduction) of Service Fee Ordinance No. 2009-01 was approved.

Finance Manager Heide reported that the proposed Service Fee Ordinance has been advertised as required by law and public comment was allowed prior to the first reading of the Ordinance. He added that a copy of the proposed Service Fee Ordinance and data indicating the estimated cost of providing the services has been available to the public at the Fire District Headquarters since March 11, 2009.

Finance Manager Heide reported that adoption may take place thirty (30) days after the second reading of the Ordinance.

Finance Manager Heide reviewed the schedule for the Service Fee Ordinance implementation.

President Marquez called for a motion on the recommendation below.

RECOMMENDATION: It is recommended that the Board of Directors conduct a Public Hearing.

Moved by Director Espinosa, seconded by Vice President DeMonaco, carried by a 5-0 voice vote, that the Board of Directors conduct a Public Hearing.

AYES: BOARD MEMBERS: Marquez, DeMonaco, Espinosa, Gray and Revane
NOES: BOARD MEMBERS: None
ABSTAIN: BOARD MEMBERS: None
ABSENT: BOARD MEMBERS: None

President Marquez opened the Public Hearing and requested any public comment.

There was no public comment.

President Marquez closed the Public Hearing.

RECOMMENDATION: It is recommended that the Board of Directors approve waiving the reading of the entire Service Fee Ordinance No. 2009-01, and read the Ordinance by title and number only. It is further recommended that the Board of Directors advise the public that a complete copy of the Service Fee Ordinance No. 2009-01 and the information required by Health and Safety Code Section 13916 is available for public inspection at Fire District Headquarters.

Moved by Director Revane, seconded by Director Gray, carried by a 5-0 voice vote, that the Board of Directors approve waiving the reading of the entire Service Fee Ordinance No. 2009-01, and read the Ordinance by title and number only. It is further recommended that the Board of Directors advise the public that a complete copy of the Service Fee Ordinance No. 2009-01 and the information required by Health and Safety Code Section 13916 is available for public inspection at Fire District Headquarters.

AYES: BOARD MEMBERS: Marquez, DeMonaco, Espinosa, Gray and Revane
NOES: BOARD MEMBERS: None
ABSTAIN: BOARD MEMBERS: None
ABSENT: BOARD MEMBERS: None

Finance Manager Heide read Ordinance by title and number.

President Marquez called for a motion on the recommendation below.

RECOMMENDATION: It is recommended that the Board of Directors adopt Service Fee Ordinance No. 2009-01, effective July 1, 2009.

Moved by Director Revane, seconded by Vice President DeMonaco, carried by a 5-0 voice vote, that the Board of Directors adopt Service Fee Ordinance No. 2009-01, effective July 1, 2009.

AYES: BOARD MEMBERS: Marquez, DeMonaco, Espinosa, Gray and Revane

NOES: BOARD MEMBERS: None

ABSTAIN: BOARD MEMBERS: None

ABSENT: BOARD MEMBERS: None

PUBLIC COMMUNICATIONS

None.

LIAISON REPORTS TO THE FIRE DISTRICT (County 4th District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District)

Tom Haughey, Chino Council Member, reported that the unemployment rate is very high. Currently, the unemployment rate in Chino is 10.6% and 11.9% in the County. A Business Survival workshop is scheduled for April 29 at the Chaffey College Center from 8:00 a.m. to 11:00 a.m. He also reported that the University of Riverside is now scheduling classes at Chaffey College. The Corporate Challenge is scheduled to begin in a couple of weeks, and the nostalgic Chino Bowling Alley Theater sign will soon be re-lit.

Bill Kruger, Chino Hills Mayor Pro Tem, reported that he attended the re-enactment of the Civil War. He added that it was a two-day event, and it was very well attended. He also reported that the City of Chino Hills approved a professional service agreement for a \$50,000 Grant. He also stated that the City of Chino Hills authorized funding to have professional scoreboards, which were donated, installed at various athletic fields in Chino Hills.

CONSENT CALENDAR

1. Minutes

March 11, 2009 – Regular Board Meeting.

2. Monthly District Report

Month of February 2009.

3. Monthly Financial Report

Month of March 2009.

4. Monthly Treasurer's Report

Month of February 2009.

5. Warrants

Expenses as audited, are within budget for warrants #15761 through # 15976.

6. Board Meeting/Travel

CSDA Legislative Day – May 5-6, 2009
Sacramento, CA

RECOMMENDATION: Approve Consent Calendar items #1 through #6 as presented.

Moved by Vice President DeMonaco, seconded by Director Espinosa, carried by a 5-0 voice vote, that the Board of Directors approve the Consent Calendar Items #1 through #6 as presented.

AYES: BOARD MEMBERS: Marquez, DeMonaco, Espinosa, Gray and Revane
NOES: BOARD MEMBERS: None
ABSTAIN: BOARD MEMBERS: None
ABSENT: BOARD MEMBERS: None

BOARD COMMITTEE REPORTS

Director Gray reported that he attended the first CIM Citizens Advisory Committee meeting as representative for the Fire District. He was appointed as Chairman for the next two years.

Director Espinosa attended two Finance Committee meetings. He also attended a Fire Safe Council Meeting for President Marquez, and two City of Chino Council meetings.

Vice President DeMonaco also attended two Finance Committee meetings, two Chino Hills Council meetings, and a CSDA Educational Committee meeting. He reported that CSDA is going to begin a new program called Webinars, and that there will be four classes offered online in a seminar format.

OLD BUSINESS

None.

NEW BUSINESS

7. ANNUAL FIRE DISTRICT FLEET REVIEW. Purpose is to provide the Board of Directors with an annual review of the Fire District Fleet.

Deputy Chief Summers provided a PowerPoint presentation on the State of the Fleet.

Deputy Chief Summers stated that the presentation's objective was to provide an overview of the District's current fleet condition and present a forecast for future apparatus needs.

Director Revane asked about the apparatus companies' financial solvency, due to the current economy.

Deputy Chief Summers provided an overview of each company and stated that both Smeal and Pierce are doing well.

President Marquez asked about the status of the rig at the airport and the possibility of an upgrade.

Deputy Chief Summers reported that the unit at the airport is no longer adequate for the type of larger aircraft now landing at the airport.

Fire Chief Benson reported that the Fire District has been working with the County on resolving this issue and currently looking at a possible surplus rig donation from Ontario Fire.

RECOMMENDATION: It is recommended that the Board of Directors receive and file this information and provide any direction to staff.

8. CONTRACT WITH HDL COREN AND CONE, PROPERTY TAX CONSULTANTS.
Purpose is for the Board of Directors to review and approve the contract with HdL, Coren & Cone for property tax consultation services.

Finance Manager Heide reported that HdL Coren & Cone provides property tax audit and information services to more than 500 governmental agencies in California. He also reported that the District contracted for the services of HdL several years ago, and is proposing to re-engage their services at this time. He reported that the HdL management team has over 200 years of combined government experience in finance, management, auditing, economic development and legislative consulting.

Finance Manager Heide reported that as part of the agreement, HdL will supply a variety of reports detailing property valuation and property tax revenue trends for properties within the District's boundaries. He also reported that HdL will provide an audit of secured and unsecured property tax rolls within the District for purposes of verifying that parcel assessed valuations and the resulting taxes are correctly allocated to the District, and will also provide quarterly listings of property tax appeals filed and property transfers occurring within the District. He reported that HdL will use custom software, in addition to data purchased from the County, to establish a database of all properties within the District, and will update the original County tax roll each quarter to provide valuable information on property tax trends.

Finance Manager Heide stated that the Finance Committee has reviewed the proposal and is recommending a three-year agreement, with a quoted annual fee of \$18,500, billed quarterly for each of the three years. He added that Legal Counsel has reviewed and approved the contract form for the District, and that the fee is based on the number of parcels within the District. In addition to the annual fees, the District would pay a 25% fee to HdL for any recoveries made through audits of the tax rolls.

RECOMMENDATION: It is recommended that the Board of Directors approve the contract with HdL, Coren & Cone for property tax consultation services.

Moved by Director Revane, seconded by Director Gray, carried by a 5-0 voice vote, that the Board of Directors approve the contract with HdL, Coren & Cone for property tax consultation services.

AYES: BOARD MEMBERS: Marquez, DeMonaco, Espinosa, Gray and Revane
NOES: BOARD MEMBERS: None
ABSTAIN: BOARD MEMBERS: None
ABSENT: BOARD MEMBERS: None

CHIEF'S COMMENTS

The new Multi-RAE monitors for post-fire monitoring were received.

The Fire District has four new members of the Haz-Mat Team, which are:

- FF/PM Flicker
- FF/PM Tevis
- FF/PM Williams
- Engineer Lopez

The Fire District's four rookie firefighters successfully completed all of their probationary tests:

- Ian Haddad
- Arnold Klement
- Brett Mattson
- Matt Gonsalves

Two Firefighter/Paramedic candidates remain in the background process, and have a projected hire date of May 18, 2009.

The Receptionist recruitment closed on April 2. The District received 295 applications. Application screening is in progress.

Negotiation discussions with the Chino Valley Professional Firefighters are ongoing.

The District's property, liability and Workers' Compensation insurance renewal process has been completed, and we are awaiting the new insurance rates for 2009-10.

Captain Scott Atkinson was recognized by the San Bernardino County Children's Network and was presented with the 11th Annual Shine a Light on Child Abuse Award during an awards breakfast on Wednesday, March 25. This award honors those that "go the extra mile for children and who give

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selflessly in an effort to make a difference.” He was nominated by the Fire District for his dedication to both the Spark of Love Toy Drive and the Make a Child Smile family of programs.

The Fire District participated in Student Government Day on Thursday, March 12.

Several Board Members attended the City of Chino Youth Boxing Banquet on Friday, March 13 at 6:00 p.m. at the Neighborhood Activity Center.

The Fire District participated in the Every 15 Minutes event on March 31 and April 1 at Don Lugo High School.

LA/Ontario International Airport conducted a physical exercise of the Airport Emergency Plan. Deputy Chief Summers represented the Fire District.

The Chino City Council held a welcome reception for Assemblywoman Torres. Fire District staff and Board Members attended the reception.

Fire Chief and several Board Members attended the Inland Valley Economic Briefing at the Ontario Convention Center sponsored by the Business Press.

Upcoming Events

The FDAC Conference is scheduled for April 16-18, 2008 in San Diego.

The 16th Annual Chino Hills Volunteer Appreciation Dinner is scheduled for Thursday, April 23, at 6 p.m. at Los Serranos Golf and Country Club.

Candidate Training for the August 25 Fire District Election is scheduled for April 29 at 1:30 p.m. here in the Fire District Board Room.

The Fire Rescue Med Annual Conference is scheduled for May 2-7, 2009, in Las Vegas.

The CSDA Legislative Day is scheduled for May 5-6, 2009, in Sacramento. Fire Chief Benson, President Marquez, and Vice President DeMonaco will be attending.

BOARD COMMENTS

Director Revane attended the Business Economic Briefing, and the welcoming reception at the City of Chino for Assemblywoman Norma Torres. She also attended the Every 15 Minutes event at Don Lugo High School. She commented that she was glad that the Fire District participates in this event.

Director Gray also attended the Business Economic Briefing.

Director Espinosa attended the welcoming reception for Assemblywoman Norma Torres, the Business Economic Briefing, and the Every 15 Minutes event.

Vice President DeMonaco attended the Business Economic Briefing, the welcoming reception for Assemblywoman Norma Torres, the Chino Council meeting that followed, and the Chino Annual Boxing Awards Banquet.

President Marquez attended the Every 15 Minutes event, the welcoming reception for Assemblywoman Norma Torres, and the Business Economic Briefing. He presented a helmet on behalf of the Board of Directors to Assemblyman Curt Hagman on April 1 in Sacramento. He thanked Captain Atkinson for all that he does for the District. President Marquez also stated that SDRMA is accepting nominations for their Board of Directors. There was a consensus by the Board to place the nomination on the May Regular Board agenda and to nominate Director Ed Gray.

ADJOURN TO CLOSED SESSION

President Marquez read the Closed Session items continued from earlier in the meeting and adjourned to Closed Session.

CONFERENCE WITH LABOR NEGOTIATORS. Meet with Board appointed negotiators (Fire Chief Paul Benson and Human Resources Manager Nelson) regarding negotiations between the Chino Valley Professional Firefighters, Local 3522 (CVPF) Safety Unit and the Chino Valley Independent Fire District.

PUBLIC EMPLOYEE PERFORMANCE EVALUATION. Title: Fire Chief, Paul Benson.

RE-OPEN TO OPEN SESSION

President Marquez reconvened the meeting to Open Session.

There was nothing to report from Closed Session and no action was taken.

ADJOURNMENT

President Marquez adjourned the meeting at 8:26 p.m. to a Regular Board Meeting scheduled for Wednesday, May 13, 2009, at 6:00 p.m. The meeting will be held at the District Headquarters Office located at 14011 City Center Drive, Chino Hills, CA

APPROVED AND ADOPTED THIS 13th DAY OF MAY 2009.

Sandra Heney, Clerk of the Board

Ray Marquez, President