

CHINO VALLEY INDEPENDENT FIRE DISTRICT
Special Meeting of the Board of Directors

MINUTES
April 19, 2011

ROLL CALL

Board Members Present: Espinosa, Gray, DeMonaco, Evinger, and Marquez.

Board Members Absent: None.

OPEN SESSION

President Espinosa called the Open Session to order.

ADOURN TO CLOSED SESSION

President Espinosa read the Closed Session item and adjourned to Closed Session.

CONFERENCE WITH LABOR NEGOTIATORS. Meet with Board previously appointed negotiators Fire Chief Kirk Summers and Human Resources Manager Teri Nelson regarding negotiations between the Chino Valley Professional Firefighters, Local 3522 (CVPF) Safety Unit and the Chino Valley Independent Fire District.

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Government Code Section 54956.9(a): Chino Valley Independent Fire District v. S.C. (Williams). California Supreme Court Cast No. S191972. (Chino Valley Independent Fire District v. The Superior Court; Loring Winn Williams. State of California Court of Appeal – Fourth Appellate District, Division Two Case No. E052123.)

CONFERENCE WITH LEGAL COUNSEL – EXISTING LITIGATION. Government Code Section 54956.9(a): Melanie Olivas and Ray Frausto v. American Medical Response Ambulance Service, Inc.; American Medical Response of Southern California; Chino Valley Independent Fire District; and Does 1 – 20. Los Angeles Superior Court Case No. BC456882.

President Espinosa reconvened the meeting to Open Session.

President Espinosa reported that there was no reportable action from Closed Session.

INVOCATION

Rob DePartee, Fire District Chaplain.

FLAG SALUTE

President Espinosa

CHANGES TO THE AGENDA

Clerk of the Board Heney requested to remove Item #12.

PRESENTATIONS/ANNOUNCEMENTS

Cal Fire Presentation

Fire Chief Summers presented a plaque to Assistant Chief Arnie White, Cal Fire, recognizing him for his continued commitment and support to the relationship with the Chino Valley Fire District.

NFPA Voice of Sparky Contest Video Presentation—Public Education Specialist Nancy Kidd

Nancy Kidd, Public Education Specialist provided a PowerPoint presentation of the NFPA Voice of Sparky Contest with Firefighter/Paramedic Arnold Klement.

PUBLIC COMMUNICATIONS

None.

LIAISON REPORTS TO THE FIRE DISTRICT (County 4th District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District)

Jeanna Williams, San Bernardino County 4th District, reported that Supervisor Ovitt is working with Arrowhead Medical Center and hosting a County Breath Mobile; a mobile asthma service. This is scheduled for May 10, 2011 at Chino Library; May 16 at Chino Hills Library and Cal Aero Academy Branch Library from 2-6 p.m.

Art Bennett, Chino Hills Vice Mayor, reported that the City of Chino Hills is getting ready for Budget time, and wished everyone a good Easter.

Steve Heide, Fire Foundation Treasurer, reported that the Chino Valley Professional Firefighters are hosting a second Annual Car Show scheduled for May 14, 2011 at The Shoppes. He also reported that raffle tickets are selling for \$5.00 a piece and the proceeds are donated to the Fire Foundation.

CONSENT CALENDAR

President Espinosa asked if anyone would like to pull an item from the Consent Calendar for discussion.

Director Marquez requested that Consent Calendar No. 2 and 7 be pulled for discussion.

1. Minutes

March 9, 2011 – Regular Board Meeting.

April 11, 2011 – Special Board Meeting.

2. Monthly District Report

Month of February 2011.

3. Monthly Financial Report

Month of March 2011.

4. Monthly Treasurer's Report

Month of February 2011.

5. Warrants

Expenses as audited, are within budget for warrants #20798 through #21028.

6. BUDGET ADJUSTMENT FOR WORKERS' COMPENSATION EXPENSES. Purpose is to approve a budget appropriation of \$120,000 for projected Workers' Compensation expenses in excess of the current approved budget for Fiscal Year 2010/11.

7. AGREEMENT NO. 2011-02 CONTRACT FOR SERVICE WITH CALIFORNIA DEPARTMENT OF FORESTRY (CAL FIRE). Purpose is to review and approve the contract for service with the California Department of Forestry and Fire Protection (Cal Fire) from July 1, 2010 through June 30, 2011.

8. PURCHASE OF BUDGETED REPLACEMENT STAFF VEHICLE. Purpose is to grant authority to the Fire Chief to purchase a budgeted replacement staff vehicle from a local auto dealer.

9. BOARD MEETINGS/TRAVEL –AUTHORIZATION TO ATTEND CONFERENCE, MEETING OR TRAINING. Purpose is to authorize attendance in accordance with Board Policy 1100.

International Fire Chief's Conference
Atlanta, Georgia
August 23-27, 2011

RECOMMENDATION: Approve Consent Calendar items #1 through #9 as presented.

Moved by Director DeMonaco, seconded by Vice President Gray, carried by a 5-0 voice vote, that the Board of Directors approve Consent Calendar items #1, #3-6, and #8-9 as presented.

AYES: BOARD MEMBERS: Espinosa, Gray, DeMonaco, Evinger, Marquez

NOES: BOARD MEMBERS: None

ABSTAIN: BOARD MEMBERS: None

ABSENT: BOARD MEMBERS: None

Director Marquez commented that the response times in the Monthly District Report were outstanding. He commended personnel for the great response times.

Director Marquez asked for clarification on the open space extra acreage for Item #7, Agreement No. 2011-02 Contract for Service with California Department of Forestry (Cal Fire).

Cal Fire Assistant Fire Chief Arnie White provided clarification. He stated that GIS staff mapped the area and the figures were calculated that were represented in the contract.

Moved by Director Marquez, seconded by Vice President Gray, carried by a 5-0 voice vote, that the Board of Directors approve Consent Calendar items #2 and 7 as presented.

AYES: BOARD MEMBERS: Espinosa, Gray, DeMonaco, Evinger, Marquez

NOES: BOARD MEMBERS: None

ABSTAIN: BOARD MEMBERS: None

BOARD COMMITTEE REPORTS

Director Marquez reported that he attended a Chino Hills Council Meeting and a Fire Safe Council Meeting. He reported that the Fire Safe Council received recognition for the Presidential Service Award.

Vice President Gray reported that he attended a Chino Council Meeting and a CIM Citizens Advisory Committee (CIM CAC). He reported that the population at the prison is currently stable. He also reported that the CIM CAC will meet every two months now, instead of monthly.

Director DeMonaco reported that he attended a Finance Committee Meeting and two Chino Hills Council Meetings.

Director Evinger reported that she attended a Chino Hills Council Meeting, two Chino Valley Unified School Board Meetings, and a Fire Safe Council meeting. She reported that there was going to be a Fire Safe Council Community meeting on April 20, 2011, at Western Hills Golf and Country Club.

President Espinosa reported that he attended a Finance Committee Meeting, and two Chino Hills Council Meetings.

OLD BUSINESS

None.

NEW BUSINESS

10. ANNUAL FIRE DISTRICT FLEET REVIEW. Purpose is to provide the Board of Directors with an annual review of the Fire District Fleet.

Deputy Chief Parpan

RECOMMENDATION: It is recommended that the Board of Directors receive and file the information provided.

President Espinosa asked if there were any public comments regarding this agenda item.

No public comment.

11. CALIFORNIA SPECIAL DISTRICTS ASSOCIATION (CSDA) CALL FOR NOMINATIONS FOR BOARD OF DIRECTOR SEAT. Purpose is for the Board of Directors to review and discuss the CSDA call for nominations for a seat on the CSDA Board and either vote to submit a nomination or decline to participate.

Clerk of the Board Heney reported

President Espinosa asked if there were any public comments regarding this agenda item.

No public comment.

RECOMMENDATION: It is recommended that the Board of Directors review the California Special Districts Association (CSDA) call for nominations for a seat on the CSDA Board and determine Fire District participation.

Moved by ???, seconded by ???, carried by a 5-0 voice vote, that the Board of Directors nominate ??? for a seat on the CSDA Board.

AYES: BOARD MEMBERS: Espinosa, Gray, DeMonaco, Evinger, Marquez

NOES: BOARD MEMBERS: None

ABSTAIN: BOARD MEMBERS: None

12. FIRE DISTRICT INVOCATION POLICY. Purpose is to provide the Board of Directors with information regarding the Fire District's Invocation Policy.

THIS ITEM WAS PULLED.

CHIEF'S COMMENTS

The permanent promotion of Interim Deputy Chief Rick Parpan as Deputy Chief of Operations was effective on March 13, 2011.

Eight Firefighter/Paramedic candidates have completed the background process and are awaiting a hire date. Six additional candidates have been placed into backgrounds and are in the initial stages of the process.

The Leadership Development Team will be meeting on April 20, 2011, as part of the ongoing focus on developing leadership and succession training opportunities

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Sexual Harassment Prevention training will be received by all staff in the month of May, with a specific training module focused on supervisors to meet the biennial training requirement of AB 1825.

Plans are underway for an Engineer promotional test, which is tentatively scheduled for June 1 and June 2, 2011.

Search Team, Firefighter/Paramedic Russell Tao and his search and rescue dog, Major, passed the Certification Evaluation (CE) in Tennessee at the end of March. Russell's talent in training dogs to this high level, especially in such a relatively short period of time, is to be commended.

Firefighter/Paramedic Russell Tao and his other search and rescue dog, Andy, are featured on their very own trading card. The card will be distributed to the community during various events and at our fire stations. The card features information on Firefighter/Paramedic Tao and Andy, how they were partnered, where they have been deployed and lists partner agencies with which they work.

Public Education Specialist Nancy Kidd has been awarded a NFPA Fire and Life Safety Educator scholarship to attend the 2011 NFPA Conference and Expo in Boston, MA June 11-14, 2011. Nancy Kidd was selected to be one of 30 national educators chosen to attend the conference and take advantage of this extensive educational and networking opportunity.

The wellness program has concluded. Over 100 District employees participated in the program.

Fire Inspector Ryan Dacko attended the Annual California Fire Protection Institute Workshop in Buellton, CA.

Fire Prevention has starting publicizing efforts for weed abatement using inserts in resident water bills, and utilizing the local cable channel, the Chino Hills Ford sign, and the Ayala Park sign.

Medic Engine 66B and Medic Truck 66B participated in Chino's "Every 15 Minutes" Program at Don Lugo High School on April 5, 2011. Board Members and staff attended.

The County of San Bernardino's State of the County was held on April 6, 2011, at the San Bernardino International Airport. Board Members and staff attended.

Chino Valley Fire District Medic Engine 66C participated in Ayala High School's Career Day on April 7, 2011.

The Fire District and Carbon Canyon Fire Safe Council met with 25 community members in Brea to discuss the Community Wildfire Protection Plan. The plan assists communities in planning to reduce the risk of wildland fire.

The Fire District is working closely with the cities of Chino, and Chino Hills and Los Angeles County Fair representatives to bring an educational, interactive and fun experience at the LA County Fair community days for Chino and Chino Hills this coming September.

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The Chino Valley Fire District teamed up with the Boy Scouts of America to collect disaster relief materials for those affected by the devastating earthquake and tsunami that struck Japan on March 11, 2011. Donated were cases of water, tents, sleeping bags, blankets, hand sanitizer, food, warm clothing, and shoes.

Chino Hills Annual Volunteer Recognition Dinner was held on April 14, 2011. The Executive Board for the Fire Safe Council were among many that were recognized.

Construction continues at Stations 61, 67 and the Training Center. The training tower has been completed; all facilities are on schedule for opening in July and August.

The Fire District is currently awaiting bids for the Station 64 roof project. Numerous contractors attended the mandatory pre-bid meeting held on April 5, 2011.

Alex Arredondo won a Second Place award in an IAFF photo contest. Alex's award winning photo is now on display in the lobby in Administration.

The Fire District Association of California (FDAC) Annual Conference was April 14-26, 2011, in South Lake Tahoe. Board Members and Fire Chief Summers attended.

City of Chino's Annual Volunteer Recognition Dinner is scheduled for Wednesday, April 20, 2011, at the Chaffey College Chino Community Center from 6:00 p.m. to 8:00 p.m.

The Carbon Canyon Fire Safe Council's Annual Community meeting is scheduled for Wednesday, April 20, 2011, from 7:00 p.m. to 9:00 p.m. at Western Hills Country Club. The President's Volunteer Service Award will be presented to the Carbon Canyon Fire Safe Council at this event.

After 82 years of helping children, Hillview Acres closed at the end of April. A thank you card was received from Hillview Acres thanking the District for their help with Christmas over the years.

Medic Engine 62 and Medic Truck 66 will participate in Chino Hills "Every 15 Minutes" scheduled for May 23, 2011, at Chino Hills High School.

The California Special District Association (CSDA) Legislative Days are scheduled for May 3-4, 2011, in Sacramento.

The Wildfire Awareness Fair is scheduled for May 14, 2011, at Chino Hills State Park Discovery Center, 4500 Carbon Canyon Road, Chino Hills.

The 2nd Annual Chino Valley Professional Firefighters' Classic Car Show is scheduled for Saturday, May 14, 2011, from 8:00 a.m. to 2:00 p.m. at the Shoppes in Chino Hills. Proceeds generated from this event will go to the Chino Valley Fire Foundation.

BOARD COMMENTS

ADJOURNMENT

President Espinosa adjourned the meeting at ??? p.m. to a Regular Board Meeting scheduled for Wednesday, May 11, 2011, at 6:00 p.m. The meeting will be held at the District Headquarters Office located at 14011 City Center Drive, Chino Hills, CA.

APPROVED AND ADOPTED THIS 11th DAY OF MAY 2011.

Sandra Heney, Clerk of the Board

James S. Espinosa, President