

CHINO VALLEY INDEPENDENT FIRE DISTRICT
Regular Meeting of the Board of Directors

MINUTES
February 9, 2011

ROLL CALL

Board Members Present: Espinosa, Gray, DeMonaco, Evinger, and Marquez.

Board Members Absent: None.

OPEN SESSION

President Espinosa called the Open Session to order.

INVOCATION

Rob DePartee, Fire District Chaplain.

FLAG SALUTE

Engineer Jeff Tytula.

CHANGES TO THE AGENDA

None.

PRESENTATIONS/ANNOUNCEMENTS

Engineer Promotion – Jeff Tytula

President Espinosa read Engineer Jeff Tytula's biography, and Fire Chief Summers presented him with his Engineer badge.

Fire Foundation Board Recognition – Christi Colby and Jennifer Rowe

President Espinosa, Director Evinger, and Fire Foundation President Jeff Heringer recognized Christi Colby and Jennifer Rowe for their years of service on the Fire Foundation and presented them with a plaque.

PUBLIC COMMUNICATIONS

Rob DePartee, resident of Chino, wanted to remind everyone about the motto "In God We Trust".

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Winn Williams, resident of Chino, asked why retired Chief Paul Benson's disability retirement was placed on the last agenda under Consent Calendar and not in Closed Session. He stated that he was going to schedule a meeting with Chief Summers and the Clerk of the Board so that they can explain to him why this was handled differently.

Peter Patel, BAPS Charities, provided an overview of BAPS Charities and their various humanitarian activities throughout the world. He announced that from the proceeds collected from various BAPS fundraisers, a donation of \$500.00 was presented to the Chino Valley Fire District.

Winn Williams, resident of Chino, expressed his displeasure with the way he was informed by the President that he only had five minutes to speak when giving his public comment earlier in the meeting.

LIAISON REPORTS TO THE FIRE DISTRICT (County 4th District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District)

Earl Elrod, Chino Council Member, reported that Chino Majestic Realty was awarded a lease contract of 158 acres at CIM. He also reported that Lewis Homes will be building apartments in the Preserve this year. The City of Chino issued 57 new business licenses in December 2010. He reported that Le Crepe Café is now open for business. Chino Hills Ford has been sold and is being remodeled.

Art Bennett, Chino Hills Vice Mayor, reported that there is new ownership at the Commons, and the new owners are hoping to occupy the pad sites with retail businesses. The Habit Hamburger Grill is now open, and they donated proceeds from their first day open to Caring for the Hills and to the Let It Be Foundation. He reported that the Chino Hills Foundation will be scheduling a Home Tour of three homes, on April 3, 2011. This will help raise funds for the Foundation. He congratulated Jeff Tytula on his promotion.

CONSENT CALENDAR

President Espinosa asked if anyone would like to pull an item from the Consent Calendar for discussion.

No item was pulled from the Consent Calendar.

1. Minutes

January 12, 2011 – Regular Board Meeting.

January 31, 2011 – Special Board Meeting.

2. Monthly District Report

Month of December 2010.

3. Monthly Financial Report

Month of January 2011.

4. Monthly Treasurer's Report

Month of December 2010.

5. Warrants

Expenses as audited, are within budget for warrants #20415 through #20595.

6. Board Meetings/Travel – Authorization to attend conference, meeting or training. Purpose is to authorize attendance in accordance with Board Policy 1100.

Boot Camp for Elected Officials
Newport Beach, CA
February 17, 2011

Liebert, Cassidy, and Whitmore – Public Sector Employment Law Conference
Newport Beach, CA
March 17-18, 2011

CSDA Legislative Days
Sacramento, CA
May 3-4, 2011

Fire Rescue Med Conference
Las Vegas, NV
May 10-14, 2011

7. INVESTMENT POLICY. Conduct an annual review of the District's Investment Policy, and adopt Resolution No. 2011-02, rescinding Resolution No. 2010-01.

RECOMMENDATION: Approve Consent Calendar items #1 through #9 as presented.

Moved by Director Marquez, seconded by Vice President Gray, carried by a 5-0 voice vote, that the Board of Directors approve Consent Calendar items #1 through #9 as presented.

AYES: BOARD MEMBERS: Espinosa, Gray, DeMonaco, Evinger, Marquez
NOES: BOARD MEMBERS: None
ABSTAIN: BOARD MEMBERS: None
ABSENT: BOARD MEMBERS: None

BOARD COMMITTEE REPORTS

Director Evinger reported that she attended the Fire Safe Council meeting, and that four seasonal signs have been purchased and will soon be displayed in the Canyon. She also reported that the Fire Safe Council is in the process of updating and enlarging their ten-year Community Wild Fire Protection Plan. They are encouraging the public to participate to help identify special needs. The first meeting is scheduled for March 3, 2011, from 7:00 p.m. at the Brea Civic Center, and the second meeting is scheduled for March 5, 2011, at

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10:00 a.m. at Fire District Administration. The Carbon Canyon Fuel Reduction and Removal Project will be ending in March 2011 unless the program receives additional funding. She also attended the Chino Hills Council Meeting and reported that modernizing the City's logo was discussed. She also attended a Chino Valley Unified School District Board meeting.

Director DeMonaco reported that he attended two Chino Hills Council Meetings, the CSDA Education Committee meeting, a Finance Committee meeting, and a Chino Council meeting.

Director Marquez reported that he attended an Airport Commission Meeting, and reported that Southern California Edison (SCE) is performing construction at the Chino Airport, which will be SCE's new service center. He also attended a Fire Safe Council Meeting, and reported that brush growth around the hydrants in Carbon Canyon was discussed. He reported that the Fire Safe Council is in the process of getting a Grant to help fund the removal of the dead brush in Carbon Canyon. He attended the CIW CAC and reported that a 45 bed mental facility will be open by the end of 2011.

Vice President Gray reported that he attended the Fire Foundation Installation Breakfast, Chino City Council Meeting, and a CIM CAC meeting. He reported that the Chino Institute for Men has reopened the units that were destroyed during the riot in 2009. He also reported that the Youth Authority is vacant and waiting for funding to remodel the facility as the CIM reception center. He also attended a Special Board meeting, the Salute to Public Safety, and a SDRMA Board meeting.

President Espinosa attended a Finance Committee Meeting.

OLD BUSINESS

None.

NEW BUSINESS

8. **2010-2011 MID-YEAR BUDGET AMENDMENTS.** Purpose is for the Board of Directors to review and approve mid-year budget amendments to the 2010-2011 Budget.

Finance Manager Heide reported that based on updated projections, net increases in revenues of \$591,608 are proposed for the 2010-11 Mid-Year Budget. He also reported that this consists of projected additional revenues of \$820,205 and anticipated increases in expenditures of \$228,597. He added that these mid-year adjustments do not include staffing costs for a seventh District fire station, as the hire date for those personnel is dependent on the timeline for completion of station construction.

President Espinosa requested any public comments on this agenda item.

There was no public comment.

RECOMMENDATION: It is recommended that the Board of Directors review and approve the proposed mid-year amendments to the 2010-2011 Budget.

Moved by Vice President Gray, seconded by Director Marquez, carried by a 5-0 voice vote, that the Board of Directors approve the proposed mid-year amendments to the 2010-2011 Budget.

AYES: BOARD MEMBERS: Espinosa, Gray, DeMonaco, Evinger, Marquez

NOES: BOARD MEMBERS: None

ABSTAIN: BOARD MEMBERS: None

ABSENT: BOARD MEMBERS: None

9. FEE ORDINANCE. Purpose is to provide the Board of Directors with a status update regarding the District's fee ordinance.

Finance Manager Heide provided an overview of the Fee Ordinance. He provided an update of the User Fee Ordinance, and that the process is continuing to move forward. He also reported that Legal Counsel has written an initial draft of a proposed ordinance. Staff is working with legal for modifications to the proposed ordinance. Legal Counsel has proposed that staff combines aspects of the District's regular fee schedule ordinance with the user fee ordinance; so that all cost recovery type items would be contained in a single ordinance. He added that staff is reviewing the Fee Structure and the User Fee Ordinance and the costs that are involved with each incident. Staff is in process of gathering data, which includes the amount of time associated with specific types of incidents, as well as the costs associated.

Finance Manager Heide reported that staff is working toward bringing this item before the Board of Directors in March for the first reading. He explained the process of adopting the Fee Ordinance, which is 1) initial reading of the Ordinance; 2) Public Hearing; 3) Ordinance can be adopted as soon as 30 days after the Public Hearing, with June 1, 2011, being the implementation date.

Vice President Gray commented that he had heard that there was a new legislation bill that would prohibit this type of cost recovery.

Director Marquez reported that this is the SB49 bill. He added that the District isn't going to be charging the individual, but rather the insurance company.

District Counsel, David Kendig, provided clarification. He reported that in order to set this ordinance up in a way that would function, either the policy holder or the homeowner would need to be legally obligated to make the payment of the cost in order for the insurance companies obligation to pay the cost. The District would have the ability to waive fees on a case-by-case basis, for instance, for uninsured homeowners and policyholders.

RECOMMENDATION: It is recommended that the Board of Directors review and file the information presented.

CHIEF'S COMMENTS

Firefighter recruitment tests were held February 1-4, 2011. Over 90 candidates were invited to test, and 87 candidates participated in the testing. Chief's interviews will be held early March.

The Battle of the Badges Blood Drive was held on January 13, 2011, at the Carolyn Owens Community Center in Chino. A total of 49 units of blood were donated by Fire District personnel, Chino and Chino Hills Police Departments, personnel from the Cities of Chino, Chino Hills and the School District.

The Fire Foundation Installation Breakfast was held on January 18, 2011, at Fire District Administration. The Board Members that were sworn in were: President Jeff Heringer, Vice Presidents Sarah Evinger and Mark Bozek, Treasurer Steve Heide, and Secretary Gloria Connors.

The Salute to Public Safety event was held on January 31, 2011, at the Los Serranos Golf and Country Club. Firefighter/Paramedic Mark Bozek was honored as Firefighter of the Year and Receptionist Rosie Yotti was honored as Employee of the Year.

The Green Waste Facility Fire is an ongoing investigation involving the Fire District, local, State and Federal authorities.

2011 marks the 60th Birthday of Sparky the Fire Dog. NFPA is hosting an open call for a firefighter to be the voice behind this iconic mascot. Firefighter/Paramedic Arnold Klement was recruited and has recorded and will submit a video. NFPA will choose three finalists and the public will be permitted to vote for one video per day from February 21-28, 2011. The contest winner will be announced on March 1, 2011. The contest winner will receive a NFPA sponsored trip to Boston, MA to record a voiceover for NFPA's Fire Prevention Week video. The winning agency will also receive an official Sparky the Fire Dog® costume valued at \$1500 as well as public education materials for their agency.

Construction continues at Station 61, 67 and the training center. All facilities are on schedule for opening in July and August 2011.

RFP's are still pending for the major roof repair at Station 64 and the sprinkler upgrade at Station 66.

The new Pierce Ultimate Configuration (PUC) was placed in service this month at Station 66 temporarily until Station 67 is complete.

The 2011/2012 Budget Process officially kicked off on February 7, 2011, with the issuance of budget guidelines and a budget development calendar, which was distributed to all employees.

The New Level IT Project continues to move forward, with Payroll/HR training scheduled the week of February 7, 2011, and Prevention training during the week of February 14, 2011.

Student Government Day is scheduled for February 24, 2011, for the City of Chino and the City of Chino Hills. Battalion Chief Gaul will be participating with the City of Chino, and Captain Mike Faherty will be participating with the City of Chino Hills.

Fitness/wellness exams for suppression personnel are scheduled for February 7-18, 2011. Fitness/Wellness exams for Administration staff are scheduled for February 22-23, 2011. February 24, 2011 is scheduled as a make-up day. The medical portion of the exams will be done by CVMC in March.

BOARD COMMENTS

Director Marquez reported that he attended the Fire Foundation Installation Breakfast, the Salute to Public Safety Luncheon, and Supervisor Gary Ovitt's San Bernardino County Vision Meeting. He reported that CSDA Fiscal Committee is in the process of developing a credit card for Special Districts, which would include rebates to Districts.

Vice President Gray thanked Christi Colby and Jennifer Rowe for their years of service on the Fire Foundation.

Director Evinger reported that she attended the Fire Foundation Installation Breakfast, a tour of Chino Institute for Men, the Salute to Public Safety Luncheon, and a tour of Station 1, 7, and the Training Center. She recognized the District's Chaplain Program and expressed her appreciation for the Chaplain's support that they give to the men and women in the Chino Valley. She also welcomed Michael Chon to the Chaplain Program.

Director DeMonaco reported that he attended the Fire Foundation Installation Breakfast, the Salute to Public Safety Luncheon, Supervisor Gary Ovitt's San Bernardino County Vision Meeting, and a tour of Station 1, 7, and the Training Center.

President Espinosa reported that he also attended a tour of the Chino Institute for Men and the Salute to Public Safety Luncheon. He thanked the City of Chino for a job well done on the new stations project.

ADJOURNMENT

President Espinosa adjourned the meeting at 6:58 p.m. to a Regular Board Meeting scheduled for Wednesday, March 9, 2011, at 6:00 p.m. The meeting will be held at the District Headquarters Office located at 14011 City Center Drive, Chino Hills, CA.

APPROVED AND ADOPTED THIS 9th DAY OF MARCH 2011.

Sandra Heney, Clerk of the Board

James S. Espinosa, President