

CHINO VALLEY INDEPENDENT FIRE DISTRICT
Regular Meeting of the Board of Directors

MINUTES
December 8, 2010

ROLL CALL

Board Members Present: Espinosa, Gray, DeMonaco, Evinger, and Marquez.

Board Members Absent: None.

OPEN SESSION

President Espinosa called the Open Session to order.

INVOCATION

Fire District Chaplain Rob DePartee.

FLAG SALUTE

President Espinosa.

CHANGES TO THE AGENDA

None.

PRESENTATIONS/ANNOUNCEMENTS

Presentation to Board President for the Year 2010

Fire Chief Summers reviewed some of the accomplishments for the Fire District for the year 2010 under the leadership of President DeMonaco. He presented a plaque with the Fire District tile and gavel to John DeMonaco for his service as 2010 Board President.

Employee Service Year Awards

Fire Chief Summers recognized and presented the following employees with service recognition awards:

25 Years

Scott Lundgren
Andrew Schuler

National Fire Academy Presentation – Captain Scott Atkinson

Captain Atkinson provided a PowerPoint presentation that overviewed his trip to the National Fire Academy in Maryland.

PUBLIC COMMUNICATIONS

Reyna George, Chino Hills resident, stated that she is the Treasurer for the Carbon Canyon Fire Safe Council. She reported that the Fire Safe Council's request for a Brush Removal Grant was denied. She requested consideration for any possible assistance from the Fire District for funding support for the Carbon Canyon Brush Removal Program.

Winn Williams, Chino resident, asked if the recording for the Board Meeting was now working.

LIAISON REPORTS TO THE FIRE DISTRICT (County 4th District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District)

Jeanna Williams, from San Bernardino County 4th District, reported that Supervisor Ovitt was sworn into office for another four years as Supervisor. Supervisor Ovitt will be participating in the Chino Youth Parade and the City of Chino Time Capsule Ceremony on December 11, 2010. She stated that Assembly Member Hagman asked her to announce that he will be hosting a Holiday Open House on December 9, 2010.

Bill Kruger, Chino Hills Council Member, wished everyone a Merry Christmas and a Happy New Year. He reported that the Chino Hills City Council reorganized and the Mayor for 2011 is Ed Graham and the Vice Mayor is Art Bennett. He announced that the Boat Parade is scheduled for December 22 and 23, 2010. He reported that the Chino Hills City Attorney stated that invocations can not be conducted at the City of Chino Hills City Council Meetings; however, he stated that anyone can pray during the three minutes allowed for public comments. He thanked the Fire District for protecting the Chino Hills community in 2010.

Jeff Heringer, Fire Foundation, reported that the Foundation Installation Breakfast is scheduled for January 18, 2011, at the Fire District Administration facility. The Spark of Love Toy Drive is scheduled for December 11 and 12, 2010, at Wal-Mart. The Make A Child Smile Code 3 event is scheduled for December 15, 2010.

Captain Scott Atkinson reported that the Senior Delivery is scheduled for December 9, 2010 at 11:00 a.m. The Make A Child Smile Code 3 event is scheduled for December 15, 2010, at 8:30 a.m. and the Hillview Acres Christmas event is scheduled for December 19, 2010.

CONSENT CALENDAR

1. Minutes

November 10, 2010 – Regular Board Meeting.

2. Monthly District Report

Month of October 2010.

3. Monthly Financial Report

Month of November 2010.

4. Monthly Treasurer's Report

Month of October 2010.

5. Warrants

Expenses as audited, are within budget for warrants #19995 through #20204.

6. Board Meetings/Travel

None.

RECOMMENDATION: Approve Consent Calendar items #1 through #6 as presented.

Moved by Director Marquez, seconded by Vice President Gray, carried by a 5-0 voice vote, that the Board of Directors approve Consent Calendar items #1 through #6 as presented.

AYES: BOARD MEMBERS: Espinosa, Gray, DeMonaco, Evinger, Marquez

NOES: BOARD MEMBERS: None

ABSTAIN: BOARD MEMBERS: None

ABSENT: BOARD MEMBERS: None

BOARD COMMITTEE REPORTS

Director Marquez reported that he attended the Chino City Council Meeting, and it was reported that the sale of fireworks west of the 71 Freeway will no longer be allowed. He reported that the Chino Hills Ford facility was sold and was purchased by a new dealer. He also reported that Western Waste Management will spend 7 million dollars for a CNG plant on Schaeffer Avenue in Chino. He reported that the Fire Safe Council is attempting to get a \$10,000 grant. He also reported that he attended an Airport Commission Meeting.

Vice President Gray reported that he attended a CIM Citizens Advisory Committee Meeting, and Senator Huff's Disaster Emergency Preparedness Meeting. He also reported that he will be attending a Chino Hills Council Meeting on December 14.

Director Evinger reported that she attended a Fire Safe Council Meeting. She reported that there is also a need for funds to help the Fire Safe Council pay for entrance signs to Carbon Canyon.

Director DeMonaco reported that he attended a Chino City Council Meeting.

Director DeMonaco asked if Committee Meetings can be discussed at the January 2011 Fire Board Meeting.

The District's General Council stated that the Committee Meetings could be discussed as long as it was agendized.

Director DeMonaco asked that Committee Meeting discussion be agendized for the January 12, 2011, Fire Board meeting.

OLD BUSINESS

None.

NEW BUSINESS

7. RESOLUTION NO. 2010-18, ADOPTING THE AMENDED FIRE DISTRICT CONFLICT OF INTEREST CODE. Purpose is for the Board of Directors to review, approve and adopt Resolution No. 2010-18, approving the amended Conflict of Interest Code for the Chino Valley Independent Fire District as required by State law.

Clerk of the Board Heney reported that pursuant to California Government Code Section 81000, local agencies must adopt a Conflict of Interest Code and review the Code every two years.

Clerk of the Board Heney reported that the San Bernardino County Board of Supervisors is the Code-Reviewing Body for the District. The responsibilities of the Code-Reviewing Body include the review and approval of local agency conflict of interest codes, and code amendments.

Clerk of the Board Heney reported that the District's current Conflict of Interest Code was amended on December 2, 2002, by Resolution No. 2002-21 and non-substantive changes were made to the Code in August 2008. She also reported that staff and General Counsel have completed the biennial review of the existing Conflict of Interest Code and have recommended that it be updated and submitted to the County Board of Supervisors for review and approval.

Clerk of the Board Heney reported that District Staff and General Counsel have reviewed the District's existing Conflict of Interest Code and recommending updates as follows:

- (1) Changes in State conflict-of-interest law have occurred that are not yet reflected in the District's current Conflict of Interest Code, such as changes in limitations on gifts. Resolution No. 2010-18 will update the requirements of the District's Code and repeal the existing Conflict of Interest Code (Exhibit 3) and adopt by reference the most recent version of the state's model Conflict of Interest Code. (The provisions of the current version of the State's model Code are set forth in Exhibit 2.)
- (2) The list of Designated Positions that are required to file financial disclosure statements (Exhibit 1-A) has been revised to add a designation for the Clerk of the Board/Administrative Manager position.
- (3) Provisions that regulate when consultants retained by the District must file financial disclosure statements have been clarified.

Clerk of the Board Heney reported that the District's General Counsel recommends that the Board of Directors adopt the model conflict-of-interest code that is provided for in State regulations, rather than update the District's Code every time State conflict of interest law is changed. She also reported that this will ensure that requirements of the District's Conflict of Interest Code are kept updated while reducing the District's staff time and legal resources needed to maintain such updates.

Clerk of the Board Heney reported that Resolution No 2010-18, which includes Exhibits 1, 1-A and 1-B, updates and approves the District's Conflict of Interest Code. She also reported that once approved by the District Board of Directors, the Conflict of Interest Code will be forwarded to the County Board of Supervisors for final review and approval. The revised Conflict of Interest Code will take effect upon approval by the Board of Supervisors.

Clerk of the Board Heney reported that amending the District's Conflict of Interest Code as proposed will not require designated filers to resubmit Statements of Economic Interest already filed on April 1, 2010.

RECOMMENDATION: It is recommended that the Board of Directors review, approve and adopt Resolution No. 2010-18, approving the amended Conflict of Interest Code for the Chino Valley Independent Fire District, including Exhibits 1, 1-A, 1-B, and 2; rescinding Resolution No. 2002-21 and non-substantive amendments to the Code dated August 2008; and directing the Clerk of the Board to forward a copy of the adopted Resolution to the San Bernardino County Clerk of the Board of Supervisors for review and approval.

Moved by Director DeMonaco, seconded by Director Evinger, carried by a 5-0 voice vote, that the Board of Directors approve and adopt Resolution No. 2010-18, approving the amended Conflict of Interest Code for the Chino Valley Independent Fire District, including Exhibits 1, 1-A, 1-B, and 2; rescinding Resolution No. 2002-21 and non-substantive amendments to the Code dated August 2008; and directing the Clerk of the Board to forward a copy of the adopted Resolution to the San Bernardino County Clerk of the Board of Supervisors for review and approval.

AYES: BOARD MEMBERS: Espinosa, Gray, DeMonaco, Evinger, Marquez

NOES: BOARD MEMBERS: None

ABSTAIN: BOARD MEMBERS: None

ABSENT: BOARD MEMBERS: None

CHIEF'S COMMENTS

Twelve Explorers from Explorer Post 911 will be participating in the Explore Academy at Fort Irwin on December 8-12, 2010. Three District Explorer advisors, Captain Cragg, Firefighter/Paramedic Bozek and Firefighter/Paramedic Reilly will accompany them and will be assisting in the academy.

Three applications for the Deputy Chief promotional recruitment were received prior to the November 22, 2010, filing deadline. Planning for the test is underway.

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Firefighter/Paramedic interviews are scheduled for December 13 and 14, 2010. The 25 candidates that remain on the current Eligibility List will be interviewed. The results of these interviews will determine whether the District needs to conduct another Firefighter/Paramedic test to staff the new Fire Station.

Candidates from the existing Firefighter/Paramedic Eligibility List that were previously interviewed continue in the process with one candidate beginning his ICEMA accreditation. One candidate is completing the background process, and three other candidates are beginning the background process.

On November 17, 2010, several Fire District US&R team members participated in the yearly swift water rescue training exercise in Carlsbad. Participants took turns training on the use of throw bags, the rescue boat, self rescues and using the rescue board.

Engineer Frank Sexton provided a presentation to the Carbon Canyon Fire Safe Council on November 3, 2010. The presentation focused on the Carbon Canyon Pre-Fire Plan.

The Fire District, San Bernardino Public Employees Association, and the Chino Valley Professional Firefighters Association sponsored Caring For the Hills by donating food items and turkeys for the Thanksgiving Holiday.

Firefighter/Paramedic Russ Tao and his search dog, Andy, Fire Inspector Ryan Dacko, PIO Massiel De Guevara, and Fire Chief Summers, participated in a disaster preparedness event hosted by Senator Bob Huff's office on November 30, 2010, at the McCoy Equestrian Center in Chino Hills. The event focused on earthquake preparedness and the Fire District's resource availability for emergency situations.

The State of California issued a trademark designation for the District's new logo. The Certification of Registration of Service Mark was received by the District and was officially issued on October 22, 2010. This is valid for five years at which time the District would need to apply for renewal.

The Fire District will be hosting the Senior Delivery on Thursday, December 9, 2010, at the Chino Senior Citizen's Center.

The Fire District will participate in a tabletop exercise hosted by Chino Institute for Men on December 9, 2010. The focus will be on how to manage emergencies under Unified Command.

The City of Chino Youth Christmas Parade and Fair is scheduled for Saturday, December 11, 2010. Fire Chief and Board Members will be participating. A fair will follow the parade with a Time Capsule Ceremony at 12:00 p.m. The Fire District has provided the City with a letter to be included in the time capsule.

The Make A Child Smile Code 3 Delivery is scheduled for Wednesday, December 15, 2010, at Wal Mart in Chino.

The Firefighter's Association Christmas Party is scheduled for Friday, December 17, 2010, at the Balboa Bay Club and Resort in Newport Beach.

The Fire District will be participating in the Annual Spark of Love Toy Drive on December 11 and 12, 2010, from 8:00 a.m. to 4:00 p.m. at the Wal-Mart in Chino.

Construction resumed for the new Fire District facilities. Fire Station 67's new completion date is tentatively scheduled for June 1, 2011. Completion of the new Fire Station 61 and Training Center is anticipated to be June 28, 2011.

BOARD COMMENTS

Director Evinger reported that she attended Senator Huff's Disaster Preparedness Workshop. She also attended the City of Chino's Christmas Tree Lighting Ceremony, and the District's Administration Thanksgiving Feast.

Director DeMonaco reported that he also attended Senator Huff's Disaster Preparedness Workshop, and the City of Chino's Christmas Tree Lighting Ceremony. He wished everyone a very Merry Christmas and a Happy New Year.

Director Marquez reported that he attended the YMCA Annual Christmas Breakfast, the City of Chino's Christmas Tree Lighting Ceremony, and Senator Huff's Disaster Preparedness Workshop.

Vice President Gray reported that he attended Senator Huff's Disaster Preparedness Workshop and the City of Chino's Christmas Tree Lighting Ceremony. He wished everyone a very Merry Christmas and Happy New Year. He asked that everyone remember the troops during this Holiday season.

President Espinosa reported that he attended Senator Huff's Disaster Preparedness Workshop. He wished everyone a very Merry Christmas and a Happy New Year.

ADJOURNMENT

President Espinosa adjourned the meeting at 6:58 p.m. to a Regular Board Meeting scheduled for Wednesday, January 12, 2011, at 6:00 p.m. The meeting will be held at the District Headquarters Office located at 14011 City Center Drive, Chino Hills, CA.

APPROVED AND ADOPTED THIS 12th DAY OF JANUARY 2011.

Sandra Heney, Clerk of the Board

James S. Espinosa, President