

CHINO VALLEY INDEPENDENT FIRE DISTRICT
Special Meeting of the Board of Directors

MINUTES
December 29, 2010

ROLL CALL

Board Members Present: Espinosa, Gray, Evinger, DeMonaco, and Marquez.

Board Members Absent: None.

OPEN SESSION

President Espinosa called the Open Session to order.

FLAG SALUTE

President Espinosa.

PUBLIC COMMUNICATIONS

Al McCombs, Chino Champion, stated that he could not locate the Fire District facility as the Fire District's name on the building is covered by trees. He suggested that the Fire District consider making a correction so that the name on the Administration building is more visible to the public. He also stated that he was not satisfied with the timing of the distribution of the meeting agenda and thought that staff should have distributed the agenda sooner to allow the public more notice. He stated that the Fire District met the 24 hour requirement for a Special Board Meeting with no additional time.

OLD BUSINESS

None.

NEW BUSINESS

1. **FIRE DISTRICT GOALS FOR YEAR 2011.** Purpose is for the Board of Directors to review and discuss goals for the Fire District for calendar year 2011.

Fire Chief Summers reported that the Fire District held a meeting with both Safety and Non-Safety Employee Associations, and an AdHoc Committee, made up of both the President and Vice President of the Board, with the purpose of discussing potential 2011 Goals. Fire Chief Summers presented and reviewed a list of proposed goals compiled and reviewed at the meeting.

Following is a list of the proposed 2011 Goals reviewed and discussed. Long-term goals are identified with the notation of (LT).

1) Open Fire Stations 1 and 7

a. Enabling Objectives:

- Training Center
- Recruitment (FF/PM)
- Haz Mat Program Activation
- Mid Year Bid
- Engineer's Exam
- Training Center Staffing
- US&R Team Activation (LT)

2) Implementation of New Level Project

a. Enabling Objectives:

- Fixed Asset Inventory
- Data Conversion
- Training Electronic work flow (LT)

3) HR/Contract Revisions

a. Enabling Objectives:

- Safety Negotiations
- Non-Safety Negotiations
- Health Trust
- Fire Arms Policy Review
- Deputy Chief Realignment
- Personnel Evaluation Process (LT)
- Personnel Rules Review (LT)

4) Service Delivery Review

a. Enabling Objectives:

- Unified Council/Board Meeting
- Shop facility (LT)
- Staffing Benchmarks (LT)
- Unified EOC (LT)
- Internal Management Team (LT)

5) Explore Goals Based Budgeting Process (LT)

a. Enabling Objectives:

- i. Budget Benchmarks
- ii. Staffing Benchmarks

6) Fire District Accreditation Process (LT)

- Standards of Cover (LT)
- Strategic Plan Revision (LT)

At the conclusion of the presentation by Fire Chief Summers, the Board Members had an opportunity to ask questions, provide comments, and present individual suggestions for additional input to be considered as part of the 2011 Goals.

After some discussion, there was a consensus that the Board Members continue the review and discussion regarding the 2011 Goals at the Regular Board Meeting in January.

BOARD COMMENTS

Director Evinger wished everyone a Happy New Year.

Director DeMonaco also wished everyone a Happy New Year.

Director Marquez thanked staff for providing the Goals information.

Vice President Gray wished everyone a safe New Year.

ADJOURNMENT

President Espinosa adjourned the meeting at 9:49 a.m. to a Regular Board Meeting scheduled for Wednesday, January 12, 2011, at 6:00 p.m. The meeting will be held at the District Headquarters Office located at 14011 City Center Drive, Chino Hills, CA.

APPROVED AND ADOPTED THIS 12TH DAY OF JANUARY 2011.

Sandra Heney, Clerk of the Board

James Espinosa, President