

**CHINO VALLEY INDEPENDENT FIRE DISTRICT**  
*Special Meeting of the Board of Directors*

**MINUTES**  
*November 3, 2009*

**ROLL CALL**

Board Members Present: Marquez, DeMonaco, Espinosa, and Gray.

Board Members Absent: None.

**OPEN SESSION**

President Marquez called the Open Session to order.

**FLAG SALUTE**

President Marquez

**PUBLIC COMMUNICATIONS**

None.

**CONSENT CALENDAR**

1. Approval of Payment for Additional Sales Tax Due on Fire Engines

Approve payment from undesignated fund balance in the amount of \$13,873.02 for 1% sales tax rate increase, due on three (3) Pierce fire engines. Engines were prepaid in December, 2008, and the state sales tax rate increased effective April 1, 2009. Sales tax calculated based on rate in effect at time of title transfer of vehicles, which was October, 2009.

2. Approval of Final Payment on New Water Tender

Approve payment in the amount of \$188,777.80 for balance due on new Danko Water Tender, to include \$2,744.80 from undesignated fund balance, with remainder from budgeted funds. Total purchase price of \$297,442.80, including \$108,665.00 in funds previously placed on deposit with Danko.

RECOMMENDATION: Approve Consent Calendar items #1 through #2 as presented.

**Moved by Director Gray seconded by Director Espinosa, carried by a 4-0 voice vote, that the Board of Directors approve the Consent Calendar Items #1 through #2 as presented.**

**AYES: BOARD MEMBERS: Marquez, DeMonaco, Espinosa, and Gray.**

**NOES: BOARD MEMBERS: None**

**ABSTAIN: BOARD MEMBERS: None**

**ABSENT: BOARD MEMBERS: None**

### **OLD BUSINESS**

None.

### **NEW BUSINESS**

1. **BOARD VACANCY ADHOC COMMITTEE.** Purpose is for the Adhoc Committee to provide information to the Board of Directors pertaining to the Board Vacancy interview and selection process.

President Marquez stated that the Adhoc Committee met and submitted questions for the Board's consideration. Clerk of the Board Heney distributed a list of nine (9) questions, prepared by the Adhoc Committee, to the Board Members. President Marquez asked the Board Members to review the questions and provide any additional input. The Board Members requested that an opening and closing statement be added to the questions. There were no additional changes requested by the Board Members to the questions.

President Marquez announced that each interview would consist of 45 minutes. He also stated that each candidate would be asked the same questions by the same Board Member in the same order. President Marquez assigned each Board Member two questions and assigned himself one question and the opening and closing statements.

President Marquez also mentioned that the selection to fill the vacancy would be conducted at the conclusion of the interviews on Wednesday, November 4, 2009. He also stated that the candidate selected would be sworn in at a Special Board Meeting on December 12, 2009, at 6:00 p.m. He also reported that the successful candidate will hold office until December 2011.

**RECOMMENDATION:** It is recommended that the Board of Directors receive information from the Adhoc Committee pertaining to the interview and selection process and dissolve the Adhoc Committee at the conclusion of the appointment.

**Moved by Director Gray, seconded by Director Espinosa, carried by a 4-0 voice vote, that the Board of Directors receive information from the Adhoc Committee pertaining to the interview and selection process and dissolve the Adhoc Committee at the conclusion of the appointment.**

**AYES: BOARD MEMBERS: Marquez, DeMonaco, Espinosa, and Gray**

**NOES: BOARD MEMBERS: None**

**ABSTAIN: BOARD MEMBERS: None**

**ABSENT: BOARD MEMBERS: None**

2. **BOARD OF DIRECTOR VACANCY INTERVIEWS.** Purpose is for the Board of Directors to interview candidates to fill the vacancy of Director for the Fire District Board of Directors.

The Board of Directors interviewed the following candidates:

2:00 p.m. – Ronald Watson

3:00 p.m.– Robert Spitz

4:00 p.m.– David Voigt

5:00 p.m. – Brandon Blanchard

**RECOMMENDATION:** It is recommended that the Board of Directors interview the applicants for the Board vacancy.

### **BOARD COMMENTS**

None.

### **ADJOURNMENT**

President Marquez adjourned the meeting at 5:45 p.m., to a Special Board Meeting scheduled for Wednesday, November 4, 2009, at 2:00 p.m. The meeting will be held at the District Headquarters Office located at 14011 City Center Drive, Chino Hills, CA.

APPROVED AND ADOPTED THIS 9th DAY OF DECEMBER 2009.

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Sandra Heney, Clerk of the Board

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John DeMonaco, President