

**CHINO VALLEY INDEPENDENT FIRE DISTRICT**  
*Regular Meeting of the Board of Directors*

**MINUTES**  
*January 12, 2011*

**ROLL CALL**

Board Members Present: Espinosa, Gray, DeMonaco, Evinger, and Marquez.

Board Members Absent: None.

**OPEN SESSION**

President Espinosa called the Open Session to order.

**INVOCATION**

Trish Higgins, Women's Auxiliary Chaplain.

**FLAG SALUTE**

President Espinosa.

**CHANGES TO THE AGENDA**

None.

**PRESENTATIONS/ANNOUNCEMENTS**

**Employee Service Years Awards**

Fire Chief Summers recognized and presented the following employees with service recognition awards:

20 Years

Rod Lanthier

15 Years

Pete Morales

5 Years

Daniel Teran

**Employee Recognition**

Fire Chief Summers recognized Daniel Teran for his professionalism, positive attitude, reliability, commitment, and self-motivation as an Auxiliary Worker for the Fire District, and presented him with a commendation plaque.

**Recognition of Training Officer – Captain Scott Atkinson**

Fire Chief Summers recognized Captain Scott Atkinson for his three years of service as a Training and Safety Officer, and presented him with a plaque.

**Introduction of new Training Officer – Captain Mike Faherty**

Fire Chief Summers introduced Captain Mike Faherty as the new Training and Safety Officer.

**Paula Cone, HdL Coren & Cone**

Finance Manager Heide introduced Paula Cone, President of HDL Coren and Cone.

Paula Cone provided a PowerPoint presentation and reviewed property tax trends for 2011-2012 and beyond, and property tax timelines from the taxpayer to the Fire District and explained distribution of revenue.

**PUBLIC COMMUNICATIONS**

None.

**LIAISON REPORTS TO THE FIRE DISTRICT (County 4<sup>th</sup> District, City of Chino, City of Chino Hills, Fire Foundation, Fire Safe Council, School District)**

Jeanna Williams, from San Bernardino County 4<sup>th</sup> District, reported that Supervisor Ovitt will be hosting several Town Hall meetings. The meetings are scheduled for January 13, 2011, at the McCoy Equestrian Center; January 19, 2011, at the Ovitt Family Community Library; and January 26, 2011, at Chaffey College Community Room. She also reported that Supervisor Ovitt initiated a small business recognition program. Their office will accept nominations for small businesses that are successfully working to improve the local economy and making a difference in the community. Every month, one business will be selected as small business of the month. One business will be nominated as small business of the year.

Earl Elrod, Chino Council Member, reported that the City of Chino issued 30 new business licenses. He also reported that the City of Chino negotiated a new contract with Chino Hills Ford. The former Black Angus will soon re-open as Le Crepe Café.

Art Bennett, Chino Hills Vice Mayor, reported that the Commons Shopping Center has new owners, which will provide opportunities for new development. He reported that the old “Great Indoors” has a new developer that is considering dividing the 133,000 square foot building to build new businesses.

Jeff Heringer, Fire Foundation, reported that the Foundation Installation Breakfast is scheduled for January 18, 2011, at 8:30 a.m. at the Fire District Administration Building.

Charles Dickie, School Board Vice President, reported that the School District will be making budget cuts soon. He also reported that he participated in the Make A Child Smile Program in December, which he thoroughly enjoyed.

### **CONSENT CALENDAR**

President Espinosa asked if anyone would like to pull an item from the Consent Calendar for discussion.

Kyle Williams, resident of Chino requested that Item No. 8, Resolution No. 2011 – 01 Determination on Industrial Disability Retirement Application of Paul Benson, be pulled for discussion.

1. Minutes

December 8, 2010 – Regular Board Meeting.  
December 29, 2010 – Special Board Meeting.

2. Monthly District Report

Month of November 2010.

3. Monthly Financial Report

Month of December 2010.

4. Monthly Treasurer's Report

Month of November 2010.

5. Warrants

Expenses as audited, are within budget for warrants #20205 through #20414.

6. Board Meetings/Travel – Authorization to attend conference, meeting or training. Purpose is to authorize attendance in accordance with Board Policy 1100.

FDAC Annual Conference  
April 14-16, 2011  
South Lake Tahoe

7. Agreement No. 2011-01 – Professional Services Agreement for Succession Planning and Leadership Development. Purpose is for the Board of Directors to review and approve a Professional Services Agreement for succession planning and leadership development.

8. Resolution No. 2011 – 01 Determination on Industrial Disability Retirement Application of Paul Benson. Purpose is for the Board of Directors to review, approve and adopt Resolution No. 2011-01 pertaining to a disability retirement application.

9. Modification of District Investment Policy. Purpose is for the Board of Directors to review and approve a modification to the District's Investment Policy.

RECOMMENDATION: Approve Consent Calendar items #1 through #7 and #9 as presented.

**Moved by Director Evinger, seconded by Director Marquez, carried by a 5-0 voice vote, that the Board of Directors approve Consent Calendar items #1 through #7 and #9 as presented.**

**AYES: BOARD MEMBERS: Espinosa, Gray, DeMonaco, Evinger, Marquez**

**NOES: BOARD MEMBERS: None**

**ABSTAIN: BOARD MEMBERS: None**

**ABSENT: BOARD MEMBERS: None**

Kyle Williams, introduced himself as a resident of Chino and the son of Winn Williams. He requested to pull Consent Calendar No. 8. Kyle Williams expressed his opinion regarding this item and referred to it as an obvious sham transaction. He also expressed that he hoped the Board would reconsider adopting this resolution which, in his opinion, was a fraudulent transaction.

**Moved by Director Marquez, seconded by Director DeMonaco, carried by a 5-0 voice vote, that the Board of Directors approve Consent Calendar item #8 as presented.**

**AYES: BOARD MEMBERS: Espinosa, Gray, DeMonaco, Evinger, Marquez**

**NOES: BOARD MEMBERS: None**

**ABSTAIN: BOARD MEMBERS: None**

**ABSENT: BOARD MEMBERS: None**

### **BOARD COMMITTEE REPORTS**

Director Evinger reported that she attended a Fire Safe Council meeting, and they voted to purchase seasonal signs which will be placed at the entrances to Carbon Canyon. She also attended a Chino Valley Unified School District Board Meeting, and reported that Charles Dickie is now the Vice President of the School Board, James Na is the School Board President, and Sylvia Orozco is the Clerk of the Board.

Director DeMonaco reported that he attended a Chino City Council Meeting and a CSDA Membership Committee Meeting.

Director Marquez reported that he also attended the Chino City Council Meeting and a Fire Safe Council Meeting.

Vice President Gray reported that he attended two Chino Hills Council Meetings. He also attended a Human Resources Committee Meeting, and a CIM Citizens Advisory Committee Meeting. He reported that CIM has received high marks for improvement in their medical care. He also reported that he attended a Special District Risk Management Association Board Meeting.

President Espinosa reported that he attended a Finance Committee meeting and a Fire District's Association Committee Meeting.

### **OLD BUSINESS**

10. **FIRE DISTRICT GOALS FOR YEAR 2011.** Purpose is for the Board of Directors to review and discuss goals for the Fire District for calendar year 2011.

Fire Chief Summers presented a PowerPoint, which provided an overview of the Goals Workshop held on December 22, 2010, which included both Safety and Non-Safety Employee Associations, and an Ad Hoc Committee made up of both the President and Vice President of the Board. The purpose of the meeting was to have initial discussion pertaining to identifying potential 2011 Goals. Six goals were identified as a result of this meeting. Three goals had a 2011 focus and three goals had a long-term focus. Also, several sub-categories or "Enabling Objectives" contributing to the achievement of the overall goals were also identified.

Fire Chief Summers continued with the Power Point and reported that a Special Board Meeting and Workshop was held on December 29, 2010 to review the proposed goals from the December 22, 2010 meeting and to receive additional input from the full Board and public. He reported that at the conclusion of the Special Board Meeting on December 29, 2010, there was a consensus by the Board Members to continue the review and discussion regarding the 2011 Goals at the Regular Board Meeting in January.

Fire Chief Summers also stated that there were many complex issues and additional goals to consider. Some of the proposed goals may need to be modified or reassessed due to state and local budget issues. He also discussed deferring the annual goals process to later in the year to coincide or follow the annual budget process.

Fire Chief Summers reviewed the proposed goals for 2011 as follows:

- Goal #1: Open Fire Stations 1 and 7
- Goal #2: Implementation of the New Level IT Project
- Goal #3: Human Resources Contract Revisions
- Goal #4: Service Delivery Review
- Goal #5: Explore Goals based on Budgeting Process
- Goal #6: Fire District Accreditation Process

President Espinosa asked for any public comment.

There was no public comment.

President Espinosa asked for any comments from the Board of Directors.

There was a consensus by the Board to defer the goals process to synchronize goals with the annual budget process.

RECOMMENDATION: It is recommended that the Board of Directors review and discuss the 2011 Goals for the Fire District and provide direction to staff.

**NEW BUSINESS**

11. REVIEW OF 2010 FIRE DISTRICT GOALS, ACTIVITIES AND ACCOMPLISHMENTS.

Purpose is to update the Board of Directors on the status of the 2010 Fire District Goals, activities and accomplishments and receive and file.

Fire Chief Summers provided a PowerPoint presentation highlighting the 2010 Fire District Goals and accomplishments and other staff activities and projects.

President Espinosa asked for any public comment on this agenda item.

There wasn't any public comment.

RECOMMENDATION: It is recommended that the Board of Directors review the 2010 Fire District Goals, activities and accomplishments and receive and file.

12. 2011 COMMUNITY LIAISONS AND STANDING COMMITTEE MEMBER ASSIGNMENTS.

Purpose is to appoint community liaisons for the County Board of Supervisors, City of Chino, City of Chino Hills, Fire Safe Council, Chino Valley School District, County Airport Commission, CIM Citizen's Advisory Council, and CIW Citizen's Advisory Council; and appoint the Standing Committee Members for the 2011 Fire District's Finance, Planning, and Human Resources Committee.

President Espinosa opened the discussion for community liaisons and standing committee member assignments for 2011, and appointed representatives as follows:

Finance Committee	-	President Espinosa Director DeMonaco
Human Resources Committee	-	Director Evinger Director Marquez
Planning Committee	-	President Espinosa Vice President Gray
City of Chino	-	President Espinosa Vice President Gray
City of Chino Hills	-	Director DeMonaco Director Evinger
Chino Valley Unified School District	-	Director Evinger

Fire Safe Council	-	Director Marquez Director Evinger
County Board of Supervisors	-	President Espinosa
CIM Citizen's Advisory Council	-	Director Gray
CIW Citizen's Advisory Council	-	Director Marquez
FDAC At Large Board Member	-	President Espinosa
CSDA Legislative	-	Director Marquez
CSDA Fiscal	-	Director Marquez
CSDA Education	-	Director DeMonaco
CSDA Membership	-	Director DeMonaco
SDRMA Board of Directors	-	Vice President Gray
S.B County Airports Commission	-	Director Marquez

**RECOMMENDATION:** It is recommended that the President appoint community liaisons for the County Board of Supervisors, City of Chino, City of Chino Hills, Chino Valley School District, Fire Safe Council, County Airport Commission, CIM Citizen's Advisory Council, and CIW Citizen's Advisory Council; and appoint the Standing Committee Members for the 2011 Fire District's Finance, Planning, and Human Resources Committees.

**CHIEF'S COMMENTS**

Captain Atkinson was deployed to Highland (Green Spot Incident) as a Safety Officer from December 26 to December 30, 2010.

The District's new computer system installation is now being called the "New Level" IT Project. Informational meetings are scheduled for January 25 and 27, 2011, and being offered to all staff. These classes will provide an opportunity to educate employees regarding the New Level Project.

Interviews were conducted with the 25 candidates remaining on the Eligibility List for Firefighter/Paramedic. Nine candidates from this list are in the background process.

A new recruitment was initiated for Firefighter/Paramedic to establish a new list. The final filing date for applications is January 13, 2011, and testing is planned for the first week in February.

An interview panel for the Deputy Chief promotion will be conducted within the next few weeks to finalize this promotional process.

ME66 participated in the Chino Hills' Tree Lighting Ceremony on December 4, 2010.

The Senior Delivery was held on December 9, 2010 at the Senior Center in Chino.

Chino Valley Fire District personnel participated in a tabletop exercise with Chino's Institute for Men on December 9, 2010.

A safety presentation was conducted by Fire District PIO at a local elementary school in Chino on December 10, 2010.

Chino Valley Fire District Board of Directors, Fire Chief Summers, Medic Truck 66 and Medic Engine 61 participated in Chino's Centennial Youth Christmas Parade on December 11, 2010.

The Spark of Love Toy Drive was held on December 11 and 12, 2010, at Wal-Mart in Chino.

Code 3 Delivery was held on December 15, 2010, at Wal-Mart in Chino.

The Hillview Acres Special Delivery was held on December 19, 2010.

Medic Engine 61 and Medic Truck 66 helped bag and distribute toys at Chino's Neighborhood House during their annual Christmas Party on December 21, 2010.

Chino Police Department had their Annual Awards ceremony on January 11, 2011, and recognized Fire District personnel who responded to the Papa John's shooting in 2009. The following fire personnel were recognized: Captain Lemoine; Engineer Santoyo; Firefighter/Paramedic Freestone and Firefighter/Paramedic Greene received a Meritorious Service Award. Battalion Chief Gaul; Captain Carlos Skibar; Engineer Mark Vaerini; Firefighter/Paramedic Freidman, Firefighter/Paramedic Gonsalves; Captain Caldera; Engineer Cramton; Firefighter/Paramedic Lanthier, and Firefighter/Paramedic Tevis.

Construction continues on Station 61 and Station 67, and the Training Center. The Training Tower will start construction at the end of January 2011, and will be completed by March 2011.

RFP's are almost complete for the major roof repair at Station 64 and the sprinkler upgrade for Station 66. Both should go out to bid late January, early February 2011.

A new PUC will be placed temporarily in service this month at Station 66 until Station 67 is complete.

Chino Valley Fire crews participated in a roof ventilation exercise on December 6, 7, and 10, 2010.

Battle of the Badges Blood Drive is scheduled for January 13, 2011 from 8:00 a.m. to 6:00 p.m., at the Carolyn Owens Community Center in Chino.

Supervisor Ovitt has scheduled several Town Hall Meetings, which are January 13, 2011, at the McCoy Equestrian Center, January 19, 2011, at the Ovitt Family Library in Ontario, and January 26, 2011 at the Chaffey College Community Room.

Fire Foundation Installation breakfast is scheduled for January 18, 2011, at the Fire District Administration.

Salute to Public Safety event is scheduled for January 31, 2011, at the Los Serranos Golf and Country Club.

Wellness program started with Santa Ana College, and will continue through February 2011.

The Fire District Administration office will be closed Monday, January 17, 2011, in observation of Martin Luther King Day.

Chino Police Department's Russ Miller Memorial 5K Run and Community Walk is scheduled for Saturday, February 5, 2011.

#### BOARD COMMENTS

Director Evinger reported that she attended the Christmas Senior Delivery, Assembly Member Hagmann's Christmas Open House, Chino Centennial and Youth Parade, the Make A Child Smile event. She announced that the month of January is Human Trafficking Awareness Month, and that she attended the Walk Against Human Trafficking at the Shoppes. She also attended the Chino Police Department Annual Awards. She congratulated the District's Service Years Awards recipients, and she extended her sympathy to those involved in the Arizona shooting.

Director DeMonaco reported that he attended the Chino Centennial and Youth Parade, the Make A Child Smile event, the Freeway Dedication for Officer Russ Miller, the Firefighter Association Christmas Party, Assembly Member Hagmann's Christmas Open House, and the Chino Police Department Annual Awards. He asked that if anyone hears about any updates on Governor Brown's realignment of fire protection services to inform the Fire Board.

Director Marquez reported that he also had a busy month in December. He expressed his concern about a portion of Euclid Avenue being closed during heavy rains, and the District's response times. Another concern of his is the Green Waste Facility in Chino. He commented that fires are a continuous problem at this facility, and he would like to see this issue remedied.

Fire Chief Summers stated that the Fire District is working with the City of Chino regarding the issue with the Green Waste Facility. He reported that there are other agencies that have open cases that involve this property. He reported that the District is in the process of working on this issue with those agencies.

Director Marquez thanked the Fire Association for inviting the Board of Directors to their Annual Christmas party.

Vice President Gray reported that he attended the Chino Centennial and Youth Parade, the Make A Child Smile event, Firefighter Association Christmas Party, the Chino Police Department Annual Awards, the Freeway Dedication for Officer Russ Miller, and Assembly Member Hagmann's Christmas Open House. He commented that he shared Director Marquez's concerns regarding Euclid Avenue, and would like to see the District work in conjunction with the City of Chino regarding that portion of Euclid Avenue.

President Espinosa reported that he attended most of all the events that were mentioned.

#### ADJOURNMENT

President Espinosa adjourned the meeting at 7:31 p.m. to a Regular Board Meeting scheduled for Wednesday, February 9, 2011, at 6:00 p.m. The meeting will be held at the District Headquarters Office located at 14011 City Center Drive, Chino Hills, CA.

APPROVED AND ADOPTED THIS 9th DAY OF FEBRUARY 2011.

---

Sandra Heney, Clerk of the Board

---

James S. Espinosa, President